

**MEETING NOTICE AND AGENDA
FOR THE REGULAR MEETING OF MORTON GROVE-NILES WATER COMMISSION (MGNWC)
TO BE HELD ON THURSDAY, April 25, 2019 AT 3:00 PM
AT THE NILES VILLAGE HALL ADMINISTRATIVE BUILDING
1000 CIVIC CENTER DRIVE, NILES, ILLINOIS 60714**

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Approval of Minutes
 - a. Regular Meeting- March 28, 2019
- V. Approval of Warrants
 - a. 2019-4: \$ 2,193,416.85
- VI. New Business - None
- VII. Old Business - None
- VIII. Superintendent's Report
- IX. Other Business
- X. Public Comment
- XI. Adjournment

Morton Grove-Niles Water Commission (MGNWC)

MINUTES OF REGULAR MEETING OF MORTON GROVE-NILES WATER COMMISSION
HELD IN THE VILLAGE OF NILES VILLAGE HALL ADMINISTRATION BUILDING
1000 CIVIC CENTER DRIVE, NILES, ILLINOIS 60714 THURSDAY, MARCH 28, 2019

- I. CALL TO ORDER - Commissioner Steven C. Vinezeano called the meeting to order at 3:00 p.m.
- II. ROLL CALL - Superintendent Balling called the roll. Present were Commissioners Steven Vinezeano, John Pietron, and Mark Fowler.
- III. PLEDGE OF ALLEGIANCE - Commissioner Vinezeano led the assemblage in the Pledge of Allegiance.
- IV. APPROVAL OF MINUTES -

- a. Regular Meeting February 28, 2019

Commissioner Pietron called for motion and Commissioner Fowler seconded it. Pietron voted Aye, Fowler Aye, and Vinezeano voted Aye to approve Regular Meeting Minutes of February 28, 2019.

- V. APPROVAL OF WARRANTS - Warrant for Payment 2019-3 in the amount of \$1,851,685.56.

Commissioner Pietron asked question about Stanley billing detail, which was answered by the Superintendent.

Commissioner Fowler had a question about the MWRD billing, which was answered by the Superintendent.

Commissioner Pietron called for motion and Commissioner Fowler seconded it. Pietron voted Aye, Fowler voted Aye, and Vinezeano voted Aye to approve Warrant List.

- VI. NEW BUSINESS - NONE
- VII. OLD BUSINESS - NONE
- VIII. SUPERINTENDENT REPORT - Bill Balling stated that the Annual Water Quality Report is to be posted from the City of Evanston on the MGN website. The Village's will need to post these reports as well.
- IX. OTHER BUSINESS - NONE

X. PUBLIC COMMENT - NONE

XI. ADJOURNMENT - Commissioners approved unanimously 3-0 to adjourn at 3:07 p.m.

**Approved by the MGNWC Board of Commissioners
at its _____ Meeting
_____, Clerk**

**WARRANT 2019-04
APRIL 25, 2019**

CAPITAL DEVELOPMENT FUND ACCOUNT

1. Berger Excavating Contractors, Inc	\$ 225,737.89
2. Bolder Contractors	\$ 378,757.42
3. DN Tank December 2018	\$ 411,457.65
4. Dorner Valves and Automation (assist in valve testing)	\$ 1,500.00
5. IHC Construction Companies LLC (FiberOptics)	\$ 149,887.44
6. J.J. Henderson & Son, Inc.	\$ 616,379.57
a. Contract 6 2551 Church Evanston	\$ 176,706.94
b. Contract 7 7900 Nagle Morton Grove	\$ 439,672.63
7. Stanley Consultants	\$ 368,410.83
a. Design Services Invoice 21	\$ 42,856.51
b. Construction Observation Services	\$ 325,554.32
8. TPB Professional Consulting 00621	\$ 562.50
9. WRB,LLC	\$ 20,502.80
CAPITAL DEVELOPMENT FUND TOTAL:	\$ 2,173,196.10

ANNUAL OPERATING FUND ACCOUNT

1.Village of Niles- Operating contract March, 2019	\$ 19,652.00
2. Zabinski Consulting services INV 3572 Feb 2019	\$ 568.75
ANNUAL OPERATING FUND TOTAL:	\$ 20,220.75

TOTAL WARRANT 2019-04: \$ 2,193,416.85

Approved for disbursement _____ Date: _____



ENGINEERS' JOINT CONTRACT DOCUMENTS COMMITTEE


Contractor's Application for Payment No. 11


Application Period	3/01/2019 - 3/31/2019	Application Date	3/31/2019
To (Owner)	Morton Grove/Niles Water Commission	Via (Engineer)	Thomas Engineering Group, LLC
Project	MGNWC Contract # 1	Contractor's Project No.	1815
Owner's Contract No.	27793.01.00	Engineer's Project No.	

**Application For Payment
Change Order Summary**

Approved Change Orders Number	Additions	Deductions	
			1. ORIGINAL CONTRACT PRICE..... \$ 15,288,636.65
			2. Net change by Change Order..... \$ 1,452,647.90
			3. Current Contract Price (Line 1 + 2)..... \$ 16,741,284.55
			4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)..... \$ 18,028,424.75
			5. RETAINAGE:
		a. <input checked="" type="checkbox"/> 02%	Work Completed..... \$ 360,568.50
		b. <input checked="" type="checkbox"/>	Stored Material..... \$
		c. Total Retainage (Line 5.a + Line 5.b).....	\$ 360,568.50
		6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 17,667,856.25
		7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 17,442,118.36
		8. AMOUNT DUE THIS APPLICATION.....	\$ 225,737.89
		9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$

Contractor's Certification
The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrance); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature: 
By: 
Date: 03/31/2019

Payment of \$ 225,737.89 (Line 8 or other - Attach explanation of the other amount)
is recommended by  (Engineer) 4/1/19 (Date)
Payment of \$ _____ (Line 8 or other - attach explanation of the other amount)
is approved by _____ (Owner) _____ (Date)
Approved by: _____ (Date)
Rending or Financing Entity (if applicable) _____ (Date)



Berger Excavating Contractors

1205 Garland Rd.
Wauconda, IL 60084
Ph# (847) 526-5457
Fax# (847) 526-4204

Customer
MORTON GROVE-NILES WATER C

Invoice # 1815.11.1
Invoice Date 4/1/2019
Job # 1815

Ph#
Fax#

MORTON GROVE NILES WATER

Description	Unit Price	Quantity	Unit	Amount
Pay Est # 11	230,344.79	1.00	LS	230,344.79

Total Invoice 230,344.79
Less Retention 4,606.90
Net Due This Invoice 225,737.89

STATE OF ILLINOIS
COUNTY OF LAKE

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WAIVER OF LIEN TO DATE

Gty # _____

Escrow # _____

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Morton Grove/Niles Water Commission
to furnish Excavation & Site Utilities
for the premises known as Morton Grove /Niles Water Commission
of which Morton Grove / Niles Water Commission is the owner

The undersigned, for and in consideration of Two hundred twenty five thousand seven hundred thirty seven dollars and 89/100.
(\$ 225,737.89 Dollars, and other good and valuable consideration, the receipt whereof is hereby
acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the
State of Illinois, relating to mechanic' liens, with respect to and on said above described premises and the improvements
thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations
due or to become due from the owner, on account of labor services, material, fixtures, apparatus or machinery furnished
to this date by the undersigned for the above-described premises, INCLUDING EXTRAS.*

DATE March 31, 2019 COMPANY NAME Berger Excavating Contractors, Inc.

ADDRESS 1205 Garland Rd. Wauconda, IL 60084

SIGNATURE AND TITLE  president

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN TO THE CONTRACT.

STATE OF ILLINOIS
COUNTY OF LAKE

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CONTRACTOR'S AFFIDAVIT

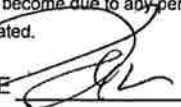
TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, JULIE CHAMBERLIN BEING DULY SWORN,
DEPOSES AND SAYS THAT SHE IS President OF
Berger Excavating Contractors, Inc. WHO IS THE CONTRACTOR FURNISHING
Excavation & Site Utilities WORK ON THE BUILDING LOCATED
AT Morton Grove / Niles Water Commission OWNED BY
Morton Grove/ Niles Water Commission

That the total amount of the contract including extras* is \$18,028,424.75 on which he or she
has received payment of \$ 17,442,118.36 prior to this payment. That all waivers are true,
correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defect the
validity of said waivers. That the following are the names of all parties who have furnished material or labor, or both for
said work and all parties have contracts or sub contracts for specific portions of said work or for material entering into
the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor
and material required to complete said work according to plans and specifications:

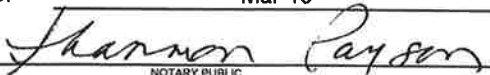
NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLUDING EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
BERGER EXCAVATING	Excavation	16,239,395.89	15,863,243.86	221,578.77	154,573.26
Central Boring	Boring	482,565.00	472,913.70	0.00	9,651.30
KD Staples & Son	Landscaping	266,366.00	86,664.90	0.00	179,701.10
Arrow Road	Asphalt	1,040,097.86	1,019,295.90	0.00	20,801.96
Kreative Scapes	Concrete	175,778.72	175,778.72	0.00	0.00
Mid American	Materials	3,800,000.00	3,409,433.34	0.00	390,566.66
Traffic Control & Protection	Traffic Control	91,669.25	81,022.72	4,159.12	6,487.41
All material taken from fully paid stock and delivered to the jobsite in company owned vehicles.					
No outside rental equipment used.					
All labor and fringes fully paid.					
Total Labor and Material to Complete		18,028,424.75	17,442,118.36	225,737.89	360,568.50

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE March 31, 2019 SIGNATURE 

SUBSCRIBED AND SWORN TO BEFORE ME THIS 31 DAY OF Mar-19




NOTARY PUBLIC

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN TO THE CONTRACT.



Application Period:	12/1/2018 - 12/28/2018	Application Date:	12/28/2018
To (Owner):	Morton Grove, IL	From (Contractor):	DN Tanks, Inc
Project:	Morton Grove, IL	Contract:	
Owner's Contract No.:	8	Contractor's Project No.:	17CG99
		Engineer's Project No.:	

**Application for Payment
Change Order Summary**

Approved Change Orders	Additions	Deductions
Number		
EXT0000001	\$15,076.72	
EXT0000002	\$77,543.57	
TOTAL \$	\$92,620.29	
NET CHANGE BY CHANGE ORDERS	\$92,620.29	

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment; free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrance); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature: Date: 1/7/19

1. ORIGINAL CONTRACT PRICE..... \$ **\$8,292,500.00**
2. Net change by Change Orders..... \$ **\$92,620.29**
3. Current Contract Price (Line 1 + 2)..... \$ **\$8,385,120.29**
4. TOTAL COMPLETED AND STORED TO DATE
(Column F total on Progress Estimates)..... \$ **\$6,917,498.26**
5. RETAINAGE:
 - a. 5% X \$6,917,498.26 Work Completed..... \$ **\$345,874.91**
 - b. X _____ Stored Material..... \$ **\$345,874.91**
 - c. Total Retainage (Line 5.a + Line 5.b)..... \$ **\$6,571,623.58**
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ **\$1,813,496.94**
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ **\$1,813,496.94**
8. AMOUNT DUE THIS APPLICATION..... \$ **\$411,457.65**
9. BALANCE TO FINISH, PLUS RETAINAGE
(Column G total on Progress Estimates + Line 5.c above)..... \$ **\$1,813,496.94**

Payment of: \$ 411,457.65
(Line 8 or other - attach explanation of the other amount)

is recommended by: 1/7/19
(Engineer) (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract):		Application Number:	8					
Application Period:		Application Date:	12/28/2018					
12/1/2018 - 12/28/2018								
Specification Section No	A Description	B Scheduled Value (\$)	C From Previous Application (C+D)	D This Period	E Materials Presently Stored (not in C or D)	F Total Completed and Stored to Date (C + D + E)	% (F/B)	G Balance to Finish (B - F)
	Mobilization, Demobilization and General Conditions	\$50,000.00	\$50,000.00			\$50,000.00	100.0%	
	Layout and Survey	\$35,000.00	\$35,000.00			\$35,000.00	100.0%	
	Testing Program	\$50,000.00	\$50,000.00			\$50,000.00	100.0%	
	Foundation System	\$537,225.00	\$537,225.00			\$537,225.00	100.0%	
	Payment and Performance Bond	\$10,083.38	\$10,083.38			\$10,083.38	100.0%	
	Spill Removal	\$58,300.00	\$58,300.00			\$58,300.00	100.0%	
	Deep Foundation Inspections	\$39,500.00	\$39,500.00			\$39,500.00	100.0%	
	DN Tanks 5% Fee for Deep Foundation System	\$39,005.42	\$39,005.42			\$39,005.42	100.0%	(\$0.00)
	Engineering Design Drawings, Calculation, and Insurance	\$80,886.20	\$80,886.20			\$80,886.20	100.0%	
	Footings and Floor complete	\$802,236.00	\$802,236.00			\$802,236.00	100.0%	
	Casting Wall Panels	\$735,383.00	\$735,383.00			\$735,383.00	100.0%	
	Casting Dome Panels	\$608,362.00	\$608,362.00			\$608,362.00	100.0%	
	Erect Dome Shoring and Forms	\$474,656.00	\$474,656.00			\$474,656.00	100.0%	
	Erect Wall Panels	\$594,992.00	\$594,992.00			\$594,992.00	100.0%	
	Erect Dome Panels	\$461,286.00	\$461,286.00			\$461,286.00	100.0%	
	Form and Pour Wall Slots	\$401,118.00	\$401,118.00			\$401,118.00	100.0%	
	Form Reinforce and Pour Dome Ring and Slots	\$274,097.00	\$274,097.00			\$274,097.00	100.0%	
	Core Wall Shotcrete	\$374,377.00	\$149,750.80			\$149,750.80	40.0%	\$224,626.20
	Prestressing	\$795,551.00	\$159,110.20			\$159,110.20	20.0%	\$636,440.80
	Covercoat	\$300,839.00				\$300,839.00		
	Coating system	\$133,706.00				\$133,706.00		
	Strip and Remove Dome Shoring and Forms	\$260,727.00	\$234,654.30		\$26,072.70	\$260,727.00	100.0%	
	Trunk Apertures	\$83,566.00	\$16,713.20			\$16,713.20	20.0%	\$66,852.80
	Inlet Risers	\$93,594.00	\$28,078.20		\$46,797.00	\$74,875.20	80.0%	\$18,718.80
	Tank Lago	\$23,399.00				\$23,399.00		
	Soil Erosion and Sedimentation Control	\$23,114.00				\$23,114.00	100.0%	
	Site Demolition	\$41,429.00	\$34,386.07			\$34,386.07	83.0%	\$7,042.93
	Tank Excavation	\$224,143.00	\$224,143.00			\$224,143.00	100.0%	
	Leveling Base Material	\$77,000.00	\$77,000.00			\$77,000.00	100.0%	
	Work Area, Access Ramp and Wire-Winding Track Prep	\$120,214.00	\$90,160.50			\$90,160.50	75.0%	\$30,053.50
	Tank Under-Floor Piping	\$195,957.00	\$195,957.00			\$195,957.00	100.0%	
	Backfill and Site Restoration	\$25,943.00				\$25,943.00		
	Tank Underfill and Backfill	\$15,076.72				\$15,076.72	100.0%	
	ITC-04 Deepened Pipe Encasement	\$77,543.57				\$77,543.57	100.0%	
	Totals	\$8,292,500.00	\$6,844,628.56	\$72,869.70		\$6,917,498.26		\$1,467,622.03

Stored Material Summary

Contractor's Application

For (Contract):

Application Period: 12/1/2018 - 12/28/2018

Application Number: 43462

8

Bid Item No.	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Storage Location	Description of Materials or Equipment Stored	D		E	Subtotal Amount Completed and Stored to Date (D + E)	F		G
					Stored Previously Date Placed into Storage (Month/Year)	Amount (\$)			Incorporated in Work Date (Month/Year)	Amount (\$)	
Totals											



1000 W. ...
...

CONDITIONAL WAIVER AND RELEASE UPON PROGRESS PAYMENT

NOTICE: THIS DOCUMENT WAIVES THE CLAIMANT'S LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.

Identifying Information

Name of Claimant: DN Tanks, Inc.
 Name of Customer: Morton Grove-Niles Water Commission
 Job Location: Morton Grove, IL
 Owner: Morton Grove-Niles Water Commission
 Through Date: 12/31/2018

Conditional Waiver and Release

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, and equipment and material delivered, to the customer on this job through the Through Date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. This document is effective only on the claimant's receipt of payment from the financial institution on which the following check is drawn:


Maker of Check: Morton Grove-Niles Water Commission
 Amount of Check: \$411,457.65
 Check Payable to: DN Tanks, Inc.

Exceptions

This document does not affect any of the following:

- (1) Retentions.
- (2) Extras for which the claimant has not received payment.
- (3) The following progress payments for which the claimant has previously given a conditional waiver and release but has not received payment:
 Date(s) of waiver and release: N/A
 Amount(s) of unpaid progress payment(s): \$0.00
- (4) Contract rights, including (A) a right based on rescission, abandonment, or breach of contract, and (B) the right to recover compensation for work not compensated by the payment.

Signature

Claimant's Signature: 
 Claimant's Title: Larry Pacheco, AR Specialist
 Date of Signature: Monday, January 7, 2019



Invoice

www.dornerco.com

DORNER COMPANY
 PO BOX 189
 SUSSEX, WI 53089-0189
 Phone: (262) 932-2100
 Fax: (262) 932-2101
 sales@dornerco.com

Invoice Number: 147237-IN
 Invoice Date: 3/28/2019

Order Number: S6319
 Order Date: 3/7/2019
 Salesperson: JRW
 Customer Number: MOG001

Sold To:
 MORTON GROVE PUBLIC WORKS
 7840 NAGLE AVE.
 MORTON GROVE, IL 60053

Ship To:
 MORTON GROVE PUBLIC WORKS
 SERVICE TO DELIVER
 MORTON GROVE, IL 60053

Attn:

MG NWC

Customer P.O.	Ship VIA	F.O.B.	Frts Terms	Frts Acct	Pay Terms	Job #
VERBAL-JERRY	DELIVER	SHIPPING PT			NET 30 DAYS	
Item Number	Whse	Ordered	Shipped	Back Ordered	Price	Amount
/SERVICE		1.00	1.00	0.00	1,500.00	1,500.00
INSTALL BLEED OFF VALVE TO						
ASSIST CUSTOMER IN TESTING VALVE						
BHR	DC	8.00	8.00	0.00	0.00	0.00
	EACH					

RECEIVED

APR 01 2019

Initial: _____

Tracking number

Net Invoice: 1,500.00
 Less Discount: 0.00
 Freight: 0.00
 Sales Tax: 0.00
 Invoice Total: 1,500.00

[Print](#) | [Close Window](#)

Subject: Dorner Invoice-MG North Station
From: Joe Dahm <jdahm@mortongroveil.org>
Date: Wed, Apr 10, 2019 8:17 am
To: "bill@wrblc.com" <bill@wrblc.com>
Cc: "Jared Hamilton (hamiltonjared@stanleygroup.com)" <hamiltonjared@stanleygroup.com>, Jerry Coursey <jcoursey@mortongroveil.org>, Danielle Roman <droman@mortongroveil.org>
Attach: image001.png
DOC281.pdf

Good Morning Bill,

I have attached an invoice from Dorner Company for work on March 7, 2019 to install Bleed Off Valves on the existing Golden Anderson reservoir control valve at the Morton Grove North Pumping Station.

Dorner is not a direct vendor/contractor for Morton Grove. I discussed this with Jared for MGNWC to directly pay this invoice.

Future invoices from Dorner will also be submitted to MGNWC.

Call me with any questions.

Thanks,

Joseph J. Dahm
Director


MORTON GROVE
PUBLIC WORKS
7840 NAGLE AVENUE
MORTON GROVE, IL 60053
jdahm@mortongroveil.org
Office: 847-470-5235
Direct: 847-663-3904
Cell: 847-815-1666

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EXHIBIT'S JOINT CONTRACT DOCUMENTS COMBINED

Contractor's Application for Payment No. 1

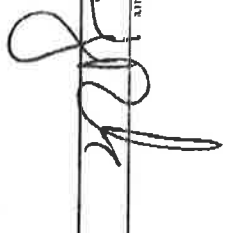
Application Period:	Application Date:
From (Contractor): MGNWC IHC Construction Companies, LLC	Via (Engineer): Stanley Consultants, Inc. - Jesse Singer (RE)
Contract: Fiber Optic Cable	Contractor's Project No.: 18810
Contract #09	Highlight's Project No.:
Owner's Contract No.: 9	

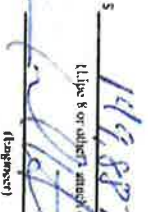
Application for Payment Change Order Summary

Approved Change Order Number	Additions	Deductions
1	\$44,800.00	
TOTALS		
NET CHANGE BY CHANGE ORDERS	\$44,800.00	

1. ORIGINAL CONTRACT PRICE: \$ 349,990.00
 2. Net change by Change Order: \$ 44,800.00
 3. Current Contract Price (Line 1 + 2): \$ 394,790.00
 4. TOTAL COMPLETED AND STORED TO DATE: \$ 186,541.60
 (Column F total on Progress Estimates)
 5. RETAINAGE:
 a. 10% Work Completed: \$ 16,654.16
 b. Stored Material: \$ 16,654.16
 c. Total Retainage (Line 5.a + Line 5.b): \$ 33,308.32
 6. AMOUNT AVAILABLE TO DATE (Line 4 - Line 5): \$ 149,887.44
 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application): \$ 0.00
 8. AMOUNT DUE THIS APPLICATION: \$ 149,887.44
 9. BALANCE TO FINISH, PLUS RETAINAGE: \$ 244,902.56
 (Column G total on Progress Estimates + Line 5c above)

Contractor's Certification
 The undersigned Contractor certifies, to the best of his knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment here and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interests, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature: 
 Date: 3/19/2019

Payment of: \$ 149,887.44 (Lines 8 or other - attach explanation of the other amount)
 Is recommended by:  3/20/19 (Date)
 Payment of: \$ (Line 8 or other - attach explanation of the other amount)
 Is approved by: _____ (Date)
 Approved by: _____ (Date)
 Funding or Financing Source (if applicable) _____ (Date)

MEASURED BY: _____

CALC'D BY: _____

CHECKED BY:  3/20/19

CONTINUATION SHEET

Application and Certification for Payment containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainerage for line items may apply.

Invoice #: 39812 Contract: 18810. MGNWC_CONTRACT 9_FIBER OPTIC CABLE

Application No.: 1
 Application Date: 3/31/2019
 To: 3/31/2019
 Architect's Project No.:

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		E This Period In Place	F Materials Presently Stored <small>(Not in D or E)</small>	G Total Completed and Stored To Date <small>(D+E+F)</small>	H % (G/C)	I Balance To Finish (C-G)	J Retainage
			From Previous Application (D+E)							
1	FIBER OPTIC CABLE	161,000.00	0.00		80,500.00	0.00	80,500.00	50.00%	80,500.00	
2	SPLICE BOXES	18,750.00	0.00		0.00	0.00	0.00	0.00%	18,750.00	
3	CABLE RACKS-	114,000.00	0.00		41,250.00	0.00	41,250.00	36.18%	72,750.00	
4	GROUNDING RODSS	56,240.00	0.00		0.00	0.00	0.00	0.00%	56,240.00	
5	TRACER WIRE	44,800.00	0.00		44,791.60	0.00	44,791.60	99.98%	8.40	
Grand Totals		394,790.00	0.00		166,541.60	0.00	166,541.60	42.18%	228,248.40	16,654.16

MEASURED BY: _____
 CALC'D BY: _____
 CHECKED BY: JS 3/29/19

Certified Payroll Transcript

Period: 1/21/2019 - 1/27/2019

Job: MGNWC_CONTRACT 9_FIBER OPTIC CABLE

Contract: 18810. MGNWC_CONTRACT 9_FIBER OPTIC CABLE

Employee	Hours								Total	Rate	Project Amounts	***** Weekly Totals ***** (Week Ending 1/27/19)			
	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total				Total Gross	Deductions	Net Pay	
Davidson, James - 1139															
M/EX: M/O REGULAR	0.00	8.00	0.00	8.00	0.00	0.00	0.00	0.00	16.00	44.720	715.52	FED TAX	51.88		
Race/Sex: CAM												Other Taxable	0.00	FICA-SS 44.36	
FV LABORERS												Other Non Taxable	0.00	FICA-MEDICARE 10.38	
FV LAB-S9												Project Total	715.52	IL TAX 35.42	
EEO:												Other	36.83		
Check #: 112719													715.52	178.87	536.65
Veteran: N															
Garcia, Jeffery - 2549															
M/EX: S/2 REGULAR	0.00	8.00	0.00	8.00	0.00	0.00	0.00	0.00	16.00	42.720	683.52	FED TAX	50.67		
Race/Sex: H/W												Other Taxable	0.00	FICA-SS 42.38	
FV LABORERS												Other Non Taxable	0.00	FICA-MEDICARE 9.91	
FV LAB-JOURNEYMAN												Project Total	683.52	IL TAX 31.72	
EEO:												Other	30.63		
Check #: 112719													683.52	185.31	518.21
Veteran: N															
Luna, David - 2750															
M/EX: S/1 REGULAR	0.00	8.00	0.00	8.00	0.00	0.00	0.00	0.00	16.00	42.720	683.52	FED TAX	60.24		
Race/Sex: H/W												Other Taxable	0.00	FICA-SS 42.37	
FV LABORERS												Other Non Taxable	0.00	FICA-MEDICARE 9.91	
FV LAB-JOURNEYMAN												Project Total	683.52	IL TAX 31.72	
EEO:												Other	25.63		
Check #: 112719													683.52	169.87	513.65
Veteran: N															
Montalbano, Vincenzo - 2787															
M/EX: S/O REGULAR	0.00	8.00	0.00	8.00	0.00	0.00	0.00	0.00	16.00	42.720	683.52	FED TAX	69.82		
Race/Sex: CAM												Other Taxable	0.00	FICA-SS 42.38	
FV LABORERS												Other Non Taxable	0.00	FICA-MEDICARE 9.91	
FV LAB-JOURNEYMAN												Project Total	683.52	IL TAX 33.83	
EEO:												Other	125.63		
Check #: 112719													683.52	281.57	401.95
Veteran: N															
Job Totals (Hours)	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total	Project Amounts	***** Weekly Totals ***** (Week Ending 1/27/19)					
REGULAR	0.00	32.00	0.00	32.00	0.00	0.00	0.00	64.00	2,766.08	Total Gross	Deductions	Net Pay			
										FED TAX	232.61				
										Other Taxable	0.00	FICA-SS 171.49			
										Other Non Taxable	0.00	FICA-MEDICARE 40.11			
										Project Total	2,766.08	IL TAX 132.69			
										Other	218.72				
											2,766.08	785.62	1,970.46		

Certified Payroll Transcript

Period: 1/28/2019 - 2/3/2019

Job: MGNWC_CONTRACT 9_FIBER OPTIC CABLE

Contract: 18810. MGNWC_CONTRACT 9_FIBER OPTIC CABLE

Employee	Hours								Total	Rate	Project Amounts	***** Weekly Totals ***** (Week Ending 2/3/19)						
	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total				Total Gross	Deductions	Net Pay				
Davidson, James - 1139																		
M/EX: M/O	REGULAR	0.00	0.00	0.00	0.00	8.00	0.00	0.00	0.00	8.00	44.720	357.76	FED TAX		13.56			
Race/Sex: CA/M													Other Taxable		0.00	FICA-SS	22.18	
FV LABORERS													Other Non Taxable		0.00	FICA-MEDICARE	5.19	
FV LAB-S9													Project Total		<u>357.76</u>	IL TAX	17.71	
EEO:													Other			<u>23.42</u>		
Check #: 120319																<u>357.76</u>	<u>82.06</u>	<u>275.70</u>
Veteran: N																		
Garcia, Jeffery - 2549																		
M/EX: S/2	REGULAR	0.00	0.00	0.00	0.00	8.00	0.00	0.00	0.00	8.00	42.720	341.76	FED TAX		11.10			
Race/Sex: H/M													Other Taxable		0.00	FICA-SS	21.19	
FV LABORERS													Other Non Taxable		0.00	FICA-MEDICARE	4.95	
FV LAB-JOURNEYMAN													Project Total		<u>341.76</u>	IL TAX	14.80	
EEO:													Other			<u>17.82</u>		
Check #: 120319																<u>341.76</u>	<u>69.86</u>	<u>271.90</u>
Veteran: N																		
Luna, David - 2750																		
M/EX: S/1	REGULAR	0.00	0.00	0.00	0.00	8.00	0.00	0.00	0.00	8.00	42.720	341.76	FED TAX		19.23			
Race/Sex: H/M													Other Taxable		0.00	FICA-SS	21.19	
FV LABORERS													Other Non Taxable		0.00	FICA-MEDICARE	4.86	
FV LAB-JOURNEYMAN													Project Total		<u>341.76</u>	IL TAX	14.80	
EEO:													Other			<u>12.82</u>		
Check #: 120319																<u>341.76</u>	<u>73.00</u>	<u>268.76</u>
Veteran: N																		
Montalbano, Vincenzo - 2787																		
M/EX: S/O	REGULAR	0.00	0.00	0.00	0.00	8.00	0.00	0.00	0.00	8.00	42.720	341.76	FED TAX		28.81			
Race/Sex: CA/M													Other Taxable		0.00	FICA-SS	21.19	
FV LABORERS													Other Non Taxable		0.00	FICA-MEDICARE	4.98	
FV LAB-JOURNEYMAN													Project Total		<u>341.76</u>	IL TAX	16.92	
EEO:													Other			<u>62.82</u>		
Check #: 120319																<u>341.76</u>	<u>134.70</u>	<u>207.06</u>
Veteran: N																		
Job Totals (Hours)																		
REGULAR		0.00	0.00	0.00	0.00	32.00	0.00	0.00	0.00	32.00		1,383.04	FED TAX		72.70			
													Other Taxable		0.00	FICA-SS	85.75	
													Other Non Taxable		0.00	FICA-MEDICARE	20.06	
													Project Total		<u>1,383.04</u>	IL TAX	84.23	
													Other			<u>116.88</u>		
																<u>1,383.04</u>	<u>359.82</u>	<u>1,023.42</u>

Certified Payroll Transcript

Period: 2/18/2019 - 2/24/2019

Job: MGNWC_CONTRACT 9_FIBER OPTIC CABLE

Contract: 18810. MGNWC_CONTRACT 9_FIBER OPTIC CABLE

Employee	-----Hours-----								Total	Rate	Project Amounts	***** Weekly Totals ***** (Week Ending 2/24/19)					
	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total				Total Gross	Deductions	Net Pay			
Davidson, James - 1139																	
M/EX: M/O REGULAR	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00	44.720	357.76	FED TAX		198.34			
Race/Sex: CA/M												Other Taxable	0.00	FICA-SS	113.68		
FV LABORERS												Other Non Taxable	0.00	FICA-MEDICARE	26.59		
FV LAB-S9												Project Total	357.76	IL TAX	90.76		
EEO:												Other	78.76				
Check #: 122419													1,833.52	508.13	1,325.39		
Veteran: N																	
Garcia, Jeffery - 2549																	
M/EX: S/2 REGULAR	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00	42.720	341.76	FED TAX		256.46			
Race/Sex: H/M												Other Taxable	0.00	FICA-SS	108.60		
FV LABORERS												Other Non Taxable	0.00	FICA-MEDICARE	25.40		
FV LAB-JOURNEYMAN												Project Total	341.76	IL TAX	84.58		
EEO:												Other	70.68				
Check #: 122419													1,751.52	545.74	1,205.78		
Veteran: N																	
Luna, David - 2750																	
M/EX: S/1 REGULAR	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00	42.720	341.76	FED TAX		274.32			
Race/Sex: H/M												Other Taxable	0.00	FICA-SS	108.58		
FV LABORERS												Other Non Taxable	0.00	FICA-MEDICARE	25.39		
FV LAB-JOURNEYMAN												Project Total	341.76	IL TAX	84.58		
EEO:												Other	65.68				
Check #: 122419													1,751.52	558.56	1,192.96		
Veteran: N																	
Montalbano, Vincenzo - 2787																	
M/EX: S/O REGULAR	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00	42.720	341.76	FED TAX		293.47			
Race/Sex: CA/M												Other Taxable	0.00	FICA-SS	108.59		
FV LABORERS												Other Non Taxable	0.00	FICA-MEDICARE	25.39		
FV LAB-JOURNEYMAN												Project Total	341.76	IL TAX	86.70		
EEO:												Other	265.68				
Check #: 122419													1,751.52	779.83	971.69		
Veteran: N																	
Job Totals																	
(Hours)	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total	Project Amounts	***** Weekly Totals ***** (Week Ending 2/24/19)							
REGULAR	0.00	32.00	0.00	0.00	0.00	0.00	0.00	32.00	1,383.04	Total Gross	Deductions	Net Pay					
										FED TAX		1,022.61					
										Other Taxable	0.00	FICA-SS	439.46				
										Other Non Taxable	0.00	FICA-MEDICARE	102.77				
										Project Total	1,383.04	IL TAX	346.62				
										Other	480.80						
											7,088.08	2,392.25	4,895.82				

Certified Payroll Transcript

Period: 2/25/2019 - 3/3/2019

Job: MGNWC_CONTRACT 9_FIBER OPTIC CABLE

Contract: 18810. MGNWC_CONTRACT 9_FIBER OPTIC CABLE

Employee	Hours								Total	Rate	Project Amounts	***** Weekly Totals ***** (Week Ending 3/3/19)		
	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total				Total Gross	Deductions	Net Pay
Davidson, James - 1139														
M/EX: M/O REGULAR	0.00	8.00	8.00	8.00	8.00	0.00	0.00	32.00	44.720	1,431.04	FED TAX	137.74		
Race/Sex: CAM										0.00	FICA-SS	98.73		
FV LABORERS										0.00	FICA-MEDICARE	20.75		
FV LAB-S9											IL TAX	70.84		
EEO:											Other	63.66		
Check #: 130319										1,431.04				
Veteran: N												1,431.04	381.72	1,049.32
DeJaynes, Edward - 2720														
M/EX: S/1 REGULAR	0.00	8.00	8.00	8.00	0.00	0.00	0.00	24.00	42.720	1,025.28	FED TAX	387.10		
Race/Sex: CAM										0.00	FICA-SS	137.73		
FV LABORERS										0.00	FICA-MEDICARE	32.22		
FV LAB-JOURNEYMAN											IL TAX	107.84		
EEO:											Other	85.30		
Check #: 130319										1,025.28		2,221.44	750.18	1,471.25
Veteran: N														
Garcia, Jeffery - 2549														
M/EX: S/2 REGULAR	0.00	0.00	8.00	8.00	8.00	0.00	0.00	24.00	42.720	1,025.28	FED TAX	96.71		
Race/Sex: H/W										0.00	FICA-SS	63.57		
FV LABORERS										0.00	FICA-MEDICARE	14.87		
FV LAB-JOURNEYMAN											IL TAX	48.63		
EEO:											Other	43.45		
Check #: 130319										1,025.28		1,025.28	267.23	758.05
Veteran: N														
Montalbano, Vincenzo - 2787														
M/EX: S/O REGULAR	0.00	8.00	8.00	8.00	8.00	0.00	0.00	32.00	42.720	1,367.04	FED TAX	283.22		
Race/Sex: CAM										0.00	FICA-SS	105.95		
FV LABORERS										0.00	FICA-MEDICARE	24.78		
FV LAB-JOURNEYMAN											IL TAX	84.59		
EEO:											Other	154.08		
Check #: 130319										1,367.04		1,708.80	662.62	1,046.18
Veteran: N														
Job Totals (Hours)	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total	Project Amounts	***** Weekly Totals ***** (Week Ending 3/3/19)				
REGULAR	0.00	24.00	32.00	32.00	24.00	0.00	0.00	112.00	4,848.64	FED TAX	904.77			
									0.00	FICA-SS	395.98			
									0.00	FICA-MEDICARE	92.62			
										IL TAX	311.90			
										Other	346.49			
									4,848.64		6,386.56	2,051.76	4,334.80	

WAIVER OF LIEN TO DATE

STATE OF ILLINOIS
 COUNTY OF KANE

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Morton Grove Niles Water Commission
 to furnish MGNWC-Contract 9 - Fiber Optic Cable IEPA
 for the premises known as 1000 Civic Center Dr., Niles, IL 60714
 of which Morton Grove Niles Water Commission is the owner.

THE undersigned, for and in consideration of ONE HUNDRED FORTY NINE THOUSAND EIGHT HUNDRED EIGHTY SEVEN DOLLARS AND FORTY FOUR CENTS
\$149,887.44 Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es)
 hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on
 said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or
 other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, furnished to this date by
 the undersigned for the above-described premises, INCLUDING EXTRAS.*

DATE: 3/19/2019 COMPANY NAME ADDRESS IHC Construction Companies, LLC
1500 Executive Dr. Elgin, IL 60123

SIGNATURE AND TITLE: 
David J. Rock-President

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS
 COUNTY OF KANE

TO WHOM IT MAY CONCERN:

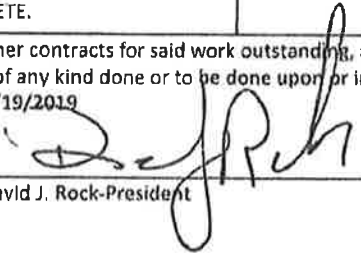
THE UNDERSIGNED, (NAME) DAVID J. ROCK BEING DULY SWORN, DEPOSES
 AND SAYS THAT HE OR SHE IS (POSITION) PRESIDENT OF
 (COMPANY NAME) IHC Construction Companies, LLC WHO IS THE
 CONTRACTOR FURNISHING MGNWC-Contract 9 - Fiber Optic Cable IEPA WORK ON THE BUILDING
 LOCATED AT 1000 Civic Center Dr., Niles, IL 60714
 OWNED BY Morton Grove Niles Water Commission

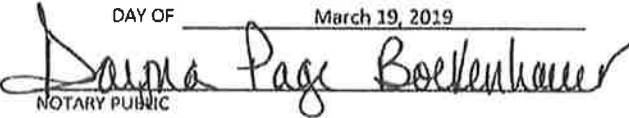
That the total amount of the contract including extras* is \$394,790.00 on which he or she has received payment of
\$0.00 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that

there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor,
 or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due
 or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

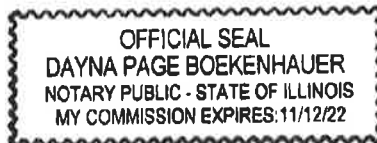
NAMES AND ADDRESSES	WHAT FOR	CONTRACT	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
IHC Construction Companies, LLC	MGNWC-Contract 9 - Fiber Optic	\$394,790.00		\$149,887.44	\$244,902.56
All material taken from a fully paid stock and delivered to the job in company vehicles. All labor paid in full					
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.		\$394,790.00	\$0.00	\$149,887.44	\$244,902.56

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material,
 labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE: 3/19/2019
 SIGNATURE: 
David J. Rock-President

SUBSCRIBED AND SWORN TO BEFORE ME THIS
 DAY OF March 19, 2019

 NOTARY PUBLIC

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.





Contractor's Application for Payment No. 8

To (Owner):	Morton Grove Niles Water Commission	Application Period:	3/1/2019-3/31/2019	Application Date:	3/31/2019
Project:	Contract 6 MGNWC Intermediate Pump Station	From (Contractor):	Joseph J. Henderson & Son, Inc.	Via (Engineer):	Stanley Consultants, Inc.
Owner's Contract No.:	00-52-13	Contractor's Project No.:	1353-00	Engineer's Project No.:	

Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions
1	\$3,906.00	
2	\$13,717.20	
TOTALS	\$17,623.20	\$0.00
NET CHANGE BY CHANGE ORDERS	\$17,623.20	

1. ORIGINAL CONTRACT PRICE.....	\$ 2,974,000.00
2. Net change by Change Orders.....	\$ 17,623.20
3. Current Contract Price (Line 1 + 2).....	\$ 2,991,623.20
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$ 1,567,343.62
5. RETAINAGE:	
a. 10% <input checked="" type="checkbox"/> Work Con	\$ 1,567,343.62
b. 10% <input checked="" type="checkbox"/> Stored Ma	\$ 0.00
c. Total Retainage (Line 5.a + Line 5.b).....	\$ 1,567,343.62
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 1,410,609.26
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 1,233,903.32
8. AMOUNT DUE THIS APPLICATION.....	\$ 176,706.94
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$ 1,581,013.94

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all

Contractor Signature:

By: David Henderson, President Date: 3/31/2019

Payment \$ 176,706.94 (Line 8 or other - attach explanation of the other amount)

is recommended by: (Engineer) Date: 4/5/19

Payment \$ _____ (Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) Date: _____

Approved by: _____ Funding or Financing Entity (if applicable) Date: _____

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

APPLICATION NUMBER: B

In tabulations below, amounts are stated to the nearest dollar.

APPLICATION DATE: 3/29/2019

Use Column I on Contracts where variable retainage for line items may apply.

PERIOD TO: 3/31/2019

JJH PROJECT NO.: 1353-00

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED & STORED TO DATE (D+E+F)	% (G/C)	H BALANCE TO FINISH (C - G)	I RETAINAGE 10% of Total Contract
			FROM PREVIOUS APPLICATION (D + E)							
	General Conditions	\$154,108.00	\$70,627.70		\$10,109.48	\$0.00	\$80,797.18	52.39%	\$73,370.82	\$8,073.72
	Bonds and Insurance	\$24,174.00	\$24,174.00		\$0.00	\$0.00	\$24,174.00	100.00%	\$0.00	\$2,417.40
	Allowance	\$50,000.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$50,000.00	\$0.00
	Excavation	\$188,527.00	\$134,784.45		\$0.00	\$0.00	\$134,784.45	71.49%	\$53,742.55	\$13,478.45
	Asphalt Paving	\$18,500.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$18,500.00	\$0.00
	Concrete Pavement	\$40,800.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$40,800.00	\$0.00
	Landscaping	\$30,000.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$30,000.00	\$0.00
	Concrete	\$73,612.00	\$67,000.00		\$0.00	\$0.00	\$67,000.00	91.02%	\$6,612.00	\$6,700.00
	Rebar Furnish	\$10,475.00	\$9,996.00		\$0.00	\$0.00	\$9,996.00	95.43%	\$479.00	\$999.60
	Rebar Install	\$12,000.00	\$11,174.00		\$0.00	\$0.00	\$11,174.00	93.12%	\$826.00	\$1,117.40
	Masonry									
	Illinois Brick (brick)	\$13,000.00	\$13,000.00		\$0.00	\$0.00	\$13,000.00	100.00%	\$0.00	\$1,300.00
	Elison Materials (block)	\$18,000.00	\$16,000.00		\$2,000.00	\$0.00	\$18,000.00	100.00%	\$0.00	\$1,800.00
	Dukrete Companies	\$12,000.00	\$7,000.00		\$5,000.00	\$0.00	\$12,000.00	100.00%	\$0.00	\$1,200.00
	Lance Construction Supplies	\$20,000.00	\$14,500.00		\$5,500.00	\$0.00	\$20,000.00	100.00%	\$0.00	\$2,000.00
	Joe's Masonry Mobilization	\$10,000.00	\$10,000.00		\$0.00	\$0.00	\$10,000.00	100.00%	\$0.00	\$1,000.00
	Joe's Masonry Equipment	\$10,000.00	\$10,000.00		\$0.00	\$0.00	\$10,000.00	100.00%	\$0.00	\$1,000.00
	Joe's Masonry Insurance	\$22,000.00	\$22,000.00		\$0.00	\$0.00	\$22,000.00	100.00%	\$0.00	\$2,200.00
	Joe's Masonry Labor	\$147,000.00	\$88,000.00		\$59,000.00	\$0.00	\$147,000.00	100.00%	\$0.00	\$14,700.00
	Masonry Subtotal	\$252,000.00	\$180,500.00		\$71,500.00	\$0.00	\$252,000.00	100.00%	\$0.00	\$25,200.00
	Structural Steel	\$88,000.00	\$61,500.00		\$17,000.00	\$0.00	\$78,500.00	89.20%	\$9,500.00	\$7,850.00
	Trusses, Sheathing, Fascia Labor	\$35,923.00	\$0.00		\$13,500.00	\$0.00	\$13,500.00	37.58%	\$22,423.00	\$1,350.00
	Trusses Material	\$22,210.00	\$22,210.00		\$0.00	\$0.00	\$22,210.00	100.00%	\$0.00	\$2,221.00
	Damproofing	\$8,000.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$8,000.00	\$0.00

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER:

8

APPLICATION DATE:

3/29/2019

PERIOD TO:

3/31/2019

JH PROJECT NO.:

1353-00

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED & STORED TO DATE (D+E+F)	% (G/C)	H BALANCE TO FINISH (C - G)	I RETAINAGE 10% of Total Contract
			FROM PREVIOUS APPLICATION (D + E)							
	Roofing	\$89,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$89,000.00	\$0.00
	Caulking	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,000.00	\$0.00
	Hollow Metal Labor	\$9,890.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$1,800.00	18.22%	\$8,090.00	\$180.00
	Hollow Metal Material	\$48,811.00	\$48,811.00	\$0.00	\$0.00	\$0.00	\$48,811.00	100.00%	\$0.00	\$4,881.10
	Overhead Doors	\$13,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$13,400.00	\$0.00
	Drywall	\$3,225.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,225.00	\$0.00
	Epoxy Resinous Flooring	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$25,000.00	\$0.00
	Painting	\$44,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$44,000.00	\$0.00
	Specialties (Signs Fire Ext. Toilet Accessories)	\$6,415.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$6,415.00	\$0.00
	Millwright	\$9,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$9,000.00	\$0.00
	Equipment	\$238,194.00	\$23,819.40	\$0.00	\$0.00	\$0.00	\$23,819.40	10.00%	\$214,374.60	\$2,381.94
	Grinder Station	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	100.00%	\$0.00	\$700.00
	Bridge Cranes	\$48,400.00	\$0.00	\$44,010.00	\$0.00	\$0.00	\$44,010.00	90.93%	\$4,390.00	\$4,401.00
	Mechanical	\$318,465.00	\$120,731.80	\$0.00	\$0.00	\$0.00	\$120,731.80	37.91%	\$197,733.20	\$12,073.18
	Plumbing									
	Underground	\$22,770.00	\$22,770.00	\$0.00	\$0.00	\$0.00	\$22,770.00	100.00%	\$0.00	\$2,277.00
	Rough	\$26,458.00	\$0.00	\$23,812.00	\$0.00	\$0.00	\$23,812.00	90.00%	\$2,646.00	\$2,381.20
	Trim	\$12,307.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$12,307.00	\$0.00
	Plumbing Subtotal	\$61,535.00	\$22,770.00	\$23,812.00	\$0.00	\$0.00	\$46,582.00	75.70%	\$14,953.00	\$4,658.20
	HVAC	\$158,500.00	\$51,945.50	\$0.00	\$0.00	\$0.00	\$51,945.50	32.77%	\$106,554.50	\$5,194.55
	Electrical									
	Temporary Service and Branch Wiring	\$19,000.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	47.37%	\$10,000.00	\$900.00
	Above Grade Raceways	\$34,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$34,000.00	\$0.00
	Below Grade Raceways	\$78,000.00	\$78,000.00	\$0.00	\$0.00	\$0.00	\$78,000.00	100.00%	\$0.00	\$7,800.00

CONTINUATION SHEET

AIA DOCUMENT G702

APPLICATION AND CERTIFICATE FOR PAYMENT, containing

APPLICATION NUMBER:

8

Contractor's signed Certification is attached.

APPLICATION DATE:

3/29/2019

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO:

3/31/2019

Use Column I on Contracts where variable retainage for fine items may apply.

JUH PROJECT NO.:

1353-00

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED & STORED TO DATE (D+E+F)	% (G/C)	H BALANCE TO FINISH (C - G)	I RETAINAGE 10% of Total Contract
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD	THIS PERIOD	THIS PERIOD					
	Power System Studies	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	100.00%	\$0.00	\$700.00	
	Low Voltage Switchboard	\$25,000.00	\$22,339.00	\$0.00	\$0.00	\$0.00	\$22,339.00	89.36%	\$2,661.00	\$2,233.90	
	Low Voltage Variable Frequency Drives	\$60,000.00	\$38,443.00	\$0.00	\$0.00	\$0.00	\$38,443.00	64.07%	\$21,557.00	\$3,844.30	
	Natural Gas Engine Generator	\$160,000.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$150,000.00	93.75%	\$10,000.00	\$15,000.00	
	Transfer Switches	\$10,000.00	\$9,443.00	\$0.00	\$0.00	\$0.00	\$9,443.00	94.43%	\$557.00	\$944.30	
	Lightening Protection	\$9,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$9,000.00	\$0.00	
	Lighting	\$20,000.00	\$9,837.00	\$0.00	\$0.00	\$0.00	\$9,837.00	49.19%	\$10,163.00	\$983.70	
	Communications	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,000.00	\$0.00	
	Security System	\$21,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$21,000.00	\$0.00	
	Video Surveillance System	\$12,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$12,000.00	\$0.00	
	Fire Detection and Alarm System	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00	\$0.00	
	Common Work Results for Electrical-Submittals	\$11,000.00	\$11,000.00	\$0.00	\$0.00	\$0.00	\$11,000.00	100.00%	\$0.00	\$1,100.00	
	Common Work Results for Electrical-Wire & Cable	\$73,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$73,000.00	\$0.00	
	Common Work Results for Electrical-Panelboards, Disc	\$15,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	66.67%	\$5,000.00	\$1,000.00	
	Common Work Results for Electrical-Boxes, Devices, Other	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00	\$0.00	
	Common Work Results for Electrical-Grounding & Bonding	\$48,000.00	\$39,000.00	\$0.00	\$0.00	\$0.00	\$39,000.00	81.25%	\$9,000.00	\$3,900.00	
	Electrical Subtotal	\$627,000.00	\$394,062.00	\$0.00	\$0.00	\$0.00	\$394,062.00	61.25%	\$242,938.00	\$38,406.20	
	Instrumentation	\$67,990.00	\$40,626.03	\$3,795.00	\$0.00	\$0.00	\$44,421.03	50.48%	\$43,568.97	\$4,442.10	
	JUH O&M P	\$164,856.00	\$75,553.50	\$10,814.55	\$0.00	\$0.00	\$86,368.05	52.39%	\$78,487.94	\$8,636.81	
	OCC1 Addition of mechanical seals for pump station	\$3,906.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,906.00	\$0.00	
	OCC2 Design Mods for pump station, EWQ#8 & EWQ#10	\$13,717.20	\$13,717.20	\$0.00	\$0.00	\$0.00	\$13,717.20	100.00%	\$0.00	\$1,371.72	
	TOTAL	\$2,991,623.20	\$1,371,002.58	\$196,341.04	\$0.00	\$0.00	\$1,567,343.62	52.39%	\$1,424,279.58	\$156,734.36	

The affiant, David Henderson being first duly sworn, on oath deposes and says that affiant is President of Joseph J. Henderson and Son, Inc. which has a contract with Mahon Grove Niles Water Commission (MGNWCO), of the project on the following described premises in said County to wit: Contract 6 - MGNWCO Intermediate Pump Station That, for the purpose of said contract, the following persons have been contracted with, and have, or are furnishing and preparing materials for, and we have done or are doing labor on said improvement. That there is due and to become due them, respectively, the amounts set opposite their names for materials or labor as stated. That this statement is a full, true and complete statement of all such persons, the amounts paid to each and the amounts due and to become due to each.

1	2	3	4	5	6	7	8	9	10	11	12
NAME AND ADDRESS OF CONTRACTORS	DESCRIPTION OF WORK	ADJUSTED TOTAL CONTRACT INCLUDING EXTRAS/CREDITS	RETENTION INCLUDING THIS APPLICATION	NET PREVIOUSLY PAID	NET AMOUNT OF THIS PAYMENT	BALANCE TO BECOME DUE (Include Retention)	PREVIOUS YEAR TO DATE GROSS	GROSS AMOUNT THIS REQUEST	TOTAL REQUEST TO DATE	AMOUNT LEFT TO BILL	PERCENT BILLED
Joseph J. Henderson & Son, Inc.	General Conditions and JH Work	\$931,290.20	\$4,096.31	\$314,966.78	\$6,397.24	\$609,923.18	\$389,355.29	\$7,108.04	\$375,463.33	\$555,828.87	40%
Harris Rebar	Rebar Furnish	\$10,475.00	\$0.00	\$9,996.00	\$0.00	\$479.00	\$9,996.00	\$0.00	\$9,996.00	\$479.00	95%
Mayo Steel	Rebar Install	\$11,174.00	\$0.00	\$11,174.00	\$0.00	\$0.00	\$11,174.00	\$0.00	\$11,174.00	\$0.00	100%
Job's Masonry	Masonry	\$339,000.00	\$33,900.00	\$216,450.00	\$88,650.00	\$33,900.00	\$240,500.00	\$98,500.00	\$339,000.00	\$0.00	100%
K. D. Johnson, Inc.	Structural Steel	\$101,064.00	\$9,156.40	\$67,107.60	\$15,300.00	\$18,656.40	\$74,564.00	\$17,000.00	\$91,564.00	\$9,500.00	91%
Cascade Mfg. Co.	Trusses	\$22,210.00	\$0.00	\$22,210.00	\$0.00	\$0.00	\$22,210.00	\$0.00	\$22,210.00	\$0.00	100%
Sterling Commercial Roofing	Roofing	\$89,000.00	\$0.00	\$89,000.00	\$0.00	\$0.00	\$89,000.00	\$0.00	\$89,000.00	\$0.00	100%
LaForce, Inc.	Hollow Metal	\$48,811.00	\$4,881.10	\$43,929.90	\$0.00	\$4,881.10	\$48,811.00	\$0.00	\$48,811.00	\$0.00	100%
American Door and Dock, Inc.	Overhead Doors	\$13,400.00	\$0.00	\$0.00	\$0.00	\$13,400.00	\$0.00	\$0.00	\$13,400.00	\$0.00	0%
C.A.D. Contract Glazing, Inc.	Aluminum Frames/Glass	\$24,700.00	\$0.00	\$0.00	\$0.00	\$24,700.00	\$0.00	\$0.00	\$24,700.00	\$0.00	0%
G. P. Maintenance Services, Inc.	Painting	\$69,000.00	\$0.00	\$0.00	\$0.00	\$69,000.00	\$0.00	\$0.00	\$69,000.00	\$0.00	0%
USEMCO, Inc.	Equipment	\$241,869.00	\$0.00	\$23,819.40	\$0.00	\$218,049.60	\$23,819.40	\$0.00	\$23,819.40	\$218,049.60	10%
Water Equipment Co., LLC	Bridge Cranes	\$48,400.00	\$4,401.00	\$0.00	\$0.00	\$6,791.00	\$0.00	\$0.00	\$6,791.00	\$0.00	0%
Action Mechanical, LLC	HVAC	\$190,320.00	\$1,942.55	\$50,002.95	\$0.00	\$140,317.05	\$51,945.50	\$44,010.00	\$95,945.50	\$138,374.50	27%
Prefered Electric	Electrical	\$627,000.00	\$38,406.20	\$345,655.80	\$0.00	\$281,344.20	\$384,062.00	\$0.00	\$384,062.00	\$0.00	61%
Automatic Control Services	Instrumentation	\$87,890.00	\$4,442.10	\$36,563.43	\$3,415.50	\$48,011.07	\$40,656.03	\$3,795.00	\$44,421.03	\$43,568.97	50%
Core & Main	Plumbing	\$67,896.00	\$0.00	\$65,780.36	\$0.00	\$2,215.64	\$65,780.36	\$0.00	\$65,780.36	\$2,215.64	79%
Capitol Plumbing	Mechanical Material	\$61,535.00	\$4,669.80	\$20,493.00	\$23,395.20	\$17,708.80	\$22,770.00	\$25,928.00	\$48,698.00	\$12,897.00	79%
Covalein, Inc.	Grinder Pump System	\$6,389.90	\$638.90	\$5,750.10	\$0.00	\$638.90	\$6,389.90	\$0.00	\$6,389.90	\$0.00	100%
ORIGINAL CONTRACT TOTALS		\$2,991,623.20	\$156,724.36	\$1,233,902.22	\$176,708.94	\$1,581,013.94	\$1,371,022.58	\$186,341.04	\$1,557,363.62	\$1,424,279.58	52%
AMOUNT OF ORIGINAL CONTRACT EXTRAS TO CONTRACT		\$2,974,000.00				\$1,567,243.82					
TOTAL CONTRACT AND EXTRAS		\$17,623.20				\$156,724.36					
CREDITS TO CONTRACT		\$2,991,623.20				\$1,581,013.94					
ADJUSTED TOTAL CONTRACT		\$0.00				\$176,708.94					
		\$2,991,623.20				\$1,581,013.94					

It is understood that the total amount paid to date plus the amount requested in this application shall not exceed 90% of the cost of work completed to date. I agree to furnish waivers of Lien for all materials under my contract when demanded.

SUBSCRIBED AND SWORN to before me this 31st day of March, 2019.

Notary Public
Christine A. Tate

JOSEPH J. HENDERSON & SON, INC.
David Henderson
David Henderson, President



PARTIAL WAIVER OF LIEN

STATE OF ILLINOIS)
COUNTY OF LAKE) SS

GTY# _____
LOAN # _____

SUBCONTRACT OR P.O. # _____

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Morton Grove Niles Water Commission
to furnish General Contractor
for the premises known as Contract 6 MGNWC Intermediate Pump Station
of which Morton Grove Niles Water Commission is the Owner.

THE undersigned, for and in consideration of One Hundred Seventy Six Thousand Seven Hundred Six Dollars and 94/100
\$176,706.94 Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanic's liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of labor services, material, fixtures, apparatus or machinery, furnished to this date by the undersigned for the above-described premises.

Given under my hand and seal this 31 day of March, 2019

Signature and Seal: _____



NOTE: All waivers must be for the full amount paid. If waiver is for a corporation, corporate name should be used, corporate seal affixed and title of officer signing waiver should be set forth; if waiver is for a partnership, the partnership name should be used, partner should sign and designate himself as partner.

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS)
COUNTY OF LAKE) SS
TO WHOM IT MAY CONCERN:

THE undersigned, being duly sworn, deposes and says that he is David Henderson, President
of the Joseph J. Henderson & Son, Inc.
who is the contractor for the Contract 6 MGNWC Intermediate Pump Station
work on the building located at Skokie Sculpture Park South of Emerso Village of Skokie, IL
owned by Morton Grove Niles Water Commission

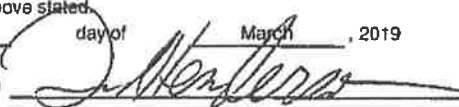
That the total amount of the contract including extras is \$ 2,991,623.20
on which he has received payment of \$1,233,902.32 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names of all parties who have furnished material or labor, or both, for said work and all parties having contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES	WHAT FOR	CONTRACT PRICE	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
JOSEPH J HENDERSON & SON, INC	GENERAL CONTRACT	\$2,991,623.20	\$1,233,902.32	\$176,706.94	\$1,581,013.94
	Per attached				
	Sworn Statement				
TOTAL LABOR AND MATERIAL TO COMPLETE		\$2,991,623.20	\$1,233,902.32	\$176,706.94	\$1,581,013.94

That there are no other contracts for said work outstanding and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

Signed this 31 day of March, 2019

Signature _____



Subscribed and sworn to before me this

31 day of March, 2019



Notary Signature & Seal

JOSEPH J. HENDERSON & SON, INC.



4288 Grand Avenue
Gurnee, IL 60031
847/244-3222
847/244-2490 FAX

LETTER OF TRANSMITTAL

Date : **4/3/2019**

TO: Stanley Consultants, Inc.
8501 West Higgins Road, Suite 730
Chicago, IL 60631-2801
Attn: Kirk Hipps

Job No. : 1353-00
Job name: Contract 6 - MGNWC
Intermediate Pump Station
Skokie Sculpture Park South of Emerson St.
Village of Skokie, IL

Pay Request # 7 (2/28/2019)

COPIES	DATE	DRAW NO.	DESCRIPTION		
2		7	K.D. Johnson	Partial	\$ 11,757.60
1		7	LaForce, Inc.	Partial	\$ 43,252.20
2		7	Preferred Electric	Partial	\$ 81,055.80

WE ARE SENDING YOU Attached WAIVERS via UPS As requested

REMARKS:

COPY TO: File **Thank You!**

SIGNED: Christine Tate, Project Accountant

If enclosures are not as noted, kindly notify us at once.



STATE OF ILLINOIS
 COUNTY OF LAKE

WAIVER OF LIEN TO DATE

Gty #

Escrow #

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by JOSEPH J. HENDERSON & SON, INC. to furnish METALS for the premises known as INTERMEDIATE PUMP STATION CONTRACT 6 of which MGNWC-MORTON GROVE NILES WATER COMMISSION is the owner.

THE undersigned, for and in consideration of ELEVEN THOUSAND SEVEN HUNDRED FIFTY SEVEN & 60/100. (\$11,757.60) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, furnished to this date by the undersigned for the above-described premises, INCLUDING EXTRAS.*

DATE 4/02/19 COMPANY NAME K.D. JOHNSON, INC.
 ADDRESS 866 TOWER ROAD MUNDELEIN, IL 60060

SIGNATURE AND TITLE *Kenneth Johnson* president

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS

COUNTY OF LAKE

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, (NAME) KENNETH JOHNSON BEING DULY SWORN, DEPOSES AND SAYS THAT HE OR SHE IS (POSITION) PRESIDENT OF (COMPANY NAME) K.D. JOHNSON, INC. WHO IS THE CONTRACTOR FURNISHING METALS WORK ON THE BUILDING LOCATED AT 2525 CHURCH STREET EVANSTON, IL 60208 OWNED BY MGNWC-MORTON GROVE NILES WATER COMMISSION

That the total amount of the contract including extras* is \$101,064.00 on which he or she has received payment of \$55,350.00 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLDG EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
K.D. Johnson, Inc. 866 Tower Road Mundelein, IL 60060	Metals	\$101,064.00	\$55,350.00	\$11,757.60	\$33,956.40
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.		\$101,064.00	\$55,350.00	\$11,757.60	\$33,956.40

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE 4/3/19 SIGNATURE: *Kenneth Johnson*
 SUBSCRIBED AND SWORN TO BEFORE ME THIS 3rd DAY OF April 2019

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

Diane C Johnson
 NOTARY PUBLIC



WAIVER OF LIEN TO DATE

4236400

STATE OF WISCONSIN

GTY #
LOAN #

COUNTY OF BROWN

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by JOSEPH J. HENDERSON & SON, INC.

to furnish Hollow Metal Frames, Hollow Metal Doors, Wood Doors, and Hardware

for the premises known as INTERMEDIATE PUMP STATION CONTRACT 6

of which MGNWC - MORTON GROVE NILES WATER COMMISSION is the owner.

THE undersigned, for and in consideration of FORTY THREE THOUSAND TWO HUNDRED FIFTY TWO DOLLARS AND TWENTY CENTS (\$ 43,252.20) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor services, material, fixtures, apparatus or machinery furnished to this date, by the undersigned for the above-described premises. INCLUDING EXTRAS*

DATE: 2/28/2019 COMPANY NAME: LAFORCE INCORPORATED
ADDRESS: 1060 WEST MASON ST, GREEN BAY WI 54307
SIGNATURE: Brian Mannering TITLE: CEO OF LAFORCE INC.

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN TO THE CONTRACT

CONTRACTOR'S AFFIDAVIT

STATE OF WISCONSIN

COUNTY OF BROWN

TO WHOM IT MAY CONCERN:

THE undersigned, being duly sworn, deposes and says that he/she is Brian Mannering C.E.O. of LaForce Inc.

who is the contractor furnishing Hollow Metal Frames, Hollow Metal Doors, Wood Doors, and Hardware work on the building located at 6101 CAPULINA AVENUE, MORTON GROVE, IL 60053 owned by MGNWC - MORTON GROVE NILES WATER COMMISSION

That the total amount of the contract including approved extras* is \$ 48,811.00 on which he/she has received payment of \$ 677.70 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that

there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications.

Table with 6 columns: NAMES, WHAT FOR, CONTRACT PRICE INCLUDING EXTRAS*, PREVIOUSLY PAID, THIS PAYMENT, BALANCE DUE. Includes entries for LaForce Inc. and summary rows for labor and material.

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

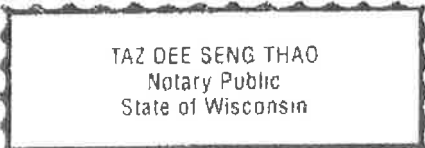
*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

Signed this 8th day of March, 2019

Signature: Brian Mannering, CEO OF LAFORCE INC.

Subscribed and sworn to before me this 8th day of March, 2019

Notary Public My Commission Expires: March 23, 2020





STATE OF ILLINOIS
 COUNTY OF DUPAGE

WAIVER OF LIEN TO DATE

Gty #

Escrow #

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by JOSEPH J. HENDERSON & SON, INC to furnish LABOR AND MATERIAL FOR ELECTRICAL WORK for the premises known as INTERMEDIATE PUMP STATION CONTRACT 6 of which MGNWC - MORTON GROVE NILES WATER COMMISSION is the owner.

THE undersigned, for and in consideration of EIGHTY ONE THOUSAND FIFTY FIVE DOLLARS & 80/100 (\$81,055.80) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, furnished to this date by the undersigned for the above-described premises, INCLUDING EXTRAS.*

DATE 3/04/19 COMPANY NAME PREFERRED ELECTRICAL CONSTRUCTION CORPORATION
 ADDRESS 110 RIDGE AVE, BLOOMINGDALE IL 60108

SIGNATURE AND TITLE *[Signature]*

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS

COUNTY OF DUPAGE

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, (NAME) MICHAEL MULIZIO BEING DULY SWORN, DEPOSES AND SAYS THAT HE OR SHE IS (POSITION) EXECUTIVE VICE PRESIDENT OF (COMPANY NAME) PREFERRED ELECTRICAL CONSTRUCTION CORPORATION WHO IS THE CONTRACTOR FURNISHING ELECTRICAL WORK ON THE BUILDING LOCATED AT 6101 CAPULINA AVENUE OWNED BY MGNWC - MORTON GROVE NILES WATER COMMISSION

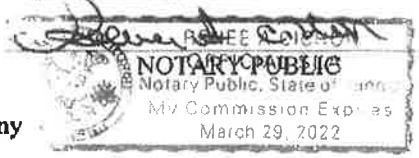
That the total amount of the contract including extras* is \$627,000.00 on which he or she has received payment of \$264,600.00 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLDG EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Preferred Electrical Construction Corp of Illinois	LABOR/STOCK	383,139.87	49,545.61	52,250.06	281,344.20
ADVANCE ELECTRIC	MATERIAL	10,714.51	10,714.51	0	0
BROOK ELECTRICAL	MATERIAL	113,660.62	84,854.88	28,805.74	0
CUMMIN NPOWER	MATERIAL	119,485.00	119,485.00	0	0
All labor paid in full.					
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.		627,000.00	264,600.00	81,055.80	281,344.20

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE 3-4-19 SIGNATURE: *[Signature]*
 SUBSCRIBED AND SWORN TO BEFORE ME THIS 4 DAY OF March, 2019

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.



FINAL WAIVER OF LIEN

STATE OF ILLINOIS ss
COUNTY OF DUPAGE

Gty# _____
Loan# _____

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by PREFERRED ELECTRIC
to furnish ELECTRICAL MATERIAL
known as INTERMEDIATE PUMP STATION CONTRACT 6
address 6101 CAPULINA AVENUE
of which MGNWC - MORTON GROVE NILES WATER COMMISSION is the owner

THE undersigned, for and in consideration of TWENTY EIGHT THOUSAND EIGHT HUNDRED FIVE DOLLARS AND 74/100
\$ 28,805.74 Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and
release any and all lien or claim of, or right to, lien under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said
above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the money funds or other
considerations due or to become due from the owner, on account of labor services, materials, fixtures, apparatus or machinery heretofore furnished, or which
may be furnished at any time hereafter, by the undersigned for the above-described premises, including extras.

Signed this 5TH Day of MARCH 2019

Signature _____ Title: CREDIT MANAGER
BROOK ELECTRICAL SUPPLY

NOTE: All waivers must be for the full amount paid. If waiver is for a corporation, corporate name should be used, corporate seal affixed and title of officer signing waiver should be set forth; if waiver is for a partnership, the partnership name should be used, partner should sign and designate himself as partner.
*EXTRAS INCLUDE, BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN TO THE CONTRACT.

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS ss
COUNTY OF DUPAGE

TO WHOM IT MAY CONCERN:

THE undersigned being duly sworn, deposes and says that he/she is TOM DOCKENDORF
CREDIT MANAGER of the BROOK ELECTRICAL SUPPLY
who is the contractor for the ELECTRICAL MATERIAL work on the
(name of project) INTERMEDIATE PUMP STATION CONTRACT 6 6101 CAPULINA AVENUE
owned by MGNWC - MORTON GROVE NILES WATER COMMISSION

That the total amount of the contract including extras is \$ 113,660.62 on which he/she has received payment of
\$ 84,854.88 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no
claim either legal or equitable to defeat the validity of said waivers. That the following are the names of all parties who have furnished material or labor, or
both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof
and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to
plans and specifications.

NAMES	WHAT FOR	CONTRACT AMT	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
BROOK ELECTRICAL SUPPLY	ELECTRICAL MATERIAL	\$113,660.62	\$84,854.88	\$28,805.74	\$0.00
TOTAL LABOR AND MATERIAL TO COMPLETE		\$113,660.62	\$84,854.88	\$28,805.74	\$0.00

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind or to be done upon or in connection with said work other than above stated.
ALL MATERIAL FROM FULLY PAID STOCK

Signed this: 5TH day of MARCH 2019

Signature: _____ Title: CREDIT MANAGER
BROOK ELECTRICAL SUPPLY

Subscribed and sworn to before me this:

5TH day of MARCH 2019

Signature: Teri A. Keith



FINAL WAIVER OF LIEN

STATE OF MINNESOTA)
) SS
 COUNTY OF RAMSEY)

Gly # _____
 Loan # _____

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Preferred Electric
 to furnish Standby Generator
 for the premises known as Intermediate Pump Station Contract 6
 of which MGNWC - Morton Grove Niles Water Commission is the owner.

THE undersigned, for and in consideration of One Hundred and Nineteen Thousand Four Hundred Eighty Five Dollars and 00/100 \$119,485.00 Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to Mechanics' liens with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of labor services, material, fixtures, apparatus or machinery, heretofore furnished, or which may be furnished at any time hereafter, by the undersigned for the above described premises, INCLUDING EXTRAS *

Given under my hand and seal on this
6th Day of February 2019

Company Name and Address: Cummins Inc., 1600 Buerkle Road, White Bear Lake, MN 55110

Signature: _____
 Name & Title: Claudimir Berte VP of Finance

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

CONTRACTOR'S AFFIDAVIT

STATE OF MINNESOTA)
) SS
 COUNTY OF RAMSEY)

TO WHOM IT MAY CONCERN:

THE undersigned, being duly sworn, deposes and says that he/she is Claudimir Berte
VP of Finance of the Cummins Inc.

who is the contractor for the Standby Generator work on the
 building located at Intermediate Pump Station Contract 6
 owned by MGNWC - Morton Grove Niles Water Commission

That the total amount of the contract including extras* is \$ \$119,485.00 on which he has received payment of
\$0.00 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and

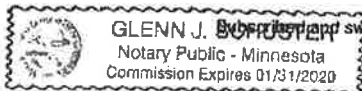
that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES	WHAT FOR	CONTRACT PRICE INCLUDING EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Cummins Sales and Service	Generators	\$119,485.00	\$0.00	\$119,485.00	\$0.00
Material from fully paid stock					
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE		\$119,485.00	\$0.00	\$119,485.00	\$0.00

That there are no other contracts for said work outstanding, and there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

Signed this 6th day of February 2019

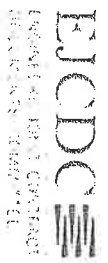
Signature: _____



sworn to before me this 6th day of February 2019

Notary _____

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.



Contractor's Application for Payment No. 8

Application Period: 3/1/2019 - 3/31/2019	Application Date: 3/29/2019
To: Morton Grove-Niles Water Commission	Via (Engineer): Stanley Consultants, Inc.
(Owner): Contract 7-MGNWC Nagle Ave Pump Station	Contract: Joseph J. Henderson & Son, Inc.
Owner's Contract No.: Resolution #18-33	Contractor's Project No.: 1354-00
	Engineer's Project No.:


Application For Payment Change Order Summary


Approved Change Orders Number	Additions	Deductions
1	\$13,583.85	
2	\$67,586.02	
3	\$3,087.42	
4	\$23,718.40	
TOTALS	\$107,975.69	\$0.00
NET CHANGE BY CHANGE ORDERS	\$107,975.69	

1. ORIGINAL CONTRACT PRICE.....	\$7,437,000.00
2. Net change by Change Orders.....	\$107,975.69
3. Current Contract Price (Line 1 ± 2).....	\$7,544,975.69
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$3,624,355.44
5. RETAINAGE:	
a. 10% <input checked="" type="checkbox"/> Work Con	\$348,522.17
b. 10% <input checked="" type="checkbox"/> Stored Ma	\$13,913.37
c. Total Retainage (Line 5.a + Line 5.b).....	\$362,435.54
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$3,261,919.90
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$2,822,247.27
8. AMOUNT DUE THIS APPLICATION.....	\$439,672.63
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$4,283,055.79

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all

Contractor Signature: 
 By: David Henderson, President
 Date: 3/31/2019

Payment \$ \$439,672.63 (Line 8 or other - attach explanation of the other amount)
 is recommended by:  (Engineer) 4/8/19 (Date)
 Payment \$ _____ (Line 8 or other - attach explanation of the other amount)
 is approved by: _____ (Owner) _____ (Date)
 Approved by: _____ Funding or Financing Entity (if applicable) _____ (Date)

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 8
 APPLICATION DATE: 3/29/2019
 PERIOD TO: 3/31/2019
 JH PROJECT NO.: 1354-00

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED & STORED TO DATE (D+E+F)	% (G/C)	H BALANCE TO FINISH (C - G)	I RETAINAGE 10% of Total Contract
			FROM PREVIOUS APPLICATION (D + E)							
DIVISION 1										
	Bonds and Insurance	\$53,579.00	\$53,579.00	\$0.00	\$0.00	\$0.00	\$53,579.00	100.00%	\$0.00	\$5,357.90
	Project Management	\$218,080.00	\$90,961.17	\$13,894.46	\$0.00	\$0.00	\$104,765.63	48.04%	\$113,314.37	\$10,476.56
	Mobilization	\$16,480.00	\$16,480.00	\$0.00	\$0.00	\$0.00	\$16,480.00	100.00%	\$0.00	\$1,648.00
	Temporary Facilities & Site Maintenance	\$29,360.00	\$10,276.90	\$4,000.00	\$0.00	\$0.00	\$14,276.90	48.63%	\$15,083.10	\$1,427.69
	Testing	\$10,000.00	\$7,400.00	\$100.00	\$0.00	\$0.00	\$7,500.00	75.00%	\$2,500.00	\$750.00
	Equipment	\$15,800.00	\$8,690.46	\$3,200.00	\$0.00	\$0.00	\$11,890.46	75.26%	\$3,909.54	\$1,189.05
	Demobilization	\$5,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,200.00	\$0.00
DIVISION 2										
	Project Management/Supervision	\$17,514.00	\$12,107.00	\$1,100.00	\$0.00	\$0.00	\$13,207.00	75.41%	\$4,307.00	\$1,320.70
	Mobilization	\$19,700.00	\$19,700.00	\$0.00	\$0.00	\$0.00	\$19,700.00	100.00%	\$0.00	\$1,970.00
	Testing	\$5,000.00	\$3,750.00	\$0.00	\$0.00	\$0.00	\$3,750.00	75.00%	\$1,250.00	\$375.00
	Equipment Rental	\$12,000.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	75.00%	\$3,000.00	\$900.00
	Erosion Control	\$9,176.00	\$4,588.00	\$2,300.00	\$0.00	\$0.00	\$6,888.00	75.07%	\$2,288.00	\$688.80
	Site Demolition	\$9,472.00	\$9,472.00	\$0.00	\$0.00	\$0.00	\$9,472.00	100.00%	\$0.00	\$947.20
	Structure Excavation	\$102,510.00	\$77,000.00	\$25,510.00	\$0.00	\$0.00	\$102,510.00	100.00%	\$0.00	\$10,251.00
	Structure Backfill	\$91,458.00	\$37,000.00	\$54,458.00	\$0.00	\$0.00	\$91,458.00	100.00%	\$0.00	\$9,145.80
	Site Mass Grading	\$11,232.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$11,232.00	\$0.00
	Site Grading	\$44,738.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$44,738.00	\$0.00
	ERS	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	100.00%	\$0.00	\$500.00
	Shoring & Underpinning	\$111,900.00	\$111,900.00	\$0.00	\$0.00	\$0.00	\$111,900.00	100.00%	\$0.00	\$11,190.00
	Concrete Pavement	\$11,015.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$11,015.00	\$0.00
	PCC Sidewalk 5"	\$98,625.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$98,625.00	\$0.00
	Concrete Curb & Gutter	\$13,970.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$13,970.00	\$0.00
	Chain Link Fence	\$10,475.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,475.00	\$0.00
	Ornamental Fence Labor	\$14,175.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$14,175.00	\$0.00
	Ornamental Fence Material	\$61,350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$61,350.00	\$0.00
	Slide Gate Operator Labor	\$4,860.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$4,860.00	\$0.00
	Slide Gate Operator Material	\$5,615.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,615.00	\$0.00

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER:

APPLICATION DATE:

PERIOD TO:

JH PROJECT NO.:

8

3/29/2019

3/31/2019

1354-00

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN DORE)	G TOTAL COMPLETED & STORED TO DATE (D+E+F)	% (G/C)	H BALANCE TO FINISH (C - G)	I RETAINAGE 10% of Total Contract
			FROM PREVIOUS APPLICATION (D + E)							
	Landscaping									
	F&I Trees	\$3,830.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,830.73	\$0.00
	F&I Shrubs	\$2,306.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,306.97	\$0.00
	F&I Perennials	\$679.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$679.67	\$0.00
	F&I Turf & Mulch	\$9,450.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$9,450.97	\$0.00
	F&I Turfstone Pavers & Restoration	\$76,441.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$76,441.66	\$0.00
	DIVISION 3									
	Pump Station Concrete	\$42,247.00	\$35,245.00	\$7,002.00	\$0.00	\$0.00	\$42,247.00	100.00%	\$0.00	\$4,224.70
	Form/Pour Footings	\$142,382.00	\$128,143.28	\$14,238.72	\$0.00	\$0.00	\$142,382.00	100.00%	\$0.00	\$14,238.20
	Form/Pour Walls	\$11,917.00	\$5,958.99	\$0.00	\$0.00	\$0.00	\$5,958.99	50.00%	\$5,958.01	\$595.90
	Point, Patch & Rub	\$21,473.00	\$19,325.00	\$2,148.00	\$0.00	\$0.00	\$21,473.00	100.00%	\$0.00	\$2,147.90
	Form/Pour Columns	\$44,379.00	\$34,171.83	\$0.00	\$0.00	\$0.00	\$34,171.83	77.00%	\$10,207.17	\$3,417.18
	Pour/Pour Slabs	\$6,964.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$6,964.00	\$0.00
	Pour/Precast Topping Slab	\$8,296.00	\$0.00	\$4,150.00	\$0.00	\$0.00	\$4,150.00	50.02%	\$4,146.00	\$415.00
	Form/Pour Equipment Pads	\$7,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$7,140.00	\$0.00
	Form/Pour Pipe Supports	\$564.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$564.00	\$0.00
	Pour Bolards	\$26,129.00	\$26,129.00	\$0.00	\$0.00	\$0.00	\$26,129.00	100.00%	\$0.00	\$2,612.90
	Rebar-Furnish	\$28,800.00	\$28,800.00	\$1,084.00	\$0.00	\$0.00	\$27,484.00	95.43%	\$1,316.00	\$2,748.40
	Rebar-Install									
	Precast Concrete	\$85,677.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$85,677.00	\$0.00
	Precast Product	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$6,000.00	\$0.00
	Shipping	\$29,323.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$29,323.00	\$0.00
	Installation	\$121,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$121,000.00	\$0.00
	Precast Concrete Subtotal									
	DIVISION 4									
	Face Brick Material	\$31,669.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$31,669.84	\$0.00
	Face Brick Labor	\$60,021.21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$60,021.21	\$0.00
	4" CMU	\$256.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$256.00	\$0.00
	4" CMU Labor	\$2,069.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,069.70	\$0.00
	6" CMU	\$1,015.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,015.08	\$0.00
	6" CMU Labor	\$5,638.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,638.14	\$0.00
	8" CMU	\$18,090.85	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$18,090.85	\$0.00

CONTINUATION SHEET

AIA DOCUMENT G703

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APPLICATION NUMBER: 8
 APPLICATION DATE: 3/29/2019
 PERIOD TO: 3/31/2019
 JH PROJECT NO.: 1354-00

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED & STORED TO DATE (D+E+F)	% (G/C)	H BALANCE TO FINISH (C - G)	I RETAINAGE 10% of Total Contract
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD						
	8" CMU Labor	\$75,317.93	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$75,317.93	\$0.00
	10" CMU	\$2,192.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,192.88	\$0.00
	10" CMU Labor	\$8,017.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$8,017.10	\$0.00
	4" Split Face CMU Material	\$5,744.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,744.44	\$0.00
	4" Split Face CMU Labor	\$8,421.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$8,421.52	\$0.00
	Precast Stone Material	\$50,411.90	\$50,411.90	\$0.00	\$0.00	\$0.00	\$50,411.90	100.00%	\$0.00	\$5,041.19
	Precast Stone Labor	\$13,060.50	\$0.00	\$0.00	\$0.00	\$0.00	\$13,060.50	0.00%	\$13,060.50	\$0.00
	#5 Rebar Material	\$7,235.01	\$0.00	\$0.00	\$0.00	\$0.00	\$7,235.01	0.00%	\$7,235.01	\$0.00
	#5 Rebar Labor	\$41,037.09	\$0.00	\$0.00	\$0.00	\$0.00	\$41,037.09	0.00%	\$41,037.09	\$0.00
	Mortar @ Face Brick	\$4,244.20	\$0.00	\$0.00	\$0.00	\$0.00	\$4,244.20	0.00%	\$4,244.20	\$0.00
	Mortar & CMU	\$6,856.02	\$0.00	\$0.00	\$0.00	\$0.00	\$6,856.02	0.00%	\$6,856.02	\$0.00
	Grout Material	\$6,529.54	\$0.00	\$0.00	\$0.00	\$0.00	\$6,529.54	0.00%	\$6,529.54	\$0.00
	Masonry Accessories Material	\$20,611.27	\$0.00	\$0.00	\$0.00	\$0.00	\$20,611.27	0.00%	\$20,611.27	\$0.00
	Masonry Accessories Labor	\$15,472.32	\$0.00	\$0.00	\$0.00	\$0.00	\$15,472.32	0.00%	\$15,472.32	\$0.00
	10" Acoustical CMU Material	\$20,650.01	\$0.00	\$0.00	\$0.00	\$0.00	\$20,650.01	0.00%	\$20,650.01	\$0.00
	10" Acoustical CMU Labor	\$14,535.45	\$0.00	\$0.00	\$0.00	\$0.00	\$14,535.45	0.00%	\$14,535.45	\$0.00
	Layout Staging	\$1,982.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,982.00	0.00%	\$1,982.00	\$0.00
	Brick Cleaning	\$4,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,200.00	0.00%	\$4,200.00	\$0.00
	Stocking/Clean Up	\$2,160.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,160.00	0.00%	\$2,160.00	\$0.00
	Scaffold	\$1,520.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,520.00	0.00%	\$1,520.00	\$0.00
	Mobilization	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%	\$3,000.00	\$0.00
	Sawtime	\$3,040.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,040.00	0.00%	\$3,040.00	\$0.00
	Masonry Subtotal	\$435,000.00	\$50,411.90	\$0.00	\$0.00	\$0.00	\$50,411.90	11.59%	\$384,588.10	\$5,041.19
	DIVISION 5									
	Structural Steel	\$163,000.00	\$133,835.00	\$26,385.00	\$0.00	\$0.00	\$160,220.00	98.29%	\$2,780.00	\$16,022.00
	Furnish FRP Platform	\$37,347.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$37,347.00	\$0.00
	Install FRP Platform	\$19,570.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$19,570.00	\$0.00
	DIVISION 7									
	Fluid Applied Vapor Barrier	\$12,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$12,000.00	\$0.00
	Roofing									
	Sheet Metal - Labor	\$9,763.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$9,763.00	\$0.00
	Sheet Metal - Material	\$3,792.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,792.00	\$0.00
	Roofing - Labor	\$22,278.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$22,278.00	\$0.00

CONTINUATION SHEET

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APPLICATION NUMBER: 8
 APPLICATION DATE: 3/29/2019
 PERIOD TO: 3/31/2019
 JH PROJECT NO.: 1354-00

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED & STORED TO DATE (D+E+F)	% (G/C)	H BALANCE TO FINISH (C - G)	I RETAINAGE 10% of Total Contract
			FROM PREVIOUS APPLICATION (D + E)							
	Roofing - Material	\$24,460.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$24,460.00	\$0.00
	Roofing - Equipment	\$1,057.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,057.00	\$0.00
	Roofing Subtotal	\$61,350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$61,350.00	\$0.00
	Caulking	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00	\$0.00
	DIVISION 8									
	Hollow Metal-Furnish	\$51,950.00	\$14,688.00	\$0.00	\$0.00	\$37,262.00	\$51,950.00	100.00%	\$0.00	\$5,195.00
	Hollow Metal-Install	\$11,252.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	8.89%	\$10,252.00	\$100.00
	Overhead Doors	\$17,765.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$17,765.00	\$0.00
	DIVISION 9									
	Painting	\$95,210.00	\$2,365.00	\$0.00	\$0.00	\$0.00	\$2,365.00	2.48%	\$92,845.00	\$236.50
	Labor	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$35,000.00	\$0.00
	Epoxy Paint & Resinous Flooring	\$5,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,400.00	\$0.00
	Sealer for Exterior Material	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,000.00	\$0.00
	Equipment	\$140,610.00	\$2,365.00	\$0.00	\$0.00	\$0.00	\$2,365.00	1.68%	\$138,245.00	\$236.50
	Painting Subtotal									
	Furnish & Install Drywall	\$2,190.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,190.00	\$0.00
	DIVISION 10									
	Furnish Specialties	\$5,085.00	\$529.51	\$0.00	\$0.00	\$0.00	\$529.51	10.41%	\$4,555.49	\$52.95
	Install Signs	\$470.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$470.00	\$0.00
	Install Work Bench	\$1,164.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,164.00	\$0.00
	Install Toilet & Bath Accessories	\$1,994.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,994.00	\$0.00
	DIVISION 11									
	Set Pump Skids	\$36,138.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$36,138.00	\$0.00
	Set Chemical Feed Equipment	\$4,074.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$4,074.00	\$0.00
	Install Inline Equipment	\$7,566.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$7,566.00	\$0.00
	Furnish USEMCO Pump Skids	\$584,536.00	\$537,725.70	\$0.00	\$0.00	\$0.00	\$537,725.70	91.99%	\$46,810.30	\$53,772.57

CONTINUATION SHEET

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APPLICATION NUMBER: 8

APPLICATION DATE: 3/29/2019

PERIOD TO: 3/31/2019

JUH PROJECT NO.: 1354-00

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED & STORED TO DATE (D+E+F)	% (G/C)	H BALANCE TO FINISH (C - G)	I RETAINAGE 10% of Total Contract
			FROM PREVIOUS APPLICATION (D + E)							
	Furnish Hypo Chlorination Equipment- Drydon	\$70,000.00	\$70,000.00		\$0.00	\$0.00	\$70,000.00	100.00%	\$0.00	\$7,000.00
	DIVISION 14									
	F&I Bridge Cranes	\$52,900.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$52,900.00	\$0.00
	DIVISION 15									
	HVAC									
	Trane Equipment	\$57,757.00	\$16,121.15		\$0.00	\$0.00	\$16,121.15	27.91%	\$41,635.85	\$1,612.12
	Trane Equipment- Install Labor	\$27,613.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$27,613.00	\$0.00
	Ductwork Material	\$6,750.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$6,750.00	\$0.00
	Ductwork Labor	\$10,000.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00	\$0.00
	(4) Exhaust Fan Material	\$1,540.00	\$1,540.00		\$0.00	\$0.00	\$1,540.00	100.00%	\$0.00	\$154.00
	(4) Exhaust Fan- Labor	\$2,000.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$2,000.00	\$0.00
	(1) Gas Unit Heater- Material	\$1,500.00	\$1,500.00		\$0.00	\$0.00	\$1,500.00	100.00%	\$0.00	\$150.00
	(1) Gas Unit Heater- Labor	\$1,000.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$1,000.00	\$0.00
	(2) Electric Unit Heaters- Material	\$3,650.00	\$3,650.00		\$0.00	\$0.00	\$3,650.00	100.00%	\$0.00	\$365.00
	(2) Electric Unit Heaters- Labor	\$1,000.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$1,000.00	\$0.00
	B-Vent Material	\$650.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$650.00	\$0.00
	B-Vent Labor	\$1,000.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$1,000.00	\$0.00
	Registers & Grilles- Material	\$630.00	\$630.00		\$0.00	\$0.00	\$630.00	100.00%	\$0.00	\$63.00
	Registers & Grilles- Labor	\$1,000.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$1,000.00	\$0.00
	Test & Balance- International Test & Balance	\$3,000.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$3,000.00	\$0.00
	Manifits	\$1,200.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$1,200.00	\$0.00
	Crane Rental	\$2,160.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$2,160.00	\$0.00
	Shop Drawings	\$1,000.00	\$1,000.00		\$0.00	\$0.00	\$1,000.00	100.00%	\$0.00	\$100.00
	Equipment Tagging	\$150.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$150.00	\$0.00
	O&M Manuals	\$200.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$200.00	\$0.00
	Trucking	\$500.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$500.00	\$0.00
	HVAC Subtotal	\$124,300.00	\$24,441.15		\$0.00	\$0.00	\$24,441.15	19.66%	\$99,858.85	\$2,444.12
	TEMPERATUR CONTROLS									
	Engineering	\$2,500.00	\$2,500.00		\$0.00	\$0.00	\$2,500.00	100.00%	\$0.00	\$250.00
	Material	\$6,824.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$6,824.00	\$0.00
	Electrical Labor	\$23,000.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$23,000.00	\$0.00
	Programming	\$4,852.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$4,852.00	\$0.00
	Training	\$400.00	\$0.00		\$0.00	\$0.00	\$0.00	0.00%	\$400.00	\$0.00

CONTINUATION SHEET

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APPLICATION NUMBER:

APPLICATION DATE:

PERIOD TO:

JJH PROJECT NO.:

8

3/29/2019

3/31/2019

1354-00

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED & STORED TO DATE (D+E+F)	G/C %	H BALANCE TO FINISH (C - G)	I RETAINAGE 10% of Total Contract
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD						
	MECHANICAL									
	Project Management/Supervision	\$123,512.00	\$30,900.00	\$12,350.00	\$0.00	\$0.00	\$43,250.00	35.02%	\$90,262.00	\$4,325.00
	Testing	\$17,612.00	\$5,200.00	\$3,600.00	\$0.00	\$0.00	\$8,800.00	49.97%	\$8,812.00	\$880.00
	Equipment	\$50,045.00	\$10,000.00	\$0.00	\$0.00	\$87,625.84	\$10,000.00	19.98%	\$40,045.00	\$1,000.00
	Furnish DI Pipe & Fittings	\$904,443.35	\$772,396.03	\$0.00	\$0.00	\$860,021.87	\$4,200.00	95.09%	\$44,421.48	\$86,002.19
	Furnish PVC Pipe	\$12,032.00	\$0.00	\$4,200.00	\$0.00	\$4,200.00	\$4,200.00	34.91%	\$7,832.00	\$420.00
	Furnish Valves	\$217,213.00	\$210,438.00	\$0.00	\$0.00	\$210,438.00	\$210,438.00	96.88%	\$6,775.00	\$21,043.80
	SITE PIPE									
	Install DI Pipe & Fittings	\$43,844.00	\$26,310.00	\$17,534.00	\$0.00	\$0.00	\$43,844.00	100.00%	\$0.00	\$4,384.40
	Install PVC Pipe	\$15,811.00	\$0.00	\$1,581.10	\$0.00	\$0.00	\$1,581.10	10.00%	\$14,229.90	\$158.11
	Furnish & Install Manholes & Catch Basins	\$31,440.00	\$704.00	\$1,006.20	\$0.00	\$0.00	\$1,710.20	5.44%	\$29,729.80	\$171.02
	Furnish & Install Copper & HDPE Pipe	\$3,188.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,188.00	\$0.00
	Site Pipe Excavation	\$140,563.00	\$49,203.02	\$0.00	\$0.00	\$49,203.02	\$49,203.02	35.00%	\$91,359.98	\$4,920.30
	BUILDING MECHANICAL									
	Install DI Pipe & Fittings	\$112,617.00	\$16,892.55	\$80,000.00	\$0.00	\$0.00	\$96,892.55	86.04%	\$15,724.45	\$6,689.26
	Install PVC Pipe	\$19,400.00	\$0.00	\$11,500.00	\$0.00	\$0.00	\$11,500.00	59.25%	\$7,900.00	\$1,150.00
	Install Trench Drain	\$1,649.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,649.00	\$0.00
	Wall Penetrations	\$7,282.89	\$7,282.89	\$0.00	\$0.00	\$0.00	\$7,282.89	100.00%	\$0.00	\$728.29
	Chlorination	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,000.00	\$0.00
	Mechanical Insulation	\$10,850.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,850.00	\$0.00
	HVAC Piping	\$15,867.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$15,867.00	\$0.00
	PLUMBING									
	Underground	\$32,140.00	\$16,070.00	\$16,070.00	\$0.00	\$0.00	\$32,140.00	100.00%	\$0.00	\$3,214.00
	Rough-ins	\$41,326.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$41,326.00	\$0.00
	Trim	\$16,369.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$16,369.00	\$0.00
	Plumbing Subtotal	\$91,835.00	\$16,070.00	\$16,070.00	\$0.00	\$0.00	\$32,140.00	35.00%	\$59,695.00	\$9,214.00
	DIVISION 16									
	Mobilization	\$88,632.00	\$6,863.20	\$0.00	\$0.00	\$0.00	\$6,863.20	10.00%	\$81,768.80	\$686.32
	Equipment Submittals	\$5,000.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	50.00%	\$2,500.00	\$250.00
	Installation Layout Drawings	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,000.00	\$0.00

CONTINUATION SHEET

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 APPLICATION DATE: 3/29/2019
 PERIOD TO: 3/31/2019
 J/H PROJECT NO.: 1354-00

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED & STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE 10% of Total Contract
			FROM PREVIOUS APPLICATION (D + E)						
	Demo and Trailer Hook up	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$500.00	
	Furnish New VFDS	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$0.00	
	Furnish New Generator and ATS	\$210,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$210,000.00	\$0.00	
	Furnish New Switchgear	\$70,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70,000.00	\$0.00	
	Connect Primary Stub out and Secondary Site Lighting	\$29,012.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,012.00	\$0.00	
	Fiber Optic at C7 and Police Station	\$70,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70,000.00	\$0.00	
	Feeder Conduits	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$0.00	
	Feeder Cable	\$70,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70,000.00	\$0.00	
	Branch Conduit - Power and Lighting	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$0.00	
	Branch Conduit - Systems	\$60,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60,000.00	\$0.00	
	Branch Wire and Cable Power and Lighting	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00	\$0.00	
	Branch Wire and Cable -Systems	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$0.00	
	Lighting in Building	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$0.00	
	Install Switchgear and Power Panels, Transformer	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	\$0.00	
	Install and Terminate Controls - FBO	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	\$0.00	
	Hook up Mechanical Equipment - FBO	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	
	Install SCADA and Radio - FBO	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$0.00	
	Install and Set New Generator	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	
	Install ATS	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00	
	Fire Alarm System	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$0.00	
	Communication System	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	\$0.00	
	Access Control / Security	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$0.00	
	Lighting Protection	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$0.00	
	Grounding System	\$70,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70,000.00	\$0.00	
	Start up Commission	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	
	Training	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00	
	Electrical Subtotal	\$1,372,644.00	\$14,363.20	\$0.00	\$0.00	\$0.00	\$14,363.20	\$1,358,280.80	
	INSTRUMENTATION								
	Common Work Results for Process Systems	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	
	Commissioning of Process Systems	\$1,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,400.00	\$0.00	
	Primary Process Measurement Devices - Labor	\$1,145.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,145.00	\$0.00	
	Primary Process Measurement Devices - Material	\$25,630.00	\$25,630.00	\$0.00	\$0.00	\$0.00	\$25,630.00	\$2,563.00	

CONTINUATION SHEET

AIA DOCUMENT G702

APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractors signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 8

APPLICATION DATE: 3/29/2019

PERIOD TO: 3/31/2019

JUH PROJECT NO.: 1354-00

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED & STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE 10% of Total Contract
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
	Programmable Logic Process Controllers, Process Control Panels and Hardware, Control System Operational Description and Fiber Optic Cable System - Patch Panels - Labor	\$24,735.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,735.00	\$0.00
	Programmable Logic Process Controllers, Process Control Panels and Hardware, Control System Operational Description and Fiber Optic Cable System - Patch Panels - Material	\$58,050.00	\$43,804.12	\$0.00	\$14,245.88	\$58,050.00	\$0.00	\$5,805.00
	Process Control Software & Reports, Graphic Screen Requirements and Process Control Alarm Requirements - Labor	\$28,376.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,376.00	\$0.00
	Process Control Software & Reports, Graphic Screen Requirements and Process Control Alarm Requirements - Material	\$14,904.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,904.00	\$0.00
	Radio Telemetry System - Labor	\$1,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,900.00	\$0.00
	Radio Telemetry System - Material	\$33,360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,360.00	\$0.00
	Instrumentation Subtotal	\$190,000.00	\$69,434.12	\$0.00	\$14,245.88	\$83,680.00	\$106,320.00	\$8,368.00
	JUH CH&P	\$600,039.76	\$250,276.58	\$37,982.52	\$0.00	\$288,259.10	\$311,780.66	\$28,825.90
	OOO1 - Addition of mechanical seals for pump station.	\$13,583.85	\$0.00	\$0.00	\$0.00	\$0.00	\$13,583.85	\$0.00
	OOO2 - ComEd Transformer Pad Relocation and Primary Electrical Feeds	\$67,586.02	\$67,586.02	\$0.00	\$0.00	\$67,586.02	\$0.00	\$6,758.60
	OOO3 - AIS Nuts and Bolts, Fire Door and Piping Mods	\$3,087.42	\$0.00	\$3,087.42	\$0.00	\$3,087.42	\$0.00	\$308.74
	OOO4 - Waterproofing	\$23,718.40	\$0.00	\$0.00	\$0.00	\$0.00	\$23,718.40	\$0.00
	Total	\$7,544,975.69	\$3,135,830.30	\$349,391.42	\$139,133.72	\$3,624,355.44	\$3,920,620.25	\$362,435.54

Stored Material Summary

Contractor's Application

For (Contract):

Contract 7-MGNWC Nigle Ave. Pump Station

Application Number:

8

Application Period:

3/1/2019 Item 3/31/2019

Application Date 3/31/2019

Div No.	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Storage Location	Description of Materials or Equipment Stored	D		Amount Stored (this Month \$)	E		F		Remaining in Storage (\$)
					Date Priced Into Storage (Month/Year)	Amount Previously (\$)		Amount Completed and Stored to Date (D+E)	Incorporated in Work Date (Month/Year)	Amount (\$)		
5	90391			North Chicago Iron Works	9/2018	\$32,645.00	\$32,645.00	10/2018	\$32,645.00		\$0.00	
10	(3) various			Section Identification Products	9/2018	\$433.99	\$433.99	10/2018	\$433.99		\$0.00	
5	90392			North Chicago Iron Works	11/2018	\$28,100.00	\$28,100.00	12/2018	\$28,100.00		\$0.00	
15	58979			Technical Threads	11/2018	\$24,608.79	\$24,608.79	12/2018	\$24,608.79		\$0.00	
16	4227			Automated Control Services	11/2018	\$7,900.97	\$7,900.97	12/2018	\$7,900.97		\$0.00	
11	77925			USEMCO	12/2018	\$115,419.20	\$115,419.20	1/2019	\$115,419.20		\$0.00	
11	16318			Dryden	12/2018	\$41,200.00	\$41,200.00	1/2019	\$41,200.00		\$0.00	
11	S1083175			Watson Marlow	12/2018	\$28,800.00	\$28,800.00	1/2019	\$28,800.00		\$0.00	
15	(3) various			Valade, TrandExh Fan, Gas & Electric Heaters, Grills	12/2018	\$23,441.15	\$23,441.15	1/2019	\$23,441.15		\$0.00	
5	65852			Concrete Specialties	12/2018	\$704.00	\$704.00	1/2019	\$704.00		\$0.00	
5	90393			North Chicago Iron Works	1/2019	\$73,090.00	\$73,090.00	2/2019	\$73,090.00		\$0.00	
11	65853			USEMCO	1/2019	\$178,347.30	\$178,347.30	2/2019	\$178,347.30		\$0.00	
12	78076			USEMCO	1/2019	\$185,505.60	\$185,505.60	2/2019	\$185,505.60		\$0.00	
15	J748353			Core & Main	1/2019	\$370,725.00	\$370,725.00	2/2019	\$370,725.00		\$0.00	
15	J327624			Core & Main	1/2019	\$6,640.00	\$6,640.00	2/2019	\$6,640.00		\$0.00	
15	J450790			Core & Main	1/2019	\$16,509.26	\$16,509.26	2/2019	\$16,509.26		\$0.00	
15	J748353			Core & Main	1/2019	\$12,176.00	\$12,176.00	2/2019	\$12,176.00		\$0.00	
15	J340448			Core & Main	1/2019	\$29,279.00	\$29,279.00	2/2019	\$29,279.00		\$0.00	
15	J244072			Core & Main	1/2019	\$14,287.50	\$14,287.50	2/2019	\$14,287.50		\$0.00	
15	J450723			Core & Main	1/2019	\$4,026.00	\$4,026.00	2/2019	\$4,026.00		\$0.00	
15	J565852			Core & Main	1/2019	\$10,362.00	\$10,362.00	2/2019	\$10,362.00		\$0.00	
15	J912315			Core & Main	1/2019	\$4,353.00	\$4,353.00	2/2019	\$4,353.00		\$0.00	
15	J912581			Core & Main	1/2019	\$3,890.00	\$3,890.00	2/2019	\$3,890.00		\$0.00	
15	I733808			Core & Main	1/2019	\$3,890.00	\$3,890.00	2/2019	\$3,890.00		\$0.00	
15	J936415			Core & Main	1/2019	\$138,970.00	\$138,970.00	2/2019	\$138,970.00		\$0.00	
15	J959227			Core & Main	1/2019	\$2,148.48	\$2,148.48	2/2019	\$2,148.48		\$0.00	
15	J965471			Core & Main	1/2019	\$25,814.00	\$25,814.00	2/2019	\$25,814.00		\$0.00	
15	K037985			Core & Main	1/2019	\$5,181.00	\$5,181.00	2/2019	\$5,181.00		\$0.00	
15	I738245			Core & Main	1/2019	\$3,009.00	\$3,009.00	2/2019	\$3,009.00		\$0.00	
15	I840893			Core & Main	1/2019	\$30,034.00	\$30,034.00	2/2019	\$30,034.00		\$0.00	
15	I840952			Core & Main, Valves	1/2019	\$22,476.00	\$22,476.00	2/2019	\$22,476.00		\$0.00	
4				Able Masonry-have photos	2/2019	\$4,276.00	\$4,276.00	2/2019	\$4,276.00		\$0.00	
8	PRJ123783			LaForce	2/2019	\$50,411.90	\$50,411.90	3/2019	\$50,411.90		\$0.00	
15	K159964			Core & Main	2/2019	\$14,688.00	\$14,688.00	3/2019	\$14,688.00		\$0.00	
15	J458980			Core & Main	2/2019	\$50,665.00	\$50,665.00	3/2019	\$50,665.00		\$0.00	
15	J606157			Core & Main, Valves	2/2019	\$11,372.00	\$11,372.00	3/2019	\$11,372.00		\$0.00	
15	I945655			Core & Main, Valves	2/2019	\$134,083.00	\$134,083.00	3/2019	\$134,083.00		\$0.00	
8	PRJ124159			LaForce	3/2019	\$32,955.00	\$32,955.00	3/2019	\$32,955.00		\$0.00	
							\$37,262.00	\$37,262.00			\$37,262.00	

Stored Material Summary

Contractor's Application

For Contract: Contract 7-MQGNWC Nagle Ave. Pump Station

Application Number: 8

Application Period: 3/1/2019 thru 3/31/2019

Application Date: 3/31/2019

Div No.	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Storage Location	Description of Materials or Equipment Stored	D		E	Subtotal		F		G
					Date Placed into Storage (Month/Year)	Amount (\$)		Amount Stored this Month (\$)	Amount Completed and Stored to Date (ID ± E)	Incorporated in Work Date (Month/Year)	Amount (\$)	
15	K257821		Core & Main	Core & Main	3/2019	\$1,380.00	\$1,380.00	1D ± E1				\$1,380.00
15	K242796		Core & Main	Core & Main	3/2019	\$1,405.00	\$1,405.00					\$1,405.00
15	K240842		Core & Main	Core & Main	3/2019	\$1,450.00	\$1,450.00					\$1,450.00
15	K257511		Core & Main	Core & Main	3/2019	\$1,691.00	\$1,691.00					\$1,691.00
15	K186677		Core & Main	Core & Main	3/2019	\$2,132.00	\$2,132.00					\$2,132.00
15	K211087		Core & Main	Core & Main	3/2019	\$6,123.00	\$6,123.00					\$6,123.00
15	K179613		Core & Main	Core & Main	3/2019	\$21,104.00	\$21,104.00					\$21,104.00
15	K155547		Core & Main	Core & Main	3/2019	\$47,130.00	\$47,130.00					\$47,130.00
15	K189213		Core & Main	Core & Main	3/2019	\$110.00	\$110.00					\$110.00
15	K243976		Core & Main	Core & Main	3/2019	\$110.00	\$110.00					\$110.00
15	K275591		Core & Main	Core & Main	3/2019	\$134.43	\$134.43					\$134.43
15	K183338		Core & Main	Core & Main	3/2019	\$199.41	\$199.41					\$199.41
15	K183915		Core & Main	Core & Main	3/2019	\$330.00	\$330.00					\$330.00
15	K215875		Core & Main	Core & Main	3/2019	\$637.00	\$637.00					\$637.00
15	K295664		Core & Main	Core & Main	3/2019	\$3,700.00	\$3,700.00					\$3,700.00
	4336		Automated Control Services	Automated Control Services	3/2019	\$14,245.88	\$14,245.88					\$14,245.88
Totals						\$1,738,527.14	\$139,133.72	\$1,877,660.86		\$1,738,527.14	\$139,133.72	

STATE OF ILLINOIS
COUNTY OF LAKE

Job No.: 1354-00
Date: 3/31/2019
Draw: 8

SWORN STATEMENT FOR CONTRACTOR AND SUBCONTRACTOR TO OWNER

The affiant David Henderson being first duly sworn, on oath deposes and says that affiant is President of Joseph J. Henderson and Son, Inc. which has a contract with Morton Grove Niles Water Commission, of the project on the following described premises in said County to Wfr: Nagle Avenue Pump Station Contract 7 That, for the purpose of said contract, the following persons have been contracted with, and have, or are furnishing and preparing materials for, and we have done or are doing labor on said improvement. That here is due and to become due them, respectively, the amounts set opposite their names for materials or labor as stated. That this statement is a full, true and complete statement of all such persons, the amounts paid to each and the amounts due and to become due to each.

1	2	3	4	5	6	7	8	9	10	11	12
NAME AND ADDRESS OF CONTRACTORS	DESCRIPTION OF WORK	ADJUSTED TOTAL CONTRACT INCLUDING EXTRAS/CREDITS	RETENTION INCLUDING THIS APPLICATION	NET PREVIOUSLY PAID	NET AMOUNT OF THIS PAYMENT	BALANCE TO BECOME DUE (include retention)	PREVIOUS YEAR TO DATE GROSS	GROSS AMOUNT THIS REQUEST	TOTAL REQUEST TO DATE	AMOUNT LEFT TO BILL	PERCENT BILLED
Joseph J. Henderson & Son, Inc.	General Conditions and JJJ Work	\$2,335,964.37	\$302,136.71	\$785,149.33	\$294,152.25	\$1,256,692.79	\$1,047,829.82	\$333,608.47	\$1,391,438.29	\$954,526.08	59%
Hayward Baker	Shoring and Underpinning	\$111,900.00	\$11,190.00	\$100,710.00	\$0.00	\$11,190.00	\$111,900.00	\$0.00	\$111,900.00	\$0.00	100%
Carrera Concrete Construction	Concrete Pavement	\$123,610.00	\$0.00	\$0.00	\$0.00	\$123,610.00	\$0.00	\$0.00	\$0.00	\$123,610.00	0%
Action Fence Contractors	Chain Line Fence	\$86,000.00	\$0.00	\$0.00	\$0.00	\$86,000.00	\$0.00	\$0.00	\$0.00	\$86,000.00	0%
Beary Landscaping	Landscaping	\$92,710.00	\$0.00	\$0.00	\$0.00	\$92,710.00	\$0.00	\$0.00	\$0.00	\$92,710.00	0%
Harris Rebar Rockford	Rebar Furnish	\$26,977.00	\$0.00	\$26,977.00	\$0.00	\$0.00	\$26,977.00	\$0.00	\$26,977.00	\$0.00	100%
Mayo Steel Erectors	Rebar Install	\$28,800.00	\$0.00	\$26,400.00	\$2,400.00	\$0.00	\$26,400.00	\$2,400.00	\$28,800.00	\$0.00	100%
Mid-States Concrete	Precast Concrete	\$121,000.00	\$0.00	\$0.00	\$0.00	\$121,000.00	\$0.00	\$0.00	\$0.00	\$121,000.00	0%
Able Masonry Development	Masonry	\$495,000.00	\$5,041.19	\$45,370.71	\$0.00	\$399,629.29	\$50,411.90	\$0.00	\$50,411.90	\$384,588.10	12%
North Chicago Iron Works	Structural Steel	\$164,880.00	\$16,022.00	\$120,451.50	\$23,746.50	\$20,682.00	\$133,835.00	\$26,385.00	\$160,220.00	\$4,660.00	97%
Metalmaster Roofmaster	Roofing	\$61,350.00	\$0.00	\$0.00	\$0.00	\$61,350.00	\$0.00	\$0.00	\$0.00	\$61,350.00	0%
LaForce, Inc.	Hollow Metal Colling Doors	\$54,413.00	\$5,195.00	\$13,219.20	\$38,535.80	\$7,658.00	\$14,688.00	\$37,262.00	\$51,950.00	\$2,463.00	95%
Industrial Door Company, Inc.	Painting	\$17,765.00	\$0.00	\$0.00	\$0.00	\$17,765.00	\$0.00	\$0.00	\$0.00	\$17,765.00	0%
Nikolas Painting Contractors	Sewage Equipment	\$140,610.00	\$0.00	\$0.00	\$0.00	\$140,610.00	\$0.00	\$0.00	\$0.00	\$140,610.00	0%
USEMCO, Inc.	Hyo Chlorination Equipment	\$597,473.00	\$0.00	\$537,725.70	\$0.00	\$59,747.30	\$537,725.70	\$0.00	\$537,725.70	\$59,747.30	90%
Drydon Equipment, Inc.	Hyo Chlorination Equipment	\$41,200.00	\$4,120.00	\$37,080.00	\$0.00	\$4,120.00	\$41,200.00	\$0.00	\$41,200.00	\$0.00	100%
Watson Marlow, Inc.	FRP Platform	\$28,800.00	\$2,880.00	\$25,920.00	\$0.00	\$2,880.00	\$28,800.00	\$0.00	\$28,800.00	\$0.00	100%
American Grating, LLC	Bridge Cranes	\$37,576.00	\$0.00	\$0.00	\$0.00	\$37,576.00	\$0.00	\$0.00	\$0.00	\$37,576.00	0%
Waite Equipment Co., LLC	HVAC	\$52,900.00	\$0.00	\$0.00	\$0.00	\$52,900.00	\$0.00	\$0.00	\$0.00	\$52,900.00	0%
Valade Heating & Cooling, Inc.	Temperature Controls	\$124,300.00	\$2,444.12	\$21,997.03	\$0.00	\$102,302.97	\$24,441.15	\$0.00	\$24,441.15	\$99,858.85	20%
Everest Energy & Control	Electrical	\$37,576.00	\$250.00	\$2,250.00	\$0.00	\$35,326.00	\$2,500.00	\$0.00	\$2,500.00	\$35,076.00	7%
Kroeschell, Inc.	Instrumentation	\$1,392,644.00	\$1,438.32	\$12,928.88	\$0.00	\$1,389,717.12	\$14,363.20	\$0.00	\$14,363.20	\$1,388,280.80	1%
Automatic Control Services	Cell Cast Disks and Link Seals	\$190,000.00	\$8,368.00	\$82,490.71	\$12,821.29	\$114,688.00	\$69,434.12	\$14,245.88	\$83,680.00	\$106,320.00	44%
Maddock Industries	DIP Pipe and Fittings	\$7,582.89	\$0.00	\$7,582.89	\$0.00	\$0.00	\$7,582.89	\$0.00	\$7,582.89	\$0.00	100%
Core and Main		\$904,443.35	\$0.00	\$745,242.73	\$54,091.50	\$105,109.12	\$745,242.73	\$54,091.50	\$799,334.23	\$105,109.12	88%

1	2	3	4	5	6	7	8	9	10	11	12
NAME AND ADDRESS OF CONTRACTORS	DESCRIPTION OF WORK	ADJUSTED TOTAL CONTRACT INCLUDING EXTRAS/CREDITS	RETENTION INCLUDING THIS APPLICATION	NET PREVIOUSLY PAID	NET AMOUNT OF THIS PAYMENT	BALANCE TO BECOME DUE (Include Retention)	PREVIOUS YEAR TO DATE GROSS	GROSS AMOUNT THIS REQUEST	TOTAL REQUEST TO DATE	AMOUNT LEFT TO BILL	PERCENT BILLED
Core and Main Technical Threads Capitol Plumbing	Valves DIP Pipe and Fittings Plumbing	\$217,213.00 \$29,071.08 \$93,217.00	\$0.00 \$0.00 \$3,352.20	\$210,439.00 \$24,608.79 \$15,706.80	\$0.00 \$4,482.29 \$14,483.00	\$6,775.00 \$0.00 \$63,047.20	\$210,438.00 \$24,608.79 \$17,452.00	\$0.00 \$4,482.29 \$16,070.00	\$210,438.00 \$29,071.08 \$33,522.00	\$6,775.00 \$0.00 \$59,695.00	97% 100% 36%
ORIGINAL CONTRACT TOTALS		\$7,544,975.69	\$362,435.54	\$2,822,247.27	\$439,672.63	\$4,283,055.79	\$3,135,830.30	\$488,525.14	\$3,624,355.44	\$3,920,620.25	48%
AMOUNT OF ORIGINAL CONTRACT EXTRAS TO CONTRACT TOTAL CONTRACT AND EXTRAS CREDITS TO CONTRACT ADJUSTED TOTAL CONTRACT		\$7,437,000.00 \$107,975.69 \$7,544,975.69 \$0.00 \$7,544,975.69	LESS AMOUNT RETAINED MATERIAL STORED NET AMOUNT EARNED NET PREVIOUSLY PAID AMOUNT DUE THIS PAYMENT BALANCE TO COMPLETE (INC. RETENTION)	\$3,624,355.44 \$362,435.54 \$0.00 \$3,261,919.90 \$2,822,247.27 \$439,672.63 \$4,283,055.79							

It is understood that the total amount paid to date plus the amount requested in this application shall not exceed 90% of the cost of work completed to date.
I agree to furnish Waivers of Lien for all materials under my contract when demanded.

SUBSCRIBED AND SWORN to before me this 31st day of March, 2019.

Christine A. Tate
NOTARY PUBLIC

Joseph J. Henderson
JOSEPH J. HENDERSON & SON, INC.
David Henderson, President



PARTIAL WAIVER OF LIEN

STATE OF ILLINOIS)
 COUNTY OF LAKE) SS

GTY# _____
 LOAN # _____
 SUBCONTRACT OR P.O. # _____

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Morton Grove-Niles Water Commission
 to furnish General Contractor
 for the premises known as Contract 7-MGNWC Nagle Ave. Pump Station
 of which Morton Grove-Niles Water Commission is the Owner.

THE undersigned, for and in consideration of Four Hundred Thirty Nine Thousand Six Hundred Seventy Two Dollars and 63/100
\$439,672.63 Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged,
 do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanic's liens,
 with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished,
 and on the moneys, funds or other considerations due or to become due from the owner, on account of labor services, material, fixtures, apparatus
 or machinery, furnished to this date by the undersigned for the above-described premises.

Given under my hand and seal this 31 day of March, 2019

Signature and Seal: _____

NOTE: All waivers must be for the full amount paid. If waiver is for a corporation, corporate name should be used, corporate seal affixed and title of officer signing waiver should be set forth; if waiver is for a partnership, the partnership name should be used, partner should sign and designate himself as partner.

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS)
 COUNTY OF LAKE) SS
 TO WHOM IT MAY CONCERN:

THE undersigned, being duly sworn, deposes and says that he is David Henderson, President
 of the Joseph J. Henderson & Son, Inc.
 who is the contractor for the Contract 7-MGNWC Nagle Ave. Pump Station
 work on the building located at 7900 Nagle Ave. Morton Grove, IL 60053
 owned by Morton Grove-Niles Water Commission

That the total amount of the contract including extras is \$ 7,518,169.87
 on which he has received payment of \$2,822,247.27 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names of all parties who have furnished material or labor, or both, for said work and all parties having contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES	WHAT FOR	CONTRACT PRICE	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
JOSEPH J. HENDERSON & SON, INC.	GENERAL CONTRACT	\$7,518,169.87	\$2,822,247.27	\$439,672.63	\$4,256,249.97
	Per attached				
	Sworn Statement				
TOTAL LABOR AND MATERIAL TO COMPLETE		\$7,518,169.87	\$2,822,247.27	\$439,672.63	\$4,256,249.97

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

Signed this 31 day of March, 2019

Signature: _____

Subscribed and sworn to before me this 31 day of March, 2019



Notary Signature & Seal



March 27, 2019

Subject: Invoice 21 for Water Transmission Main & Facilities Design
Morton Grove – Niles Water Commission (MGNWC)

Dear MGNWC Operations Team:

Attached is the submittal of Invoice 21 for this contract. The hourly charges and invoice amounts for each package are summarized on attached spreadsheet to show how work by every firm of the Stanley Team links to the contract deliverables. The hours and fee amounts shown are provided for comparison with Contract Group Exhibit "B" Projected Labor and Budget spreadsheet dated June 30, 2017. The Exhibit "B" spreadsheet was prepared to determine the overall not-to-exceed project budget of \$4,459,313. The actual costs and hours for individual line items will vary from the values shown. Supplemental Agreement (SA) #s 1, 2, 3, 4 and 5 in the total amount of \$1,667,803 have been approved for a revised billing limit of \$6,127,116 and remaining balance of \$198,407.

Please note the following:

1. Invoices 1 to 19 have all been paid in full. Refer to attached Table 1 Invoice Log for a summary of invoicing, payments received and applied credits.
2. Table 2 includes a budget breakdown for SA #5.

Please direct questions and comments on invoices to me at 563.264.6453 or GustafsonShawn@StanleyGroup.com.

Sincerely,

Stanley Consultants, Inc.

Shawn D. Gustafson, PE PMP
Senior Project Manager



8501 West Higgins Road, Suite 730
Chicago, IL 60631-2801

Morton Grove-Niles Water Commission
Village of Niles Village Hall
1000 Civic Center Drive
Niles, IL 60714

March 27, 2019
Project No: 27793.01.00
Invoice No: 0213199

Invoice Total	\$ 42,856.51
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Attention: Accounts Payable
For: MGNWC Transmission Main & Facilities Design

Professional Services Through March 2, 2019

Task	Task Name	Deliverable	Total Hours	Total Fee	Hourly Fee	Invoice Hours	Employee Total	Deliverable Total
			Name	Position				
M.1	General Expenses (Stanley)			\$ 12,419				
EXP	Travel Expense (Agency Visits), Mailing.		20 Miles @ \$0.58				0%	\$ 11.60
A	Project Mgmt, Admin & Assistance (Stanley)		4,254.0	\$ 718,073				
01A	Deliverable MTGS1 - Meetings		299.0	\$ 49,516				
01A	Deliverable PA001 - Project Assistance		868.0	\$ 133,019				
01A	Deliverable PM001 - Project Mgmt		1,237.0	\$ 207,788				
	Project Management, Project Cost and Schedule Control.		Gustafson, Shawn	Project Manager	\$ 69.23	7.5	\$ 519.23	
				3.15 times	0%		1%	\$ 1,635.57
01A	Deliverable PRMT1 - Permit Mgmt		219.0	\$ 36,120				
Deliverable PKG2A - Project Mgmt & Assistance			1,631.0	\$ 291,630				
	Design Services During Construction		Kennedy, Jean	Admin Assistant	\$ 26.58	1.5	\$ 39.87	
			Thomas, Lawrence	Project Manager	\$ 78.34	52.0	\$ 4,073.68	
				3.15 times	3%	53.5	4%	\$ 12,957.68
F	Intermediate Pump Station, Contract 6		2,203.0	\$ 324,253				
Deliverable PKG1F - Contract 6 Design			1,797.0	\$ 258,038				
Deliverable PKG2F - Contract 6 DSDC			406.0	\$ 66,215				
01F	Intermediate Pump Station	Design Services During Construction	Hill, Matthew	I & C Engineer	\$ 36.90	0.5	\$ 18.45	
				3.15 times	0%	0.5	0%	\$ 58.12
G	Nagle Avenue Pump Station, Contract 7		2,883.0	\$ 430,062				
Deliverable PKG1G - Contract 7 Design			2,355.0	\$ 343,574				
Deliverable PKG2G - Contract 7 DSDC			528.0	\$ 86,488				
01G	Nagle Ave Pump Station	Design Services During Construction	Bovenkamp, Jon	Lead Mech Engineer	\$ 58.15	1.0	\$ 58.15	
				3.15 times	0%	1.0	0%	\$ 183.17
H	MGNWC Standpipe, Contract 8		834.0	\$ 133,384				
Deliverable PKG1H - Contract 8 Design			396.0	\$ 57,392				
Deliverable PKG2H - Contract 8 DSDC			438.0	\$ 75,992				
01H	Standpipe	Design Services During Construction						\$ -
				3.15 times	0%	0.0	0%	\$ -
I	General Civil Design		1,354.0	\$ 179,598				
Deliverable FOPT1 - Contract 9 DSDC			157.0	\$ 26,708				
J	Materials Procurement, Contract 5		324.0	\$ 39,824				
01J	PKG1J	Design		3.15 times	0%	0.0	0%	\$ -
K	Project Bidding		304.0	\$ 47,450				
01K	PKG1K	Design		3.15 times	0%	0.0	0%	\$ -
L	Public Information Program		144.0	\$ 13,904				
01L	PKG1L	Design		3.15 times	0%	0.0	0%	\$ -
N	Nagle Avenue SW Detention & 20" WM		28.0	\$ 4,860				
01N	PKG1N	Design		3.15 times	0%	0.0	0%	\$ -
Subtotal (Stanley)			12,485.0	\$ 1,930,535		55.00	1%	\$ 14,846.14

Subconsultants		Total Hours	Total Fee	Invoice Hours		Invoice Amount
B	East 30" Transmission Main Package - Applied Technologies	6,513.0	\$ 881,827			
	Contract 1 Design	5,213.0	\$ 709,453			
	Contract 1 DSDC	1,300.0	\$ 172,374			
SUB1A	Design Services During Construction		3%	36.5	2%	\$ 4,090.16
C	West 30" Transmission Main Package - Ciorba	5,445.0	\$ 711,441			
	Contract 2 Design	4,787.0	\$ 619,697			
	Contract 2 DSDC	658.0	\$ 91,744			
SUB2A	Design Services During Construction		9%	57.5	7%	\$ 6,745.84
D	20" Transmission Main Package - Strand	7,106.0	\$ 997,937			
	Contract 3 Design	5,577.0	\$ 785,194			
	Contract 3 DSDC	1,529.0	\$ 212,744			
SUB3A	Design Services During Construction		8%	120.50	7%	\$ 15,536.45
E	Existing 20" Transmission Main Maintenance - Robinson	2,500.0	\$ 378,870			
	Contract 4 Design	1,958.0	\$ 300,254			
	Contract 4 DSDC	542.0	\$ 78,616			
SUB4A	Design Services During Construction		0%	0.0	0%	\$ -
M.2	Survey and Geotechnical Expenses - Robinson		\$ 730,605			
M.4	Easement Identification & Acquisitions Assistance - Robinson		\$ 131,275			
F & G	Pump Stations - Knight	2,412.0	\$ 278,088			
	Contract 6 & 7 Design	1,626.0	\$ 181,680			
	Contract 6 & 7 DSDC	786.0	\$ 96,408			
SUB5A	Design Services During Construction		2%	15.5	2%	\$ 1,637.92
M.5	Land Acquisition Expenses - Santacruz		\$ 77,188			
M.3	Corrosion Survey Expenses - Corpro		\$ 8,600			
M.7	Radio Study Expenses - TCIC		\$ 750			
	Subtotal (Subconsultants)	23,976.0	\$ 4,196,581			
			1%	230.00	1%	\$ 28,010.37
	Project Totals	36,461.0	\$ 6,127,116			
			1%	285.00	1%	\$ 42,856.51

Billing Limits	Current	Prior	To-Date	
Total Billings	\$ 42,856.51	\$ 5,885,852.70	\$ 5,928,709.21	97%
Limit			\$ 4,459,313.00	
Supplemental Agreement No. 1			\$ 84,370.00	
Supplemental Agreement No. 2			\$ 210,402.00	
Supplemental Agreement No. 3			\$ 300,734.00	
Supplemental Agreement No. 4			\$ 794,715.00	
Supplemental Agreement No. 5			\$ 277,582.00	
Revised Limit			\$ 6,127,116.00	
Remaining			\$ 198,406.79	
			TOTAL THIS INVOICE	\$ 42,856.51



March 27, 2019
 Project No: 27793,01,00
 Invoice No. 0213199

Invoice #21 General Expenses Summary

Professional Services Through March 2, 2019

Task	Description	Quantity	\$/Unit	Total
M.1	General Expenses (Stanley)			
15-Jan	Mileage, L. Thomas	10	\$0.58	\$ 5.80
17-Jan	Mileage, L. Thomas	10	\$0.58	\$ 5.80
EXP			Deliverable Total	\$ 11.60



March 27, 2019
Project No: 27793.01.00

Job-to-Date Invoice Summary

Professional Services Through March 2, 2019

Task	Task Name	Deliverable	Total Hours	Total Fee	% Hours	JTD Hours	% Fee	JTD Fee
M.1	General Expenses (Stanley)			\$ 12,419		Quantity	\$/Unit	
EXP							84%	\$ 10,481.86
A	Project Mgmt, Admin & Assistance (Stanley)		4,254.0	\$ 718,073				
01A	Revenue Adjustment							
	Invoice 1 Rates Credit (Stanley)							\$ (24,943.54)
01A	Deliverable MTGS1 - Meetings		299.0	\$ 49,516				
					134%	400.5	134%	\$ 66,345.83
01A	Deliverable PA001 - Project Assistance		868.0	\$ 133,019				
					142%	1,229.5	115%	\$ 152,316.44
01A	Deliverable PM001 - Project Mgmt		1,237.0	\$ 207,788				
					80%	986.5	94%	\$ 194,418.01
01A	Deliverable PRMT1 - Permit Mgmt		219.0	\$ 36,120				
					120%	263.5	81%	\$ 29,107.69
Deliverable PKG2A - Project Mgmt & Assistance			1,631.0	\$ 291,630				
01A					70%	1,148.0	59%	\$ 173,502.07
F	Intermediate Pump Station, Contract 6		2,203.0	\$ 324,253				
Deliverable PKG1F - Contract 6 Design			1,797.0	\$ 258,038				
01F					131%	2,352.5	119%	\$ 307,318.69
Deliverable PKG2F - Contract 6 DSDC			406.0	\$ 66,215				
01F					58%	234.0	49%	\$ 32,305.85
G	Nagle Avenue Pump Station, Contract 7		2,883.0	\$ 430,062				
Deliverable PKG1G - Contract 7 Design			2,355.0	\$ 343,574				
01G					122%	2,868.5	108%	\$ 370,436.63
Deliverable PKG2G - Contract 7 DSDC			528.0	\$ 86,488				
01G					106%	559.0	89%	\$ 76,758.51
H	MGNWC Standpipe, Contract 8		834.0	\$ 133,384				
Deliverable PKG1H - Contract 8 Design			396.0	\$ 57,392				
01H					116%	458.0	108%	\$ 61,895.08
Deliverable PKG2H - Contract 8 DSDC			438.0	\$ 75,992				
01H					28%	123.5	26%	\$ 19,972.22
I	General Civil Design		1,354.0	\$ 179,598				
01I					103%	1,390.5	101%	\$ 180,733.63
Deliverable PKG2I - Contract 9 DSDC			157.0	\$ 26,708				
01I					12%	19.5	8%	\$ 2,127.10
J	Materials Procurement, Contract 5		324.0	\$ 39,824				
01J					36%	117.5	44%	\$ 17,678.24
K	Project Bidding		304.0	\$ 47,450				
01K					373%	1,133.5	265%	\$ 125,769.93
L	Public Information Program		144.0	\$ 13,904				
01L					34%	49.0	35%	\$ 4,860.45
N	Nagle Avenue SW Detention & 20" WM		28.0	\$ 4,860				
01N					148%	41.5	106%	\$ 5,168.11
Subtotal (Stanley)			12,485.0	\$ 1,930,535				
					107%	13,375.0	94%	\$ 1,806,252.80

Job-to-Date Invoice Summary

Professional Services Through March 2, 2019

Subconsultants		Total Hours	Total Fee/	JTD	% Fee	JTD Fee
B	East 30" Transmission Main Package - Applied Technologies	6,513.0	\$ 881,827			
	Contract 1 Design	5,213.0	\$ 709,453			
SUB01	East Segment 30" Transmission Main, Contract 1		105%	5,468.0	100%	\$ 709,452.86
	Contract 1 DSDC	1,300.0	\$ 172,374			
SUB1A	Design Services During Construction		60%	775.5	54%	\$ 93,410.35
C	West 30" Transmission Main Package - Ciorba	5,445.0	\$ 711,441			
	Contract 2 Design	4,787.0	\$ 619,697			
SUB02	West Segment 30" Transmission Main, Contract 2		106%	5,076.0	100%	\$ 619,697.35
	Contract 2 DSDC	658.0	\$ 91,744			
SUB2A	Design Services During Construction		48%	319.0	49%	\$ 45,298.36
D	20" Transmission Main Package - Strand	7,106.0	\$ 997,937			
	Contract 3 Design	5,577.0	\$ 785,194			
SUB03	20" Transmission Main, Contract 3		106%	5,920.0	100%	\$ 785,193.35
	Contract 3 DSDC	1,529.0	\$ 212,744			
SUB3A	Design Services During Construction		111%	1,693.8	109%	\$ 231,582.96
E	Existing 20" Transmission Main Maintenance - Robinson	2,500.0	\$ 378,870			
	Contract 4 Design	1,958.0	\$ 291,496			
SUB04	Existing 20" Transmission Main Maintenance, Contract 4		105%	2,048.5	100%	\$ 291,496.00
	Contract 4 DSDC	542.0	\$ 87,374			
SUB4A	Design Services During Construction		50%	269.3	59%	\$ 51,183.45
M.2	Survey and Geotechnical Expenses - Robinson		\$ 730,605			
SUB04	Survey and Geotechnical Expenses (Robinson)				100%	\$ 730,605.20
M.4	Easement Identification & Acquisitions Assistance - Robinson		\$ 131,275			
SUB04	Easement Identification & Acquisitions Expenses				100%	\$ 131,275.00
F & G	Pump Stations - Knight	2,412.0	\$ 278,088			
	Contracts 6 & 7 Design	1,626.0	\$ 181,680			
SUB05	Pump Stations, Contracts 6 and 7		89%	1,452.5	100%	\$ 181,680.38
	Contracts 6 & 7 DSDC	786.0	\$ 96,408			
SUB5A	Design Services During Construction		176%	1,383.0	171%	\$ 165,043.65
M.6	Environmental Services - Knight		\$ -			
SUB05	Environmental Service Expenses					\$ -
M.5	Land Acquisition Expenses - Santacruz		\$ 77,188			
SUB06	Land Acquisition Expenses				100%	\$ 77,187.50
M.3	Corrosion Survey Expenses - Corrpro		\$ 8,600			
SUB07	Corrosion Survey Expenses				100%	\$ 8,600.00
M.7	Radio Study Expenses - TCIC		\$ 750			
SUB08	Radio Study Expenses				100%	\$ 750.00
Subtotal (Subconsultants)		23,976.0	\$ 4,196,581			
			102%	24,405.50	98%	\$ 4,122,456.41
Project Totals		36,461.0	\$ 6,127,116			
			104%	37,780.50	97%	\$ 5,928,709.21

Professional Services Through March 2, 2019

Job-to-Date Invoice Summary

Agreement	Fee	Hours	Invoice	Amount
Base Contract	\$ 4,459,313	4,246.00	1	\$ 779,002.95
SA #1	\$ 84,370	2,293.50	2	\$ 584,899.18
SA #2	\$ 210,402	7,778.75	3	\$ 1,121,406.80
SA #3	\$ 300,734	5,405.75	4	\$ 793,901.99
SA #4	\$ 794,715	4,735.00	5	\$ 625,638.08
SA #5	\$ 277,582	1,334.50	6	\$ 169,757.57
		1,098.25	7	\$ 208,538.53
		1,885.00	8	\$ 251,052.54
		1,386.75	9	\$ 186,866.89
		1,269.00	10	\$ 160,493.71
		1,229.00	11	\$ 170,895.07
		789.00	12	\$ 101,526.44
		394.25	13	\$ 195,584.42
		573.00	14	\$ 78,672.48
		331.25	15	\$ 56,243.39
		289.50	16	\$ 48,565.03
		438.75	17	\$ 68,526.52
		1,443.00	18	\$ 182,275.98
		378.00	19	\$ 69,596.90
		197.25	20	\$ 32,408.23
		285.00	21	\$ 42,856.51
Limit	\$ 6,127,116	37,780.50		\$ 5,928,709.21
Balance				\$ 198,406.79

MCNWC Transmission Main & Facilities Project

TABLE 1 - INVOICE LOG

#	Invoice No.	Total Amount	Credit Applied	Invoice Total	Reporting Period End	Invoice Date	Amount Paid	Payment Date	Balance Due	SA Amount	NTE Amount	NTE Balance	Notes
1	0197803	\$ 779,002.95	\$ -	\$ 779,002.95	07/22/17	08/01/17	\$ 779,002.95	09/13/17	\$ -	\$ -	\$ 4,459,313	\$ 3,680,310	
2	0198546	\$ 584,899.18	\$ -	\$ 584,899.18	07/29/17	09/01/17	\$ 584,899.18	10/19/17	\$ -	\$ -	\$ 4,459,313	\$ 3,095,411	
3	0198700	\$ 1,121,406.80	\$ -	\$ 1,121,406.80	09/02/17	09/13/17	\$ 1,223,802.48	12/01/17	\$ (102,395.68)	\$ -	\$ 4,459,313	\$ 1,974,004	Overpayment
4	0199609	\$ 793,901.99	\$ -	\$ 793,901.99	09/30/17	10/12/17	\$ 793,901.99	12/01/17	\$ -	\$ -	\$ 4,459,313	\$ 1,180,102	
5	0200609	\$ 625,638.08	\$ -	\$ 625,638.08	10/28/17	11/20/17	\$ 84,370.00	01/04/18	\$ (15,902.57)	\$ -	\$ 4,459,313	\$ 554,464	SA #1 advance
6	0201157	\$ 169,757.57	\$ -	\$ 169,757.57	12/02/17	12/14/17	\$ 557,170.65	02/06/18	\$ -	\$ 84,370	\$ 4,543,683	\$ 469,076	Includes SA #2 advance
7	0202063	\$ 208,538.53	\$ (108,184.29)	\$ 100,354.24	12/30/17	01/17/18	\$ 109,111.86	02/06/18	\$ 99,426.67	\$ -	\$ 4,543,683	\$ 260,538	
8	0203247	\$ 251,052.54	\$ (18,871.58)	\$ 232,180.96	01/27/18	02/28/18	\$ 232,180.96	05/07/18	\$ 18,871.58	\$ 511,136	\$ 5,054,819	\$ 520,621	
9	0204239	\$ 186,866.89	\$ -	\$ 186,866.89	03/03/18	04/04/18	\$ 186,866.89	05/31/18	\$ (20,000)	\$ 794,715	\$ 5,849,534	\$ 1,128,469	
10	0204783	\$ 160,493.71	\$ -	\$ 160,493.71	03/31/18	04/27/18	\$ 160,493.71	05/31/18	\$ -	\$ -	\$ 5,849,534	\$ 967,976	
11	0205630	\$ 170,895.07	\$ -	\$ 170,895.07	04/28/18	05/25/18	\$ 170,895.07	06/29/18	\$ -	\$ -	\$ 5,849,534	\$ 797,081	
12	0206535	\$ 101,526.44	\$ -	\$ 101,526.44	06/02/18	06/29/18	\$ 101,526.44	08/02/18	\$ -	\$ -	\$ 5,849,534	\$ 695,554	
13	0207145	\$ 195,584.42	\$ -	\$ 195,584.42	06/30/18	07/26/18	\$ 195,584.42	08/28/18	\$ -	\$ -	\$ 5,849,534	\$ 499,970	
14	0207850	\$ 78,672.48	\$ -	\$ 78,672.48	07/28/18	08/28/18	\$ 78,672.48	10/05/18	\$ -	\$ -	\$ 5,849,534	\$ 421,297	
15	0208441	\$ 56,243.39	\$ -	\$ 56,243.39	09/01/18	09/25/18	\$ 56,243.39	10/30/18	\$ -	\$ -	\$ 5,849,534	\$ 365,054	
16	0209405	\$ 48,565.03	\$ -	\$ 48,565.03	09/29/18	10/24/18	\$ 48,565.03	12/03/18	\$ -	\$ -	\$ 5,849,534	\$ 316,489	
17	0210099	\$ 68,526.52	\$ -	\$ 68,526.52	10/27/18	11/27/18	\$ 68,526.52	01/21/19	\$ -	\$ 277,582	\$ 6,127,116	\$ 525,544	
18	0210822	\$ 182,275.98	\$ -	\$ 182,275.98	12/01/18	12/20/18	\$ 182,275.98	01/30/19	\$ -	\$ -	\$ 6,127,116	\$ 343,268	
19	0211720	\$ 69,596.90	\$ (20,000)	\$ 49,596.90	12/29/18	01/24/19	\$ 69,576.90	03/14/19	\$ -	\$ -	\$ 6,127,116	\$ 273,672	
20	0212509	\$ 32,408.23	\$ -	\$ 32,408.23	01/26/19	02/26/19	\$ -		\$ 32,408.23	\$ -	\$ 6,127,116	\$ 241,263	
21	0213199	\$ 42,856.51	\$ -	\$ 42,856.51	03/02/19	03/27/19	\$ -		\$ 42,856.51	\$ -	\$ 6,127,116	\$ 198,407	
TOTALS		\$ 5,928,709.21	\$ (127,075.87)	\$ 5,801,633.34			\$ 5,853,444.47		\$ 75,264.74	\$ 1,667,803	\$ 6,127,116	\$ 198,407	
		97%				96%							

TABLE 2 - BUDGET BREAKDOWN

Supplemental Agreement No. 5

Close and Transfer:

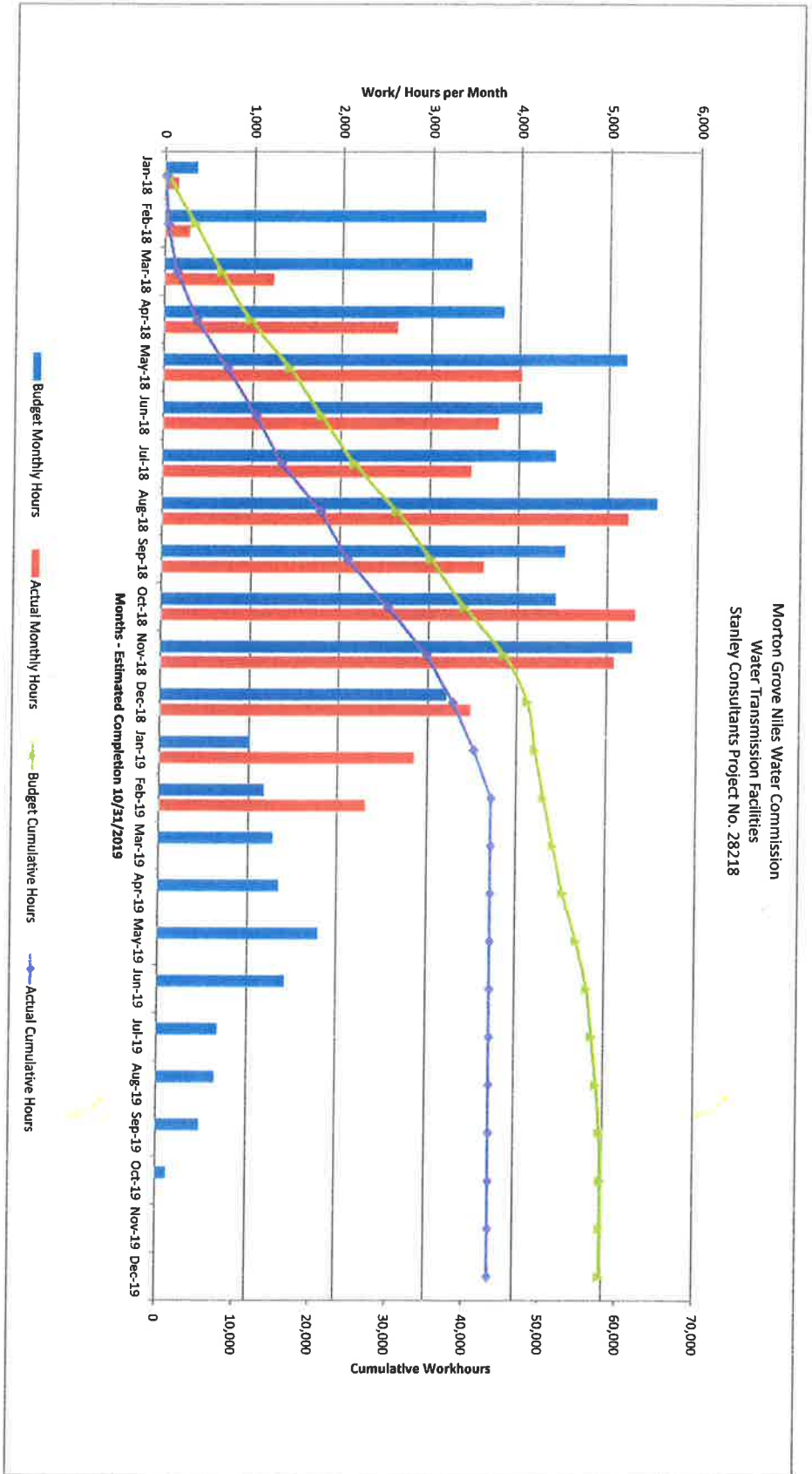
1. Close SUB-SUB01 ATI and transfer remaining amount of \$1,112.14 to SUB1A.
2. Close SUB-SUB02 Clorba and transfer remaining amount of \$6,294.65 to SUB2A.
3. Close SUB-SUB03 Strand and transfer remaining amount of \$1,343.65 to SUB3A.
4. Close SUB-SUB04 Robinson and transfer remaining amount of \$66,759.80 - \$8,757.62 = \$58,002.18 to SUB4A.
5. Close SUB-SUB05 Knight and transfer \$25,307.60 to SUB5A and \$40,410.00 to O1A-PKG2A.

SA #5 Adjustment:

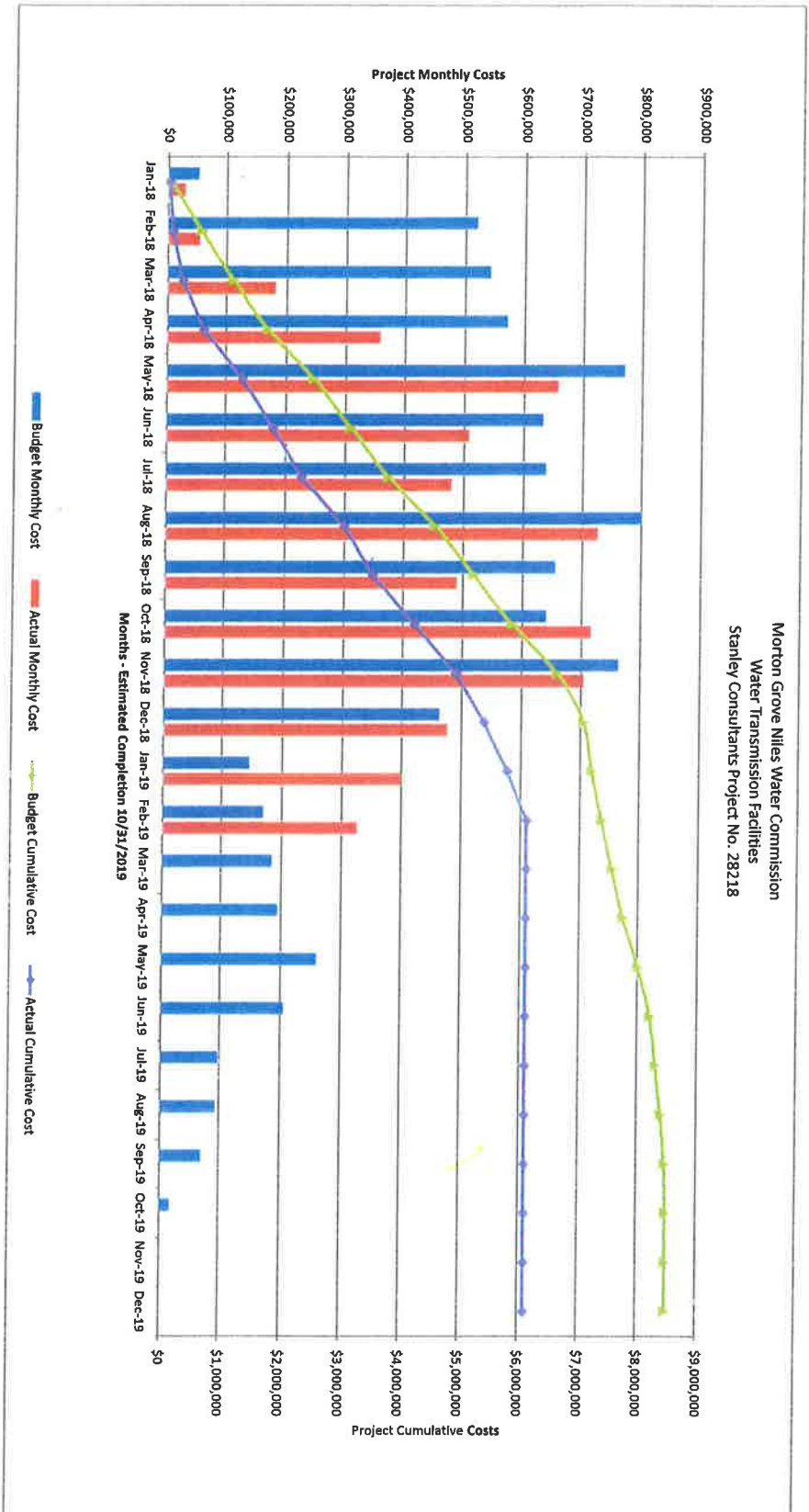
1. SUB-SUB1A ATI: Add \$71,872 for new limit of \$172,374.
2. SUB-SUB2A Clorba: Subtract \$13,651 for new limit of \$91,744.
3. SUB-SUB3A Strand: Add \$109,400 for new limit of \$212,744.
4. SUB-SUB4A Robinson: Subtract \$46,498 for new limit of \$93,489.
5. SUB-SUB5A Knight: Add \$0 for limit of \$96,408.
6. Add \$152,890 to O1A-PKG2A

	Hours	Fee	New Limit	JTD	Remaining	ETC	Variance
1. SUB-SUB1A ATI: Add \$71,872 for new limit of \$172,374.	528	\$ 71,872	\$ 172,374	\$ 93,410	\$ 78,964	\$ 12,172	\$ 66,792
2. SUB-SUB2A Clorba: Subtract \$13,651 for new limit of \$91,744.	-105	\$ (13,651)	\$ 91,744	\$ 45,298	\$ 46,446	\$ 22,900	\$ 23,546
3. SUB-SUB3A Strand: Add \$109,400 for new limit of \$212,744.	777	\$ 109,400	\$ 212,744	\$ 231,583	\$ (18,839)	\$ 34,600	\$ (53,439)
4. SUB-SUB4A Robinson: Subtract \$46,498 for new limit of \$93,489.	-288	\$ (46,498)	\$ 93,489	\$ 60,303	\$ 33,186	\$ 16,000	\$ 17,186
5. SUB-SUB5A Knight: Add \$0 for limit of \$96,408.	0	\$ -	\$ 96,408	\$ 165,044	\$ (68,636)	\$ 12,000	\$ (80,636)
6. Add \$152,890 to O1A-PKG2A	855	\$ 152,890	\$ 234,608	\$ 109,260	\$ 125,348	\$ 72,163	\$ 53,185
Add \$3,569 to EXP-EXPNS from \$8,850 to \$12,419	0	\$ 3,569	\$ 12,419	\$ 10,482	\$ 1,937	\$ 1,937	\$ -
Total Supplemental Agreement No. 5	1,767	\$ 277,582			\$ 198,407	\$ 171,772	\$ 26,635

Morton Grove Niles Water Commission
 Water Transmission Facilities
 Stanley Consultants Project No. 28218



Morton Grove Niles Water Commission
 Water Transmission Facilities
 Stanley Consultants Project No. 28218



TPB Professional Consulting

INVOICE

5823 Capulina Ave
Morton Grove, IL 60053
(847) 521-6366

INVOICE #	00622
INVOICE DATE	4/8/19
TERMS	Net 30

BILL TO:
Morton Grove Niles Water Commission

Hours	DESCRIPTION	Hourly Wage	AMOUNT
12.5	Website & Newsletter Management	\$45.00	\$562.50
		SUBTOTAL	\$562.50
			\$562.50
			PAY THIS AMOUNT

MAKE ALL CHECKS PAYABLE TO:
TPB Professional Consulting
5823 Capulina Ave
Morton Grove, IL 60053



412 S. Prindle Avenue
INVOICE 019-010 Evanston Heights, IL 60004
March, 2019 Services www.wrbllc.com

Phone: 847-398-8399
Fax: 847-394-4456
E-mail: bill@wrbllc.com

April 1, 2019

Mr. Steven Vinezeano, Chairman
Morton Grove-Niles Water Commission
c/o Village of Niles
1000 Civic Center Drive
Niles, Illinois 60714

Re Professional Services, Lake Michigan Water Supply Project March, 2019

KEY: Scope of Services and Codes (Resolution 17-18)

- A. Governmental Approvals
- B. MGNWC General Administration
- C. Project Financing and finance matters
- D. Project Engineering
- E. Remediation, 7900 Nagle and 2525 Church
- F. Project Bidding/ operations
- G. Construction Activities/Permits

March 1-8,2019 30.50 hours

Organize permanent files and clean out working documents; coordinate contract 12 implementation; Niles invoice prep; review website and updates needed; layout march meeting items; purchasing manual drafting; Evanston annual operations meeting; commissioning meeting; METRA certificates of insurance; MWRD cable break background; rate base accounting for Evanston metering station.

- A
- B 20.0
- C
- D. 1.0
- E.
- F. 5.0
- G. 4.0

March 11-15,2019 00.0 hours
Guatemala Rotary service Mission

- A.
- B.
- C.
- D.
- E.
- F.
- G

March 18-22,2019 31.5 hours

Agenda organization and update, warrant preparation, review construction issues with Kirk, Jared;work to locate R 18005; DiMeo restart meeting; River Drive revised schedule; Vertical meetings; Masonry claim contract 6;USEMCO delivery June 1; Economic interest issues; construction meeting site field tour; Project funding to end report; suburban lab multiple invoices.

- A. 2.0
- B. 20.0
- C.
- D.
- E.
- F.1.5
- G. 8.0

March 25-29, 2019 37.0 hours

Financial plan, warrant close; IEPA retention issues, finance director meetings; Commission meeting, Management meeting; Kevin McCanna briefing; IEPA CCR reporting requirements for MGNWC;

- A.**
- B.15.0**
- C. 10.0
- D.
- E.
- F. 8.0
- G.4.0

Total hours for the month: hours

99.0 hours x \$185 =	\$ 18,315.00
12% overhead =	\$ 2,197.80
Total:	\$ 20,502.80

Please Pay this amount: \$ 20,502.80. Thank you



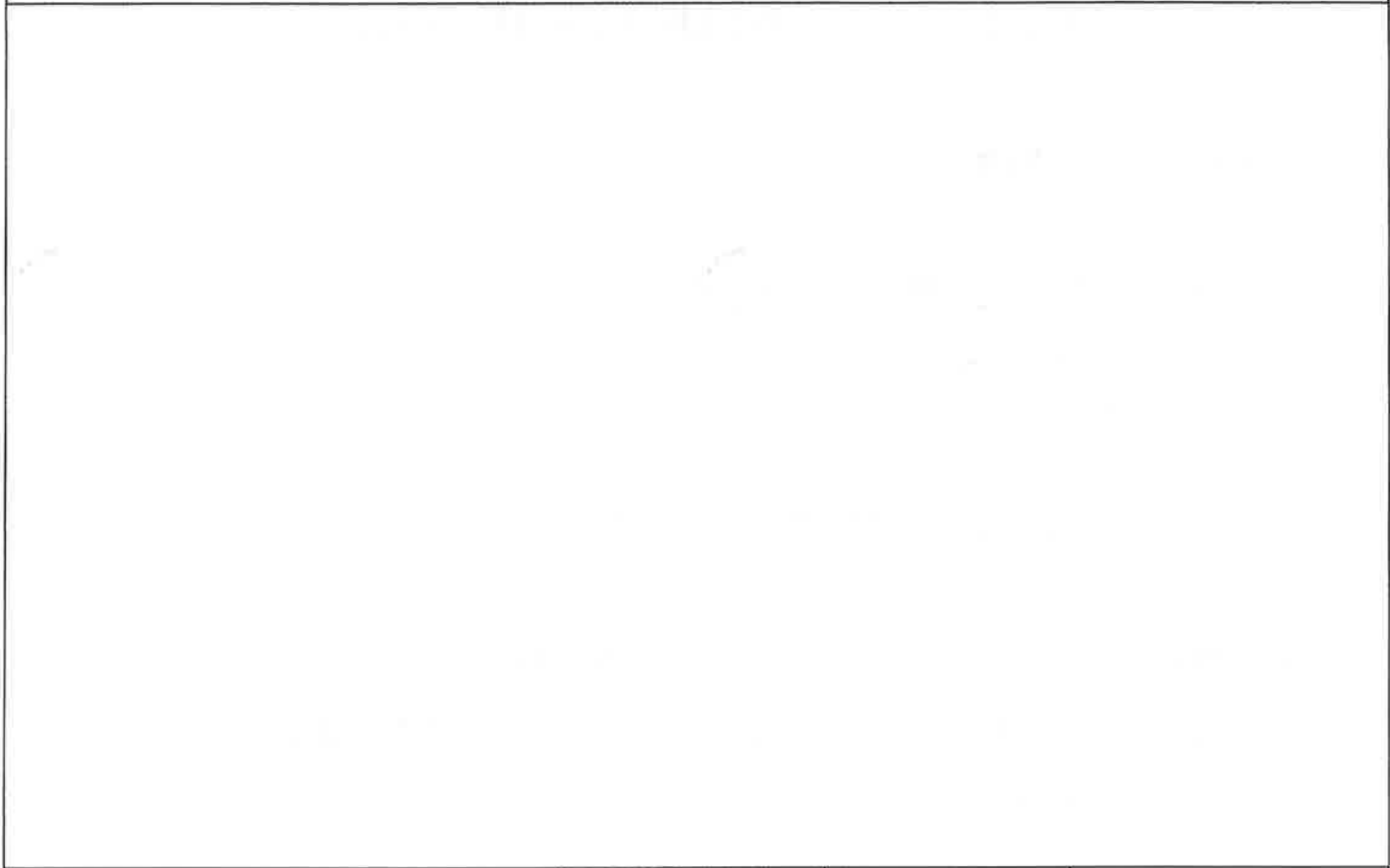
Village of Niles
 1000 Civic Center Drive
 Niles, IL 60714
 AccountsReceivable@VNiles.com

Invoice Date: 04/09/2019

Customer Number: 56

Description	Quantity	Price	UOM	Original Bill	Adjusted	Paid	Amount Due
Morton Grove Niles Water Commission	1	\$19,652.00	EACH	\$19,652.00	\$0.00	\$0.00	\$19,652.00

March 2019 Monthly Installment for MGNWC Operations contract.



IF YOU HAVE ANY QUESTIONS, PLEASE CALL THE VILLAGE OF NILES FINANCE
 DEPT. MONDAY-FRIDAY 8:30 AM - 5:00 PM
 847-588-8000

Invoice Total:

\$19,652.00

PLEASE RETURN BOTTOM PORTION WITH PAYMENT

Mail your remittance to:



Village of Niles
 Finance Department
 1000 Civic Center Drive
 Niles, IL 60714
 AccountsReceivable@VNiles.com

INVOICE

Invoice Date	Invoice No.
04/09/2019	215
Customer Number	
56	
Invoice Total Due	
\$19,652.00	
Amount Paid	

56
 Morton Grove Niles Water Commission
 1000 Civic Center Drive
 Niles, IL 60714

TERMS NET 30 DAYS



ZABINSKI CONSULTING SERVICES, INC.

PO BOX 472
ITASCA, IL 601430472 US
(630)939-7668
kzabinski@zcsinc.net
www.zcsinc.net

Invoice 3572

BILL TO

Monthly Financial Consulting
6101 Capulina
Morton Grove, IL

DATE
01/31/2019

PLEASE PAY
\$568.75

DUE DATE
03/02/2019

DATE	ACTIVITY	QTY	RATE	AMOUNT
02/15/2019	Meet with Superintendent to discuss the annual audit and various accounting items	1:15	65.00	81.25
02/18/2019	Follow up on auditor items	0:30	65.00	32.50
02/25/2019	Finalize the MD&A for the Audit	2:00	65.00	130.00
02/27/2019	Complete checks for board meeting	2:00	65.00	130.00
02/28/2019	Work on various accounting issues for the Commission	3:00	65.00	195.00

TOTAL DUE **\$568.75**

THANK YOU.

RESOLUTION NO. 19-2

AN RESOLUTION APPROVING AND ADOPTING A PURCHASING MANUAL FOR THE MORTON GROVE-NILES WATER COMMISSION

WHEREAS, in 2017, the Morton Grove-Niles Water Commission (“MGNWC” or “Commission”) was established by the Village of Morton Grove, a home rule Illinois municipal corporation (“Morton Grove”), and the Village of Niles, a home rule Illinois municipal corporation (“Niles”) pursuant to Division 135 of Article 11 of the Illinois Municipal Code (65 ILCS 5/11-135-1, *et seq.*) (“Division 135”). The establishing ordinances are Morton Grove Ordinance 17-5, which was adopted on March 13, 2017, and Niles Ordinance No. 2017-19, which was adopted on March 14, 2017. In order to accomplish the objectives set forth in the above-referenced Ordinances, Morton Grove and Niles also approved under those same Ordinances an intergovernmental agreement entitled, “Intergovernmental Agreement For The Establishment And Operation Of The Morton Grove-Niles Water Commission And For The Purchase And Sale Of Water To The Commission For Commission Use And To Commission Wholesale Water Customers” (the “IGA”), to provide for the governance and operation of the MGNWC and to create the Board of Commissioners of the Morton Grove-Niles Water Commission (“MGNWC Board”) to govern the MGNWC; and

WHEREAS, the MGNWC is authorized, pursuant to State law and certain provisions of the IGA, and its by-laws to approve and adopt a Purchasing Manual; and

WHEREAS, The Board of Commissioners of MGNWC finds that passage of this Resolution, for purposes of approving and adopting the Purchasing Manual attached hereto as Exhibit “A” is in the best interests of MGNWC.

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE MORTON GROVE-NILES WATER COMMISSION, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: The MGNWC Board approves and adopts the Purchasing Manual for the Morton Grove-Niles Water Commission, a copy of which is attached hereto as Exhibit “A” and made a part hereof.

SECTION 3: This Resolution shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 25 day of April 2019 pursuant to a roll call vote as follows:

AYES: Steven Vinezeano, John Pietron and Mark Fowler
NAYS: None
ABSENT: None

PASSED by the Board of Commissioners of the Morton Grove-Niles Water Commission, Cook County, Illinois on a roll call vote at a Regular Meeting thereof held on the 25 day of April 2019 and approved by the Chair, and attested by the Clerk on the same day.

Steven Vinezeano, Chair

ATTEST:

John Pietron, Clerk

Exhibit A

**PURCHASING MANUAL
FOR THE MORTON GROVE-NILES WATER COMMISSION
(attached)**

PURCHASING MANUAL
ADOPTED APRIL 25, 2019

WATER COMMISSION MEMBERS

Steven Vinezeano, Chairman of the Commission

John Pietron, Commissioner and Clerk of the Commission

Mark Fowler, Commissioner and Secretary of the Commission

William Balling, Superintendent

CHAPTER 1 - INTRODUCTION

A. Introduction/Statement of Policy

The objective of this purchasing manual is to set forth a general policy and procedure which will assist officials and staff of the Morton Grove-Niles Water Commission (MGNWC) with guidelines and directions for the acquisition of goods and services. When used with good judgment and common sense, the policies and procedures conveyed herein will allow the MGNWC to obtain materials and services;

- of sufficient quality at the most economical price available
- in an open, forthright and ethical manner
- in a manner which will comply with all Local, State and Federal laws
- in a timely manner so that material and services are available when needed, without creating excess inventory

The purchasing function of the MGNWC is under the auspices of the Superintendent. The Superintendent is responsible for assuring that all purchasing is done in conformity with existing policies and procedures. The MGNWC procedures allow the Superintendent and other to contract for purchases, within set limits. Any items for purchase over \$2,500 must be pre-approved as set forth on pg.4.

The manual is divided into sections dealing with purchasing policies and procedures. The policy sections contain all the purchasing policies reviewed and recommended by the Superintendent and adopted by the Water Commission. The procedures sections provide a “how to” guide for processing purchase orders and other procedures regarding payment processing.

All Officers are expected to read and understand the Purchasing Policies and Procedures Manual. This manual is designed to be a living document and will be modified from time to time to conform to changes in legislation, technology, and actual practice. Although it may not answer every question related to purchasing practices, it does provide general guidelines for purchasing activities.

The Water Commission Chairman, or his/her designee, shall be the final authority with regards to enforcement of any of the provisions of this manual.

Steve Vinezeano
Chairman
Morton Grove-Niles Water Commission

Dated this 25 Day of April, 2019.

CHAPTER 2 - PURCHASING POLICIES

A. Purchasing Code of Ethics

All Agents of the Water Commission under the control and direction of the Water Commission in purchasing and related activities on behalf of the MGNWC shall conduct themselves in a manner above reproach in every respect and avoid the appearance of impropriety. Transactions relating to the expenditure of public funds require the highest degree of public trust to protect the interests of the Water Commission. The Water Commission shall strive to:

1. Ensure that public money is spent efficiently and effectively and in accordance with statutes, regulations, and Water Commission policies.
2. Procure the item needed by the Water Commission that when placed in use will represent the maximum benefit and most economical cost for each dollar spent over the use or service life of the item.
3. Consider cooperative purchasing with other local governments and/or with the State of Illinois.
4. Not directly or indirectly accept gifts or favors from current or potential suppliers.
5. Specify generic descriptions of goods wherever possible in lieu of brand names when compiling specifications.
6. Not split purchase orders for identical or related goods or services to be received from the same vendor in order to circumvent established policy.
7. Purchase without favor or prejudice and without the appearance of favor or prejudice.
8. Ensure that all potential suppliers are provided with adequate and identical information upon which to base their offer or quotation and that any subsequent information is made available to all bidders.
9. Establish and maintain procedures to ensure that fair and equal consideration is given to each offer or quotation received.
10. Offer a prompt and courteous response to all inquiries from potential or existing suppliers.

It shall be the responsibility of the Superintendent and/or the Water Commission Chairman to determine if a violation of this Code of Ethics has occurred and if disciplinary action is necessary.

B. Conflict of Interest Policy

Other than for the operating contract which was approved by the Water Commission, it shall be a breach of ethical standards for any Officer or the Water Commission to participate directly or indirectly in the purchasing process when the Officer knows or should have known that:

1. The Officer is contemporaneously employed by a bidder, vendor, or contractor involved in the procurement transaction; or

2. The Officer, the partner, or any member of the Officer's immediate family holds a position with a bidder, offeror or contractor such as an officer, director, trustee, partner or the like, or is employed in a capacity involving personal and substantial participation in the procurement transaction, or owns or controls an interest in the company; or
3. The Officer's partner, or any member of the Officer's immediate family has a financial interest arising from the procurement transaction; or
4. The Officer, the Officer's partner, or any member of the Officer's immediate family is negotiating, or has an arrangement or any informal arrangement of any kind concerning, prospective employment with a bidder, vendor, or contractor or receives or anticipates receiving any benefit directly or indirectly there from.

The employee's immediate family shall be defined as a spouse, children, parents, brothers and sisters, or any other person living in the same household as the employee.

It shall be the responsibility of the Water Commission to determine if a violation of the Conflict of Interest policy has occurred and if disciplinary action is necessary.

C. Gifts and Gratuities - Guidelines for Accepting

Water Commission Officers should be aware that offers of gratitude from vendors could be designed to compromise objective judgment in product or service selection. Accordingly, it is Water Commission policy to observe the highest standards of ethics and to shield the Officer, the Water Commission, and the vendor from any suggestion or appearance of conflict of interest. With regard to this section, Officers are expected to follow the provision 2-401 *et seq.* In the event of any conflict between the provisions of the Code of Ethics and this manual, the Code of Ethics shall control.

No employee shall permit any influence by vendors which could conflict with the best interest of the Commission or prejudice the Commission's reputation. Officers shall strive to follow the following guidelines:

1. Tangible gifts or gratuities of any kind shall not be accepted. Promotional or advertising items of nominal value such as key chains, pens, coffee mugs, calendars and holiday candy are acceptable. Gifts that are capable of being shared, such as a box of chocolates, shall be shared within the office or section where the recipient works. In no event shall the value of the gift exceed the limit set forth in the Code of Ethics as established or State Law.
2. Personal loans of money or equipment are not to be requested from or accepted from a vendor or an individual associated with a vendor doing business with the Commission.
3. Solicitation of vendors for merchandise or certificates to serve as door prizes or favors is normally prohibited. However, exceptions must be approved by the Superintendent in writing.

If in any doubt about the propriety of accepting a gift, the matter should be referred in writing to the Commission Chairman who will then review the matter.

In regards to gifts and gratuities, it is essential that all Officials conduct themselves according to the Illinois Compiled Statutes.

D. Approval of Commission Purchases

No person shall purchase goods or services on behalf of the Water Commission without first seeking approval as required by this policy. All purchases shall require advance approval of the appropriate individuals in accordance with the guidelines set forth below:

<u>Dollar Limits</u>	<u>Required Approvals</u>
Up to \$2,500	Superintendent for all purchases
\$2,501 - \$19,999	Superintendent or Treasurer, Niles Village Manager & Morton Grove Village Administrator (or the Manager's/Administrator's designee)
\$20,000.00 and above	Water Commission
\$40,000.00 and above	Water Commission with affirming vote by Village of Morton Grove and Village of Niles members ¹

Approval for purchases shall occur before the purchase is made, except in cases where the purchase is deemed to be an emergency. In emergency purchases, the required approvals are to be obtained as soon as reasonably possible. Any person responsible for approving purchases may delegate his/her approval authority to a designee in the event he/she is out of the office for a period of time.

¹ MGNWC Bylaws adopted Pursuant to Ordinance 18-2 and the *Intergovernmental Agreement for the Establishment and Operation of the Morton Grove-Niles Water Commission and for the Purchase and Sale of Water to the Commission for Commission Use* approved by Morton Grove Ordinance Number 17-05 dated March 13, 2017 and by Niles Ordinance Number 2017-19 dated March 14, 2017 requires the affirmative vote if the Morton Grove and Niles members of the Commission in the following:

No Board motion, resolution or ordinance concerning the subjects enumerated below shall be authorized and effective, except by the affirmative vote of no less than both Commissioners of the Charter Members: (i) Approval of individual agreements or a series of agreements related to a single Project in an amount in excess of Forty Thousand and No/100 Dollars (\$40,000.00); (ii) Setting of rates for the sale of Lake Water to Contract Customers; (iii) Borrowing funds or authorizing Bonds or Debt Instruments; (iv) Authorizing the exercise of eminent domain powers of the Commission; (v) Employment of a Superintendent or other employees of the Commission; (vi) Amendment of the Master Water Supply Agreement, or such other agreement(s) for the supply of water into the System; (vii) Water Supply Agreements for Members and Water Supply Agreements for Service Customers; (viii) Adoption and amendments to any Bylaws or administrative regulations; (ix) Amendment to allocation formula or percentages within existing formulas for payment of the Start-Up Operating Costs, the Development Costs, the Fixed Costs, and the Operating and Maintenance Costs in Section 6(d) below; (x) Payment and amount of Extraordinary costs; (xi) Membership in the Commission for any proposed Non-Charter Member; and (xi) Approval of the annual Budget and Budget amendments.

Routine items over \$2,500 that are not signed off by the Water Commission include utilities, ongoing programs and multi payments for requisitions previously approved by the Water Commission. These items are signed off by Superintendent.

E. Competitive Bidding and Quotation Policy

Whenever possible, all purchases are to be based upon competitive bids or quotes in order to obtain the highest quality service, commodity or material at the lowest possible price. The following guidelines are to be followed in determining how many bids or quotes are required:

- Purchases under \$2,500 subject to the review of the Superintendent. Requests for three (3) competitive price quotes should be procured, when possible.
- ***All quotes should include fuel surcharge, shipping and any other handling fees.**
- Purchases \$2,501 to \$19,999 - **Three competitive price quotes must be received.** (non-emergencies). Quotations should be in writing, on the vendor's letterhead, or can be documented on the quotation summary section on the Purchase Explanation Form, sample furnished within this manual (exhibit 1). Documentation should be attached to the requisition. All quotations received are subject to verification by the Superintendent.
- Purchases over \$20,000 - Must be competitively bid and approved by the Water Commission.

The splitting of a purchase into two or more purchase requisitions for the purpose of avoiding competitive quotes or the bidding process is a violation of this policy.

Items less than \$20,000 in total purchased more than once during a fiscal year (e.g. forms, copier supplies, etc.) do not need quotes every time a purchase is made. However, competitive quotes for these items shall be sought at least once each year to ensure that vendors are competitive.

F. Buying Local

- Whenever possible, the Water Commission will contact local vendors to receive quotes for purchases of goods and services under \$20,000.
- For purchases over \$20,000 that the Water Commission is conducting the bid process for, best efforts will be made to send notice to local vendors that they are aware of that they supply the product or provide the service.
- For purchases over \$20,000 that the Water Commission has competitively bid, if there is a tie between 2 bids that have both been determined to be “qualified” and only one is a local vendor, in one of the Villages belonging to the Water Commission will accept the bid from the local vendor.

G. Waiver of Competitive Bidding

The Water Commission, by a two-thirds vote of all the Commissioners then holding office, may waive the bidding procedures and enter into a contract or agreement. Requests for bid waivers shall be made only when goods or services are proprietary (i.e. sole source), where standardization is necessary or desirable, in emergencies as defined in this manual, or when it is in the best interest of the Water Commission to do so. In any instance, a statement justifying the need for a bid waiver shall be included in the department's recommendation.

H. Emergency Purchases Policy

Emergencies are defined as events that could not have been foreseen where immediate action is necessary to safeguard the public's health and safety, and prevent excessive delays in work, contracts, and/or transportation. In the event of an emergency, a Superintendent or his/her designee may authorize a vendor to perform work necessary to resolve such emergency without formal bid solicitation. If the emergency and the need for immediate action result in an expenditure of \$20,000 or more, documentation shall be presented to the Superintendent prior to such authorization.

Emergency purchases of \$20,000 or more shall be presented to the Water Commission for approval at the next scheduled Commission Meeting following resolution of the crisis.

Within one business day of procuring the emergency purchase, the Superintendent shall ensure that a purchase order is generated for the item. The purchase order description should clearly indicate that this is a "confirming order".

I. Sole Source Purchases

Contracts for parts, supplies, or equipment that are available only from a single source are referred to as sole source purchases. Sole source procurements may arise from the following circumstances:

1. Equipment for which there is no comparable competitive product or is available only from one supplier.
2. Public utility services from natural or regulated monopolies.
3. A component or replacement part for which there is no commercially available substitute, and which can be obtained only from the manufacturer.
4. An item where compatibility is the overriding consideration, such as computer software.
5. A used item that becomes immediately available and is subject to prior sale.

These items shall not be subject to the requirement of seeking competitive quotes or bids. However, sole source purchases of \$20,000 or more shall be presented to the Water Commission

prior to acquisition with a request to waive bids, approve the purchase, and enter into a formal contract.

J. Competitive Bidding Exemption

When, in the ordinary course of Water Commission business, no single purchase of, or individual contract for specific types of supplies, materials, or services exceeds \$20,000, but the total dollar value of all purchases and/or contracts for said specific types of supplies, materials, or services during the Water Commission's fiscal year does exceed said amount, the Superintendent shall determine whether these purchases require Water Commission approval of a waiver of bids. Where a bid waiver is determined to not be necessary, said purchases shall still be subject to the requirements of Chapter 2, Section E of this manual concerning quote solicitation for purchases under \$20,000. It is not the intent of this subsection to encourage the circumvention of the bidding requirements and the Superintendent is encouraged to rely upon the competitive bidding process. Rather, the competitive bidding exemption provided by this section is intended to recognize and address those situations in which a competitive bidding requirement is not necessarily practical, and can be eliminated without jeopardizing the Commission's ability to obtain a low and competitive price from a qualified responsible contractor/vendor.

K. Joint Purchasing

State of Illinois

The State of Illinois Joint Purchasing Program was established by State Statute (30 ILCS 525/2). The program is administered by the Procurement Services Division of the Illinois Department of Central Management Services.

The superintendent is authorized to obtain goods and services using the State of Illinois Joint Purchasing Program. When available through the State Program, it is not necessary for the Superintendent to obtain quotes or to competitively bid the goods or services that are sought. The Superintendent shall be responsible, however, for ensuring that the goods or services are of a quality sufficient to meet the Commission's needs and that pricing is competitive.

When making purchases using the State's assigned vendor, purchase orders are submitted to the vendor directly and shall include the State of Illinois contract number on the purchase order.

Purchases through a Joint Purchasing Program in an amount of \$20,000 or more still require Water Commission approval as set forth in Section D.

Other Units of Government

The Superintendent is permitted to purchase items jointly with other units of government or with the Northwest Municipal Conference when the price of the goods or services sought is competitive and the quality meets the Commission's standards. Prior to initiating the transaction, the Superintendent shall seek the appropriate approvals as set forth in Section D of this purchasing policy.

L. Adherence to Budget

The Superintendent shall not purchase goods or services unless there are adequate funds budgeted within the currently approved budget. The Superintendent should avoid expending funds in excess of the amounts budgeted

M. Tip Policy

Based on the General Services Administration guidelines regarding tips for dining, the amount the Commission will allow is 15%-20%.

For all other incidental services, the Commission will allow 15%-20% for tips.

Tips for food delivery is 10%.

A. Disposal or Sale of Commission Property

Property owned by the Water Commission may be disposed of, traded in or sold when such personal property is no longer necessary or useful to the Water Commission. Property of value over \$250.00 per item may not be disposed of, traded in or sold without prior approval by a Resolution passed by the Water Commission. The Superintendent is required to provide documentation justifying the value of any surplus equipment. The Superintendent may authorize the disposal, trade in or sale of Water Commission property if the value of such property does not exceed \$250.00 per item. All proceeds from the sale or trade-in of Commission owned property is to be deposited into Water Commission accounts.

B. Purchases Near the End of the Fiscal Year

When purchases are made near the end of the fiscal year (December 31), the Superintendent shall be responsible for ensuring that they are expensed (charged) against the fiscal year in which the goods or services were received. The date goods are received or services are performed determines which fiscal year they are expensed against. This is true regardless of when the purchase requisition is processed, purchase order was issued or date payment was made.

C. Use of Sales Tax Exemption Number

Water Commission purchases are not subject to Sales Tax therefore, The Superintendent shall make efforts to inform vendors of the Commission's tax-exempt status and to ensure that sales tax is not paid for purchases made with cash. The Superintendent shall provide vendors who request them with a sales tax exemption letter.

Use of the Commission's sales tax exemption number is restricted to purchases made on behalf of the Water Commission. Contractors purchasing supplies under contract with the Water Commission must have approval from the Superintendent to use the tax-exempt number. State law prohibits use of the Commission's sales tax exemption number to secure exemptions for personal reasons.

D. Change Order Policy

After a purchase order is issued to the vendor it may become necessary to make changes to the quantity, price, shipping cost, account number, etc. When this occurs, the Superintendent generates a Change Order Form. Sometimes because of minor price variation and/or shipping costs, the amount of the purchase order will not be identical to the invoice amount. Approval of the invoice amount will override the purchase order amount as long as appropriate workflow approvals are obtained.

The Superintendent and Board of Commissioners approval is required for all change orders of \$20,000 or more and for all change orders which, when combined with those previously approved, increase the contract price to more than \$20,000.

It shall be the responsibility of the Superintendent to ensure that all applicable change orders are submitted to the WaterCommissioners for approval. In addition, the Superintendent shall be

responsible for monitoring all contract payouts and retainages and ensuring that the amount of the change order is correct.

In special circumstances a change order requiring Water Commission approval may be authorized by the Superintendent prior to being placed on the Commission agenda. After receiving authorization, however, the Superintendent, following the requirements outlined above, shall place the change order on the Commission's agenda.

E. Fixed Asset Policy

A fixed asset policy is herein established to ensure compliance with governmental financial reporting standards and to safeguard Water Commission assets.

Fixed assets shall include tangible assets such as land, buildings, machinery, equipment, and vehicles and intangible assets such as easements, software and website costs with a life expectancy of one year or more. To be included in this definition, the capitalization threshold of the asset or minimum value of the asset at the time of acquisition is established at \$10,000.

General infrastructure shall be capitalized utilizing a threshold of \$10,000.

Responsibility for control of fixed assets rests with the Superintendent wherein the asset is located. The Chairman of the Commission or his designee shall ensure that such control is being maintained by establishing a fixed asset inventory that is updated on a regular basis and which documents all additions and deletions to the fixed asset inventory. The Superintendent shall document the disposal or relocation of a fixed asset. Assets acquired during the year shall be recorded as an expenditure against the appropriate capital expenditure account, which shall be used for financial reporting purposes.

Assets shall be recorded in the fixed asset inventory by using an appropriate description and by recording serial numbers where applicable.

Assets not capitalized under this policy but which, in the opinion of the Superintendent may, in the aggregate, account for a substantial asset group, shall be inventoried by the appropriate operating department by means or system suitable for maintaining control of the assets.

The Superintendent shall maintain separate detailed fixed asset inventory records for those capital assets falling below the capitalization threshold when the nature of those assets warrants close oversight and control. Examples include, computers, and transmission delivery components.

Fixed assets are depreciated using the straight-line method over the following estimated lives:

Buildings:	40 years
Improvements Other Than Buildings:	20-40 years
Water System:	50 years
Vehicles:	6 years
Software and Website Improvements:	5 years
Infrastructure:	20-65 years

Machinery and Equipment:

5-32 years

SUGGESTIONS:

If the Superintendent is procuring items that are over \$2,500 the following procedures apply:

Did you receive (3) quotes

Did you provide the backup quotes if not verbal quotes?

Did you fill out the Quotation Summary?

Does the Quotation Summary section match the quotes?

Did you note on the Quotation Summary section that the quotes are verbal?

Did you fill out the Purchase Explanation correctly?

If you are purchasing off the State Contract, you **do not** need (3) quotes. Please indicate on the Purchase Explanation form that you are purchasing off the State Contract and provide the State Contract as your backup.

Please bear in mind that there may be “gray areas”. When in doubt, call the Chairman. to discuss the best option.

When entering a requisition for a registration or reservation, use the following format as the description:

5/1-5/07 Registration

2019 Annual Water Conference

Holiday Inn, Springfield, IL

Name of participant

To reduce frequent calls for quotes to a vendor for items we continually stock or utilize, ask the vendor if they can keep that price for 6 months to a year. Include the copies of the original quotes for backup.

A. When a Formal Bid Is Required

Sealed bids shall be sought when goods or services are anticipated to cost more than \$20,000. Any non-emergency purchase for goods or services exceeding \$20,000 that are not part of an approved or proposed budget, must receive prior approval by the Water Commissioner. After receiving bid approval, the competitive bidding process shall be let, by free and open competitive bidding after advertisement, to the lowest responsible bidder or any other bidder whom the Commission deems to be in the best interest of the Water Commission.

B. Preparing the Bid Document

1. It is the responsibility of the superintendent or his designee to prepare the specifications for the item(s) to be bid along with any other documents needed to complete the bid invitation package.
2. All bid documents must contain the following information:
 - Cover Sheet
 - Legal Notice
 - General Terms, Conditions and Bidding Instructions
 - Specifications of the Item/Service
3. The Superintendent shall determine a bid opening date.
4. The Superintendent is responsible for placing a legal notice concerning the bid in a local newspaper of general circulation between 15-30 days prior to the bid opening.
5. The Superintendent or his designee shall send a copy of the legal notice to all known responsible vendors on the bidders list for the particular item, as well as to any other prospective bidders the respective department deems qualified and competitive. Bid documents are not to be mailed to bidders before the notice of bid ad is placed in the newspaper and on the Commission website. This will help ensure that all prospective bidders have the same amount of time to complete the bid document.
6. The instructions to Bidders shall specify that all submitted bids are to be sealed and delivered/mailed to the official address of the Water Commission.
7. The Instruction to Bidders shall specify that each submitted bid is to include a certification by the prime contractor that the prime contractor is not barred from contracting with any unit of State or local government as a result of a violation of either the State's bid-rigging law (720 ILCS 5/33E-3) or the bid rotating law (720 ILCS 5/33E-4).
8. The Superintendent shall determine if a pre-bidder's conference meeting is to be held to explain to all potential bidders the purchase or project, the bidding requirements, and any other information the potential bidders might need to submit a qualified bid. The notification of the pre-bidder's conference will be included on the legal notice as well as on the cover sheet on the bid invitation package. This notification should indicate the date,

time and location of the conference. The conference should be held early in the bidding process, leaving vendors ample time to submit their bid. A sign-in sheet should be available at the pre-bidder's conference for all attending vendors to sign.

9. The Superintendent shall not provide any one or more potential bidders with material information relative to the purchase or project without providing the same information to all vendors that requested bid documents.
10. The Superintendent or official shall not knowingly inform, either directly or indirectly, a bidder or offeror that the bid or offer will be accepted or executed only if specified individuals are included as subcontractors.
11. The superintendent or official shall not knowingly award a contract based on criteria which was not publicly disseminated via the invitation to bid, the pre-bid conference, or any solicitation for contract procedure.

C. Additional Requirements for the Bid Document

1. A bid bond, cashier's check, certified check, or other approved security in an amount equal to 5% of the bid should be required to be submitted at the time bids are due to guarantee the successful bidder will sign a contract when the Superintendent deems it necessary.
2. When preparing the bid document, departments should consider whether to require contractors to provide a performance bond if awarded the contract. In instances where the bid is for construction services or building improvements, it is customary to require the contractor to provide a performance bond. The performance bond must be procured with a surety company with an A.M. Best Company A rating. A performance bond, issued by a surety company, stipulates a legal, written obligation to guarantee 100% payment for any financial loss caused by default of the contractor. When assigned to the Water Commission, it grants an assurance as to the performance and successful completion of the terms of the contract and assures payment of the taxes, licenses, or assessments associated with the contract. The contractor shall provide the performance bond within ten (10) calendar days of award of the bid.
3. During the term of the contract, the contractor shall provide the Commission with a certificate of insurance. The limits of liability shall be specified in the bid document's General Terms and Conditions and shall include comprehensive general liability, auto liability, professional liability (required only where contracts are for professional services), workers compensation (the policy shall include a 'waiver of subrogation'), and umbrella coverage. The Water Commission has minimum requirements of \$1,000,000 for General, Automobile and Professional Liability. Workers' Compensation is in accordance with the laws of the State, but not less than \$1,000,000 for each accident, each employee and policy limit. The Superintendent has the authority to deviate from the standard minimum requirements if he or she feels the thresholds are too high or too low based on the contract amount.

4. The certificate of insurance requirements shall be fulfilled by the contractor by maintaining insurance policies which name the Water Commission, its officers, agents, employees, and representatives as additional insureds. The contractor shall furnish to the Water Commission satisfactory proof of coverage by a reliable company or companies, before commencing any work. Such proof shall consist of certificates executed by the respective insurance companies and filed with the Superintendent together with executed copies of an "Additional Insured Endorsement" form (CG 20 10). Said certificates shall contain a clause to the effect that, for the duration of the contract, the insurance policy shall be canceled, expired or changed so as to the amount of coverage only after written notification 30 days in advance has been given to the Water Commission.

D. Bid Opening Requirements

1. The Superintendent shall receive all sealed bids. Any bids submitted that are not sealed shall not be accepted and shall be returned to the vendor. All bids are to be date and time stamped upon receipt. All eligible bids must be received before the deadline on the day of the bid opening. Sealed bids are not to be opened by any party prior to the published bid opening date and time.
2. All formal bid openings are to be conducted by the Superintendent or her/his designee and at least one other Member representative on the scheduled bid opening date and time.
3. Upon opening the bids, the Superintendent or a designated employee shall provide the vendors in attendance at the bid opening, a Public Bid Opening Vendor List, so they can record the submitted price from each vendor.
4. The Superintendent or her/his designee shall review the post bid process with those vendors in attendance at the bid opening.
5. After the bid opening, a representative shall prepare a bid tabulation and review all bids for compliance with the bid specifications. The recommendation should be based on the following:
 - a) The lowest responsible bid.
 - b) The ability, capacity, and skill of the bidder to perform the contract to provide the service required.
 - c) Whether the bidder can perform the contract or provide the service promptly, or within the time specified, without delay or interference.
 - d) The character, integrity, reputation, judgment, experience, and efficiency of the bidder.
 - e) The quality of performance of previous contracts of services.
 - f) The previous and existing compliance by the bidder with laws and ordinance relating to the contract or service.

- g) The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service.
 - h) The quality, availability, and adaptability of the supplies or contractual service to the particular use required.
 - i) The ability of the bidder to provide future maintenance and service for the use of the subject of the contract.
 - j) The number and scope of conditions attached to the bid.
 - k) Whether the bidder has a place of business in the Water Commission service area.
 - l) Responsiveness to the exact requirements of the invitation to bid.
 - m) Ability to work cooperatively with the Water Commission.
 - n) Past records of the bidder's transactions with the Commission or its Members with other entities as evidence of the bidder's responsibility, character, integrity, reputation, judgment, experience, efficiency and cooperativeness.
6. Upon concurrence of the bid recommendation by the Superintendent, the bid award recommendation will be placed on the agenda of the next Water Commission meeting.
 7. Following the acceptance of the bid and awarding of a contract by the Commission, the Superintendent or his designee shall notify the successful bidder of the Commission's approval. The Superintendent may notify the unsuccessful bidders of the results by letter.
 8. The Superintendent shall then create a requisition for the goods or service.
 9. The Superintendent shall retain the originally submitted bids for a period of not less than ten years.
 10. Within fourteen (14) days following Commission approval of the contract, the Superintendent will contact the successful bidder to have the Commission's contract signed and to obtain performance bonds and certificates of insurance when required. The signed contract will be forwarded to the Official Commission file for safekeeping after it is received.
 11. Signed contracts, certificates of insurance and performance bonds must be obtained from the contractor before work begins. It is the responsibility of the Superintendent to ensure that the Commission's contract has been signed, and certificate of insurance and performance bond obtained before work begins.
 12. The Superintendent or his designee shall be responsible for handling bid deposits. The bid deposit of the accepted bidder is to be returned when the Commission receives the performance bond for the project. The remaining bid deposits of each contractor should be returned after the Water Commission has awarded the contract.

E. Re-bid /Rejection Procedure

In cases where the Commission has not received **any** bids, that service, commodity or piece of equipment will be re-bid the following month or postponed indefinitely. The Superintendent will call the vendors that picked up bids but did not submit, and ask why they didn't participate.

In instances when only one bid has been received, the bid will be opened. Upon discretion of the Superintendent, it will be determined if the bid is advantageous to the Water Commission.

When multiple bids have been received and, upon opening, it is discovered that out of three bids the first two opened are declines, the procedures for receiving only one bid will apply.

When filling out the award recommendation it shall be noted that only one bid was received.

Any bid proposals received that are **not** the original documents sent or downloaded off of the website, will be rejected.

F. Bid Lists

The Superintendent shall be responsible for maintaining a current list of bidders and for determining prospective bidder's qualifications for goods and services we might require. Requests to be placed on the bid list received by the respective department shall be forwarded to the Superintendent to be added to the bidder's list. When developing the list of bidders, all relevant vendors within the Water Commission will be given every opportunity to compete for the Commission's business. All Bid Lists must be reviewed prior to solicitation of bids by the Village of Niles Manager and the Village of Morton Grove Administrator to ensure that the process involved in selecting the current list of bidders was a fair and open process reasonably related to the goods and services for which the bidders would compete. Any determination that a requested person or entity is precluded from the list, shall be reviewed by the Superintendent and Corporation Counsel.

G. Requests for Professional Services

Some contracts, by their nature, are not adapted to award by competitive bidding. These contracts generally result from a request for proposal (RFP). A request for proposal is utilized when professional services are being sought such as engineering, legal, audit, or consulting services. Based on the Illinois Municipal Handbook regarding Professional Architectural, Engineering and Land Surveying Contracts, the Local Government Professional Services Selection Act allows such professionals to be hired "on the basis of evaluations, discussions and presentations," unless the municipality already has a satisfactory relationship with one or more firms. In accordance with 50 ILCS 510/8 the Water Commission may also waive the requirements of public notice, evaluation and selection if the Commission determines, by resolution, that an emergency situation exists and a consultant must be selected in an emergency manner, or if the total cost of services from a consultant is estimated to be less than \$20,000.

The specifications, however, are written around performance standards rather than a description of a good. Whereas the bidding process begins with the issuance of a bid invitation package for the sealed bid process, the request for proposal is issued for professional services.

All requests for professional services exceeding \$20,000 shall be let by free and open competition after advertisement, and evaluation to the firm who submitted the proposal deemed to be in the best interest of the Commission.

A guideline may be submitted to the Board or Commissioners indicating the criteria used to determine the qualifications of professional services when seeking contract approval. The criteria used can be past projects of comparable size, number of years in the profession, number of qualified and/or licensed staff on the project team, references of past clients, and Superintendent site visits.

H. Qualifications Based Selection

The Water Commission must meet the requirements of 23 CFR172 and the Brooks Act and Chapter 5 of the Bureau of Local Roads Manual (BLRSM) follow the Qualifications Based Selection (QBS) when using federal funds to fund the engineering and design related consultant services. The QBS procedure will be defined by the latest version of the Village of Niles Qualifications Based Selection Purchasing Policy. Engineering services shall be procured in accordance with Section G when local funds such as MFT are used.

I. Preparing the Request for Proposal - RFP

It is the responsibility of the Superintendent to prepare the scope of services along with any other documents needed to complete the Request for Proposal package.

- All the proposal documents must contain the following information:
 - Cover Sheet
 - Legal Notice
 - Scope of service
 - General Terms, Conditions and Proposal Instructions
 - Evaluation criteria
 - Timeline
1. The Superintendent shall determine the RFP due date.
 2. The Superintendent is responsible for placing a legal notice concerning the request for proposal in a local newspaper of general circulation at least ten days prior to the RFP due date.
 3. The superintendent shall send a copy of the legal notice to all known responsible vendors/firms (approved by the Corporation Counsel) for that particular service, as well as to any other prospective vendor/firm the respective department deems qualified and competitive. RFP documents are not to be mailed to vendors/firms before the legal notice is placed in the newspaper or posted on the Water Commission website. This will help ensure that all prospective vendors/firms have the same amount of time to complete the proposal documents.
 4. The instructions to the vendor/firm shall specify that all submitted proposals are to be sealed and delivered/mailed to the Superintendent.

5. The Superintendent shall determine if a pre-proposal conference meeting is to be held to explain or clarify the project, scope of services or any other information the potential vendor/firm might need to submit a qualified proposal. The notification of the pre-proposal conference will be included on the legal notice as well as on the cover sheet on the RFP package. This notification should indicate the date, time and location of the conference. The conference should be held early in the proposal process, leaving vendors/firms ample time to submit their proposals. A sign-in sheet should be available at the pre-proposal conference for all attending firms/vendors to sign.
6. The Superintendent shall not provide any one or more vendor/firm with material information relative to the project without providing the same information to all vendors/firms that requested the proposal documents.
7. The Superintendent or official shall not knowingly inform, either directly or indirectly, a vendor/firm or offeror that the proposal will be accepted or executed only if specified individuals are included as subcontractors.
8. The Superintendent or official shall not knowingly award a contract based on criteria which was not publicly disseminated via the request for proposal, the pre-proposal conference, or any solicitation for contract procedure.

J. Additional Requirements for the Request for Proposal

1. A bid bond, cashier's check, certified check, or other approved security in an amount equal to 5% of the bid should be required to be submitted (if applicable) at the time proposals are due to guarantee the successful bidder will sign a contract when the Commission deems it necessary.
2. When preparing the proposal document, Superintendent should consider whether to require vendor/firms to provide a performance bond (if applicable) if awarded the contract. In instances where the proposal is for construction services or building improvements, it is customary to require the contractor to provide a performance bond. The performance bond must be procured with a surety company with an A.M. Best Company A rating. A performance bond, issued by a surety company, stipulates a legal, written obligation to guarantee 100% payment for any financial loss caused by default of the contractor. When assigned to the Water Commission, it grants an assurance as to the performance and successful completion of the terms of the contract and assures payment of the taxes, licenses, or assessments associated with the contract. The contractor shall provide the performance bond within ten (10) calendar days of award of the proposal.
3. During the term of the contract, the vendor/firm/contractor shall provide the Commission with a certificate of insurance (if applicable). The limits of liability shall be specified in the proposal document's General Terms and Conditions and shall include comprehensive general liability, auto liability, professional liability (required only where contracts are for professional services), workers compensation (the policy shall include a 'waiver of subrogation'), and umbrella coverage. The Commission has

minimum requirements of \$1,000,000 for General, Automobile and Professional Liability. Workers' Compensation is in accordance with the laws of the State, but not less than \$1,000,000 for each accident, each employee and policy limit. The Superintendent has the authority to deviate from the standard minimum requirements if he or she feels the thresholds are too high or too low based on the contract amount.

4. The certificate of insurance requirements shall be fulfilled by the vendor/firm/contractor by maintaining insurance policies which name the Commission, its officers, agents, employees, and representatives as additional insureds. The vendor/firm/contractor shall furnish to the Commission satisfactory proof of coverage by a reliable company or companies, before commencing any work. Such proof shall consist of certificates executed by the respective insurance companies and filed with the Water Commission together with executed copies of an "Additional Insured Endorsement" form (CG 20 10). Said certificates shall contain a clause to the effect that, for the duration of the contract, the insurance policy shall be canceled, expired or changed so as to the amount of coverage only after written notification 30 days in advance has been given to the Superintendent.

K. RFP Opening Requirements

1. The Superintendent or his designee shall receive all sealed proposals. Any proposals submitted that are not sealed shall not be accepted and shall be returned to the vendor/firm. All proposals are to be date and time stamped upon receipt. All eligible proposals must be received before the deadline on the due date. Sealed proposals are not to be opened by the Commission prior to the published due date and time.
2. Upon forwarding the RFP's to the respective department, the Superintendent or a designated person shall create a Request for Proposals Received Vendor List from the proposals received for the file and for any firms that requested the names of the firms who submitted proposals.
3. The respective department and evaluation committee shall evaluate each proposal and score them according to the criteria established in the RFP.
4. The award recommendation will be placed on the agenda of the next scheduled Commission meeting.
5. Following the acceptance of the proposal and awarding of a contract the Water Commission, the Superintendent or his designee shall notify the successful proposer of the Commission's approval. The Superintendent may notify the unsuccessful proposers of the results by letter.
6. The respective department shall then create a requisition for the goods or service.
7. The Superintendent shall retain the originally submitted proposals for a period of not less than ten years.

L. Terms of Agreement

In submitting proposals, bidders must have a prepared agreement/contract attached containing all the information submitted in their proposals. The written agreement/contract may be subject to the approval of the Water Commission. Non-monetary terms may be subject to modification by the Corporation Counsel. Final acceptance of a proposal shall only be complete upon the Commission acceptance of an agreement/contract executed by the successful bidder and the Commission Chairman or his/her designee.

1. Within fourteen (14) days following Commission approval of the contract, the superintendent will contact the successful proposer to have the Commission's contract signed and to obtain performance bonds and certificates of insurance when required. The signed contract will be forwarded to the Clerk for filing after it is received.
2. Signed contracts, certificates of insurance and performance bonds must be obtained from the vendor/firm/contractor before work begins. It is the responsibility of the Superintendent to ensure that the Commission's contract has been signed, and certificate of insurance and performance bond obtained before work begins.
3. The Superintendent or his designee shall be responsible for handling proposal deposits. The deposit of the accepted proposer is to be returned when the Commission receives the performance bond for the project. The remaining deposits of each contractor should be returned after the Commission has awarded the contract.

M. Re-Submittals /Rejection Procedure

In cases where the Commission has not received **any** proposals, that service will be re-advertised the following month or postponed indefinitely. The Superintendent will call the vendors/firms/contractors that picked up or downloaded the proposals but did not submit, and ask why they didn't participate.

In instances when only one proposal has been received, the proposal will be opened. Upon discretion of the Superintendent, it will be determined if the bid is advantageous to the Commission

When multiple proposals have been received and, upon opening, it is discovered that out of three proposals the first two opened are declines, the procedures for receiving only one proposal will apply. When filling out the award recommendation it shall be noted that only one proposal was received. Any proposals received that are **not** the original documents sent or downloaded off of the website, will be rejected.

N. Bid Lists

The Superintendent or his designee shall be responsible for maintaining a current list of vendors/firms/contractors for determining prospective proposers' qualifications for goods and services we might require. Requests to be placed on the list received by the Superintendent to be added to the vendor/firms/contractor list. When developing the list, all relevant vendors within the Commission service area will be given every opportunity to compete for the Commission's business. All vendor/firm/contractor Lists must be reviewed prior to solicitation of bids by the

Superintendent and Corporation Counsel to ensure that the process involved in selecting the current list of vendor/firms/contractors was a fair and open process reasonably related to the goods and services for which the proposers would compete. Any determination that a requested person or entity is precluded from the list, shall be reviewed by the Superintendent.

O. Request for Qualifications (RFQ)

- When a Request for Qualifications is required, the Superintendent will assist in the process.
- Superintendent to provide timeline and scope of services.
- It may be necessary to award a contract based on the scope of services required for a particular RFQ.
- The superintendent or his designee will advertise the RFQ in the local newspaper and on the Water Commission Website. The legal notice will state that only qualified firms will receive the RFP for the project.
- The RFQ should be out on the street for 10 business days.
- The Superintendent will notify via U.S. Postal Services or email the qualified firms and distribute the RFP.
- The procedures that apply to the RFP process begin.

P. Contracts

The Corporation Counsel is required to review all contracts entered into. The Superintendent or assigned designee has the authority to sign into a contract under \$20,000.00 providing the required approvals have been met. Recurring contracts without amendments are exempt from legal review.

After the bidding process is completed and the Water Commission approves the purchase of the goods or services, which were bid, the originating department issues a requisition and/or a contract to be executed by the successful bidder. A contract is a legal obligation of the Commission and must be on terms acceptable to the Water Commission. In order to make certain the contract provisions as set by the Superintendent and the vendor are in the best interests of the Commission and are legally accurate, the Superintendent shall provide a copy of all proposed contracts to the Corporation Counsel for review. After review by the Corporation Counsel, the contract is forwarded to the Superintendent for his signature or the signature of the Chairman.

The originally signed contract is routed to the Water Commission Clerk for filing. If the vendor requires an originally signed contract as well, two documents should be executed. The originating department should retain a copy of the contract for future reference.

CHAPTER 5 - METHODS OF PAYMENT PROCESSING

The final step in the purchasing process involves the payment of invoices for goods or services received and accepted.

Create a **REQUISITION** for supplies, equipment or services.

- A Requisition can be created for a Regular Purchase Order or a Blanket Purchase Order. A Blanket Purchase Order is used for monthly recurring charges for the same amount and frequent purchases that are made to the same vendor.

A. Requisitions

Generally, all **services and goods purchased** shall require the issuance of a requisition.

- All requisitions should be documented.
- Once a requisition is entered, it should include the applicable attachments and quotes.
- Once completed the requisition can be released to the official file or the Commission.
- The requisition will go through the proper approvals by the Superintendent.
- The Superintendent/ designee can then print a purchase order for services and goods.

B. Purchase Orders/Blanket Purchase Orders

Generally, all purchases shall require the issuance of a regular purchase order to the vendor before an order for goods or services is filled.

- Purchase orders are generated after the approval to the Superintendent.
- Superintendent will forward the purchase order to the vendor.
- A Blanket Purchase Order is used for monthly recurring charges for the same amount and frequent purchases that are made to the same vendor.
- Individual items over \$250 must go through the normal requisitioning process and cannot be applied to the blanket P.O. process.

C. Invoice entry

- An invoice is sent to the Water Commission.
- The Superintendent will confirm that the goods or services have been received.

D. Request for Check

- Only the Superintendent/designee is set up for Request for Check.
- This process is used for issuing Refunds, Reimbursements and Petty Cash.

E. Prepayments

The Water Commission will not pay for goods and services until the goods are received or the service is rendered.

Exceptions:

1. Deposits on contracts approved by the Water Commission.
2. Memberships and books or periodicals.
3. Payments to Local, State, and Federal government entities.
4. Service and maintenance contracts where necessary.
5. Prepayments approved by the Water Commission.

J. Expense Report Reimbursement. The Water Commission will follow these procedures for expense reimbursement as follows:

1. The Water Commission requires that employees complete an expense report (exhibit 5) for reimbursement of authorized expenses incurred for travel and/or other related authorized activities. Authorized expense must be substantiated by showing the following:
 - Amount & description
 - Date and location
 - Reason for expense report
2. Original receipts must be attached for all expenses. Travel itinerary, rental agreements, or lodging receipts must include a detailed breakdown of all costs. Meal receipts must include name of the restaurant, the date, description of the meal order and breakdown of the cost. If the restaurant does not have a detailed receipt available, attach a credit card receipt to the ticket stub to substantiate the expense. Generic tear off receipts are not acceptable.
3. Lodging expenses should not exceed \$150 per night. Exceptions will be granted in order to stay at the host hotel. Otherwise, exceptions to this limit must be approved by the Water Commission in advance.
4. Employee meals and refreshments should be shown in column 3 (see attached). Expenses can include food, non-alcohol drinks, tax and tip. For one day travel within the Chicago land area where an overnight stay is not required, only lunch is an authorized expense. Reimbursement limits for meals are as follows:
 - Breakfast (overnight stay only) \$17.00
 - Lunch \$18.00
 - Dinner (overnight stay only) \$34.00 (www.gsa.gov)

One exception to these limits is a business event which includes a meal and advanced registration is required. Such events should be paid by check request in advance and not included on an employee expense report.

5. All business meals and entertainment for the benefit of people other than the employee should appear in column 4 and include a completed Supplemental Expense Detail Report (exhibit 6).
6. Personal car expenses should be recorded on the Supplemental Expense Detail Report and include a MapQuest or Google map showing mileage on any trip over 10 miles. Extensive travel may include more than one map. The maps are used only as a guideline and should be within reason of actual recorded mileage. Mileage should start from and finish at the employee's home address for travel that is a full day or longer in length. Travel during work hours should start and finish at the departmental address.
7. Exceptions to this procedure must be approved by the Water Commission.
8. The Superintendent and/or Village Manager/Administrators will investigate expense report violations/errors.
9. Reports for reimbursement must be submitted within 6 months of the date the expense was incurred.
10. Exceptions to the Chapter 5, Section H reimbursement requirements may be granted with the Village Manager/Administrators written authorization and justification. This authorization must be presented with the necessary reimbursement documentation when submitted for payment.

K. Credit Card Policy.

The Water Commission does not have a corporate credit. If necessary the Superintendent following procurement procedures will use his business credit card for necessary purchases and submit a reimbursement for the charges and last same on each warrant.

L. Prompt Payment Act

The Illinois Prompt Payment Act (50 ILCS 505) provides that the appropriate local government official receiving goods or services must approve or disapprove a bill from a vendor or contractor for goods or services furnished the Water Commission within thirty (30) days after the receipt of such bill or within thirty (30) days after the date on which the goods or services were received, whichever is later. Written notice is to be mailed to the vendor or contractor immediately if a bill is disapproved.

A. Glossary of Terms as follows

1. Addenda are written or graphic instruments issued prior to the time of bid opening, which modify or interpret the Bid Documents by additions, deletions, clarifications, or corrections.
2. Alternate Bid is a bid that deviates from set specification and offers or proposes another way of accomplishing the same.
3. Approval means the process of Water Commission authorization of an action prior to its execution.
4. An Award is the acceptance of a bid proposal, which results in the presentation of a purchase agreement or contract to a bidder.
5. A Bid is a complete and properly signed proposal to provide the commodities or services or designated portion thereof for the sums stated therein, submitted in accordance with the Bid Documents.
6. A Bid Bond is an insurance agreement in which a third party agrees to be liable to pay the Water Commission a certain amount of money in the event the Bidder awarded the Contract does not execute the Contract Documents, or furnish any required Performance Bond. The Bond is given to the Water Commission at the time of Bid submittal.
7. A Bid Deposit is a sum of money or guaranteed check deposited with and at the request of the Water Commission guarantee that a Bidder (depositor) awarded the Contract will execute the Contract, furnish any required Performance Bond, and proceed with performance. The Bid Deposit is given to the Water Commission at the time of Bid submittal and released when the project/program is completed.
8. A Bidder is an individual, firm, or corporate entity submitting a bid (proposal).
9. Bid Documents include the advertisement or invitation to bid, instructions to bidders, the bid form, other sample bidding and contract forms, and the proposed Contract Documents including all Addenda issued prior to receipt of bids.
10. A Capital Project is a facility construction or modification project approved by the Water Commission as part of the Capital Improvement Program.
11. A Change Order is a written change to the Contract signed by the contractor, the Water Commission and, where applicable, the consultant; issued after execution of the Contract, authorizing a change in the work or an adjustment in the contract sum or the contract time.
12. Commodity is an article of trade, a movable article of value, something that is bought or sold, or any movable or tangible thing that is produced or used as the subject of barter or sale. Goods, materials, supplies, and equipment are commodities.

13. A Contract to be valid and enforceable must contain four basic elements: 1) agreement (meeting of the minds) resulting from an offer and acceptance. (2) consideration, or obligation; (3) competent parties; and (4) a lawful purpose.
14. The Contract Documents consist of the owner-contractor agreement, the conditions of the Contract (general, supplementary, and other conditions), any drawings, the specifications, and all addenda issued.
15. An Emergency Purchase is a purchase of commodities or services necessitated by breakage, damage, or decay, or when the public interest would suffer by delay, which is made without following the normal purchasing procedure.
16. The Evaluation of a Bid is the process of examining a bid after opening to determine the bidder's price(s), responsibility, responsiveness to requirements, and other characteristics of the bid.
17. A Formal Bid is a bid, which must be forwarded in a sealed envelope and in conformance with a prescribed format, to be opened at a specified time.
18. Free on Board this is a shipping term that defines three things.
 1. The point at which the buyer takes legal title to the goods.
 2. Who is responsible for payment of freight charges.
 3. Who is responsible for prosecuting claims against carriers for loss or damage.

The term F.O.B. must be qualified by a name of location, such as shipping point, destination, name of city, warehouse, etc. The slated F.O.B. point is usually the location where title to the goods passes from seller to buyer. The seller is liable for transportation charges and the risks of loss or damage to the goods up to the point where title passes to the buyer. The buyer is liable for such charges and risks after passing of title.

19. An Informal Bid is an unsealed competitive offer conveyed by letter, telephone, fax, or other means.
20. An Invitation for Bids is a request, verbal or written, which is made to prospective suppliers requesting the submission of a bid on commodities or services.
21. The Lowest Responsible Bidder is the bidder whose bid is in compliance with the specifications in all material respects and whose bid in unit price, total cost of operation or value per dollar is lower than any of the other bidders, and whose reputation, past

performance, and business and financial capabilities are such that they are judged by the appropriate authority to be capable of satisfying the Water Commission's needs for the specific contract.

22. A Performance Bond is a form of security executed subsequent to award by a successful Bidder that guarantees the proper execution of the Contract and the payment of debts to persons furnishing services or materials on account of the Contract work. The bond is provided by the Contractor prior to Contract execution.
23. Personal Services are services provided by an individual, firm or corporate entity where no Water Commission job classification exists for the work which is to be performed or where the Human Resources Department has determined that another type of appointment is not practical.
24. Prequalification of Bidders is the screening of potential vendors in which the Water Commission considers such factors as financial capability, reputation, and management in order to develop a list of Responsible Bidders qualified to bid on contracts.
25. A Price Agreement is a contractual agreement in which the Water Commission contracts with a vendor to provide the purchaser's requirements at a predetermined price. Usually it involves a minimum number of units, orders placed directly with the vendor by the Water Commission, and a limited duration of the contract (usually one year).
26. Professional Services are those services which require specialized training and knowledge and intellectual skills such as architectural, engineering, medical, accounting, auditing, legal, real estate, consulting, and counseling services.
27. Proposal vs. Bid the State Statute requires that competitive "bids" be taken for all matters except professional services. The "bid" may be a proposal, but the process is "bidding". If we choose to waive the statutory "bidding" requirement, then we consider non-competitive or selective quotes or proposals.
28. Proprietary Items are items belonging to or controlled as property manufactured and sold only by the owner of the patent, formula, brand name, or trademark associated with the product.
29. A Responsible Bidder is a bidder whose reputation, past performance and business and financial capabilities are such that the bidder is judged by the appropriate Responsible Official to be capable of satisfying the government's needs for a specific contract and who is not debarred by the Water Commission.
30. A Responsive Bidder is a bidder whose bid does not materially vary from the specifications and terms set out in the Invitation for Bids.
31. Sole (Single) Source - When only one supplier is able to provide the product, material, or service required by the Water Commission. This is usually because of technology or uniqueness of product and there is not a comparable product available.

32. Specifications mean any description of the physical, technical, or functional characteristics of a commodity, service, or construction item. It may include a description of any requirement such as inspecting, testing or preparing a commodity, service or construction item for delivery. It may also include provisions which govern various aspects of the relation of parties under the Contract.
33. A Sub-bidder is a person or entity that submits a Bid to a Bidder for materials or labor for a portion of the work.
34. A Unit Price is an amount stated in the Bid as a price per unit of measurement for materials or services as described in the Bid Documents or in the proposed Contract Documents.

STATE OF ILLINOIS)) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, John Pietron, Clerk of the Morton Grove-Niles Water Commission, Cook County, State of Illinois, certify that the annexed and foregoing is a true and correct copy of that certain Resolution now on file in my office, entitled:

RESOLUTION NO. 19-2

AN RESOLUTION APPROVING AND ADOPTING A PURCHASING MANUAL FOR THE MORTON GROVE-NILES WATER COMMISSION

which Resolution was passed by the Board of Commissioners of the Morton Grove-Niles Water Commission at a Regular Meeting on the 25 day of April 2019, at which meeting a quorum was present. I further certify that the vote on the question of the passage of said Resolution by the Board of Commissioners of the Morton Grove-Niles Water Commission was taken by Ayes and Nays and recorded in the minutes of the Board of Commissioners of the Morton Grove-Niles Water Commission, and that the result of said vote was as follows, to-wit:

AYES: Steven Vinezeano, John Pietron and Mark Fowler
NAYS: None
ABSENT: None

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand this 25 day of April 2019.

John Pietron, Clerk
Morton Grove-Niles Water Commission