

**MINUTES  
REGULAR MEETING  
Thursday, July 23, 2020  
Village of Niles Village Hall  
Remote Participation via Zoom**

I. CALL TO ORDER

Chairman Vinezeno called the meeting to order at 3:01 p.m.

II. ROLL CALL

Superintendent Balling called the roll. Present were Commissioners Mark Fowler and Chairman Steven Vinezeano. Commissioners John Pietron was absent.

Also present, Ralph Czerwinski, Jared, Kelly, Accountant Zabinski and Lauterbach Representative Tim Gavin.

III. PLEDGE OF ALLEGIANCE

Commissioner Vinezeano led the assemblage in the Pledge of Allegiance.

IV. APPROVAL OF MINUTES

a. Regular Meeting March 26, 2020

Commissioner Fowler made a motion, seconded by Chairman Vinezeano, to approve Regular Meeting Minutes of March 26, 2020. On roll call, the vote was:

YEAS 2 Fowler, Vinezeano

NAYS 0

ABSENT 1 Pietron

There being 2 affirmative votes, the **MOTION CARRIED**.

V. APPROVAL OF WARRANTS

a. Warrant for Payment 2020-07 in the amount of \$390,637.95 as amended.

Commissioner Fowler made a motion, seconded by Chairman Vinezeano, to approve Warrant List 2020-03. On roll call, the vote was:

YEAS 2 Fowler, Vinezeano

NAYS 0

ABSENT 1 Pietron

There being 2 affirmative votes, the **MOTION CARRIED**.

VI. NEW BUSINESS

a. **Commission Approval – Review and Acceptance of Audit 2019 Report by Lauterbach Amen**

Superintendent Balling introduced Tim Gavin of Lauterbach and Amen. Mr. Gavin provided a presentation of 2019 Audit Report, which is being presented in timely manner. To obtain a good summary of the audit, reviewing the

management discussion letter is beneficial to readers. Commissioner Fowler posed the question as to what a capital asset policy would look like. Mr. Gavin provided feedback that this policy can be very simple by providing a guide that sets out how assets including the audit, as currently in practice. Accountant Zabinski stated that the unique nature of the Commission, the policy will be different than most capitalization policies, and most of the capital assets are going to be in the infrastructure.

Commissioner Fowler made a motion, seconded by Chairman Vinezeano, to accept the Audit 2019 Report by Lauterbach Amen as presented. On roll call, the vote was:

YEAS            2 Fowler, Vinezeano  
NAYS            0  
ABSENT        1 Pietron

There being 2 affirmative votes, the **MOTION CARRIED.**

**b. Authorize Work Tasks 1, 2 & 3 from Stanley Consultants for Work Related to Services as the Water Commission's Engineer**

Superintendent Balling stated that the 2020 Budget has a line item for the Engineering services. Superintendent Balling presented information on each task to be completed. Task 1 is funding for general support services which is in anticipation of utilizing these services. Task 2 Order is for risk and resilience study which Phase 1 will take place before the end of the year and presented to the Commission. This is a federally mandated required for water systems. Task 3 is the intrusion of water in the basement of the main booster station as a result of the high water table. Stanley has a temporary solution for this matter, however a long term solution is needed. According to Jared Hamilton, of Stanley, the pooling of water has been traced back to the river crossing.

Commissioner Fowler made a motion, seconded by Chairman Vinezeano, Authorize Work Tasks 1, 2 & 3 from Stanley Consultants for Work Related to Services as the Water Commission's Engineer. On roll call, the vote was:

YEAS            2 Fowler, Vinezeano  
NAYS            0  
ABSENT        1 Pietron

There being 2 affirmative votes, the **MOTION CARRIED.**

VII. OLD BUSINESS – NONE

VIII. SUPERINTENDENTS REPORT

- a. Warrant Payments Paid during the COVID-19 Emergency Operations Protocols
  1. Warrant 2020-03a in the Amount \$108,791.59 Disbursed April 8, 2020
  2. Warrant 2020-04 in the Amount \$4,038,381.69 Disbursed April 24, 2020
  3. Warrant 2020-05 in the Amount \$1,139,137.79 Disbursed May 29, 2020
  4. Warrant 2020-06 in the Amount \$611,902.48 Disbursed July 7, 2020

Superintendent Balling Following protocols, the warrant payments have been posted and are available on the MGNWC Website.

b. Operational Summary

Operations are going well at this point however some disappointment on the water intrusion, which was discussed earlier. Superintendent Balling looking into electrical aggregation program to reduce some costs. The Niles water team has been doing a great job with the operating contract. Jared Hamilton of Stanley, provided information on the testing of the bypass piping and interconnect between Niles and Morton Grove, it tested and flowing well. Contract 4 has several construction curfews in place, therefore the earliest completion would be completed by spring 2021.

Due to the absence of the Attorney, the Commissioners did not go into Executive Session.

- IX. PUBLIC COMMENT – No written comments have been submitted. No members of the public present at the meeting location.
- X. ADJOURNMENT - Commissioners approved unanimously 2-0 to adjourn at 3:36 p.m.

Approved by the MGNWC Board of Commissioners  
at its July 23, 2020 Meeting

 , Chairman